



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## VILLAGE COUNCIL MEETING AGENDA

September 14, 2021 – 6pm  
Village Hall, 10004 New Town Road  
Regular Meeting (Virtual Meeting)

### A. AGENDA ITEM

5 MINUTES

1. Call to Order
2. Consider Allowing Councilmembers to Participate Remotely (*If applicable*)
3. Adoption of the Agenda
4. Pledge of Allegiance
5. Public Comment Period

*All are welcome to speak during the public comment period. Please sign-in if you wish to address the Village Council and submit a written copy of your comments to the Clerk to be properly recorded in the minutes. Speakers are asked to limit comments to 3 minutes. The Village Council may request that one person speak on behalf of large groups expressing the same opinion. Although the Village Council is interested in hearing your concerns, speakers should not expect Council action or deliberation on subject matter brought up during public comments.*

*VIRTUAL OPTION: Contact the Village Clerk by email at [clerk@marvinnc.gov](mailto:clerk@marvinnc.gov) to sign up. You may also send your public comments to the Village Clerk to be part of the meeting minutes. For any scheduled public hearing, citizens have the right to submit a public comment in written form between the time of the official public notice and 24 hours prior to the scheduled time of the public hearing.*

### B. REPORTS AND UPDATES

20 MINUTES

- |                                    |                   |
|------------------------------------|-------------------|
| 1. Manager's Report                | Christina Amos    |
| 2. Planner's Report                | Hunter Nestor     |
| a. Code Enforcement Update         |                   |
| b. Marvin Heritage District Update |                   |
| 3. Roads Report                    | Christina Amos    |
| 4. Deputy's Report                 | Deputy Gallis     |
| 5. Planning Board Chair Report     | Chairman Jones    |
| 6. PR&G Chair Report               | Chairman Baresich |

### C. CONSENT AGENDA (*Consent items may be considered in one motion and without discussion except for those items removed by a Councilmember*)

- |  |                |
|--|----------------|
| 1. Consider Approval of Amended Contract with Terracon in Amount of \$7,615 for Village Hall Project                       | Christina Amos |
| 2. Consider Approval of Amended Contract with Dewberry Engineers in Amount of \$8,820 for Village Hall Project             | Christina Amos |
| 3. Consider Approval of Furniture for Village Hall Project with PMC in Amount Not to Exceed Total Product Cost of \$96,000 | Christina Amos |
| 4. Consider Adoption of Proclamation to Proclaim October as Domestic Violence Awareness Month                              | Austin W. Yow  |
| 5. Consider Adoption of Proclamation to Proclaim September 17-23 as Constitution Week                                      | Austin W. Yow  |
| 6. Consider Adoption of Closed Session Minutes from the 7/13/21 and 8/10/21 Council Meetings                               | Austin W. Yow  |
| 7. Consider Adoption of Council Minutes from the 7/29/21 (Work Session) and 8/10/21 (Regular) Meetings                     | Austin W. Yow  |
| 8. Consider Adoption of Revised Village Council Meeting Schedule   | Austin W. Yow  |
| 9. Consider Acceptance of Treasury Report for July 2021  | Jamie Bays     |

### D. PUBLIC HEARING

45 MINUTES

1. Open the Public Hearing for Consideration of Special Use Permit Application #21-12695: 608 Running Horse Lane, Pool in Rear Yard that Abuts a Side Yard, as §151.054(E)(3)
  - a. Public Comments
  - b. Discussion and Consideration
2. Open the Public Hearing for Consideration of The Gates at Marvin Preliminary Plat and Construction Plans
  - a. Public Comments
  - b. Discussion and Consideration

Hunter Nestor

Hunter Nestor

3. Open the Public Hearing for the Zoning Designation of Newly-Annexed Parcel 06210007A, 8802 Bonds Grove Church Road
  - a. Public Comments
  - b. Discussion and ConsiderationHunter Nestor
4. Open the Public Hearing for the Zoning Designation of Newly-Annexed Parcel 06207005C, Marvin Efird Park
  - a. Public Comments
  - b. Discussion and ConsiderationHunter Nestor

#### **E. VILLAGE HALL**

**15 MINUTES**

#### **F. UNFINISHED BUSINESS**

**30 MINUTES**

1. Discussion of National Night Out 2021 Mayor Pro Tem Vandenberg
2. Discussion of 2022 Marvin Day Celebration Village Council

#### **G. NEW BUSINESS**

**30 MINUTES**

1. Discussion and Consideration of Additional Roundabout Plantings Derek Durst
2. Discussion of Dates for Coffee with Council Events (October-December) Austin W. Yow
3. Discussion of Spring 2022 Town Hall Meeting Mayor Pro Tem Vandenberg

#### **H. AGENDA ITEMS**

1. Review of Action Items Austin W. Yow
2. Review of Ongoing Action Item List Austin W. Yow
3. Council Comments Village Council

#### **I. CLOSED SESSION**

**0 MINUTES**

#### **J. ADJOURNMENT**



**Village of Marvin**

**Council Agenda**



# **Agenda Items**

- 1. Call to Order**
- 2. Consider Allowing Councilmembers to Participate Remotely *(If applicable)***
- 3. Adoption of the Agenda**
- 4. Pledge of Allegiance**
- 5. Public Comment Period**

**Village of Marvin**

**Council Agenda**



# **Presentations**



Village of Marvin

Council Agenda



# Reports & Updates

1. **Manager's Report**
2. **Planner's Report**
3. **Roads Report**
4. **Deputy's Report**
5. **Planning Board Chair Report**
6. **PR&G Board Chair Report**



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## CODE ENFORCEMENT / ZONING CASE ACTIVITY SUMMARY (Updated 9/3/2021)

	LOCATION	CASE TYPE	STATUS
1.	9807 Joe Kerr Rd (Beside Derek Durst)	Nuisance Violation (Tree Limbs / Brush against fence)	Site visit completed / Issued NOV Compliance deadline – 9/22/21
2.	Tom Short Rd. / Amber Meadows HOA	Nuisance Violation (Landscape Maintenance)	Met onsite with Amber Meadows HOA rep. Sent to Village attorney for guidance. Will continue to monitor
3.	10507 New Town Rd.	Nuisance Violation (Vacant Home / Overgrown Lot)	NOV issued 8/16/31 – Compliance deadline 8/31/21. Continue monitoring
4.	2102 South Providence Rd.	Nuisance Violation (Overgrown Lot)	Issued initial notice 5/27/21 - Compliance deadline of 6/13/21 Continue monitoring
5.	4000 Flowering Peach Rd.	Nuisance Violation (Overgrown Lot)	Violation corrected Case Closed
6.	2004 Waxhaw-Marvin Rd.	Nuisance Violations Overgrown Grass / Weeds / Stagnant Water (portable pool)	Notice issued – Grass Compliance deadline - 8/28/21. Grass abatement has been initiated and should be completed by 9/9/2021. Lein will be put on property for cost of abatement. NOV deadline for weeds/stagnant water is 9/22/21
7.	10018 Marvin School Rd	Nuisance Violation (Overgrown Grass)	Notice issued 8/18/21 Several inspections completed. Continue monitoring
8.	1308 Larkridge CT	Nuisance Violation Overgrown grass / weeds (Road frontage lot maintenance)	Notice issued 8/18/21 Met owner (Krystina Culp) at property on 8/30/21. Road frontage maintenance is underway. Owner agreed to continue maintaining area



9.	Luis Cruz Property Marvin School Rd	Nuisance Violation Dead Tree (Hazard)	NOV issued 8/18/21 Compliance deadline – 9/3/21 Believe the hazard has been abated. Continue monitoring
10.	Beachwood Dr.	Home Occupation Violation On-Street Parking Issues	Complaint filed by Joe McBride (2502 Beechwood Dr.) -Possible Home occupation violation - Parking commercial vehicles on lawn A site visit was conducted but no evidence of home occupation and no vehicles were parked on the lawn during the visit. There was evidence that NCDOT had spread gravel in the affected area of his lawn. Will continue to monitor
12.	348 Kindling Wood Land	Animal/Noise Violation	Staff received complaint about a dog habitually barking on 8/15/21 between the times of 3AM and 6AM at 348 KINDLING WOOD LN. Planning and Zoning Administrator Hunter Nestor has been in contact with the complainant and is monitoring the potential violation.
13.	9615 Belmont Lane	Safety/Hazard Violation	Staff received a call on 8/27/2021 from a gentleman in Canterfield Creek about his neighbor leaving/dropping rocks in the road. The complainant says "there are about 9 of them in the road from the mailbox to his property line and they are hazardous to for his walking and to car driving..."  Staff conducted site visit and determined the neighbor is placing rocks (9) along the curb and gutter area of the cul-de-sac. The rocks were located in the neighbors yard in the grass area just behind the cul-de-sac but will need to discuss with Village staff on how to proceed

# Eddie Cathey

## Sheriff of Union County

3344 Presson Road

Monroe, North Carolina 28112



Telephone: (704) 283-3789

FAX: (704) 292-2700

Email: [eddiecathey@co.union.nc.us](mailto:eddiecathey@co.union.nc.us)

### Deputy Report August 2021

911 Hang up calls 34

ACCIDENT PD 6

- New Town Rd @ S. Providence Rd
- Waxhaw Marvin @ Cedar Knoll Dr
- Waxhaw Marvin Rd @ Crane Rd
- 2800 Block of Crane Rd X 2
- Bonds Grove Church Rd @ Waxhaw Marvin Rd



ACCIDENT HIT & RUN	2
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- 2101 Highland Forest Dr
- Bonds Grove Church Rd @ Waxhaw Marvin Rd

ALARMS LAW	19
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BUSINESS CHECKS	20
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BURGLARY TO VEHICLES	5
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DOMESTIC DISTURBANCE	2
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PREVENTATIVE PATROL	507
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RADAR PATROLS	12
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SUSPICIOUS VEHICLE	3
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SUSPICIOUS PERSON	2
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TRAFFIC STOP	32
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TOTAL CALLS FOR SERVICE	719
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**Village of Marvin**

**Council Agenda**



# **Consent Agenda**



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Agreement

**Action Requested:** Approve Agreement

### Agenda Item to be Considered

**Presenter:** Christina Amos

**Subject:** Terracon Contract

**Supporting Documentation:** Memo, Contract

**Budgetary Impact:** Budgetary Action Required

Contingency Appropriation from Village Hall Capital Project

**Staff Recommendation:** Consider Approval of Amended Contract with Terracon in Amount of \$7,615 for Village Hall Project.



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**TO:** Mayor and Village Council  
**FROM:** Christina Amos, Village Manager  
**SUBJECT:** Amended Contract  
**DATE:** August 30, 2021

## Current

There have been several expected unsuitable soil situations at the Village Hall site which has caused several additional trips for our third-party testing firm. In addition, we had to conduct some masonry tests for quality control. An additional \$7,615 is expected to finish out the testing on the Village Hall site from Terracon.

**IMPORTANT NOTE:** This increase was not budgeted and will have to be taken from contingency which currently over 70% expended to date.

## Requested Action

Consider Approval of Amended Contract with Terracon in Amount of \$7,615 for Village Hall Project.



COST ESTIMATE - Change Order #2  
Construction Materials Testing Services  
Marvin Village Hall  
Marvin, North Carolina  
Terracon Project No: 71211138

Task Description	Unit	Rate	Estimate	Cost
<b>I Site Backfill</b>				
<i>Engineering Technician</i>				
- Proofroll Subgrade -Estimate 1 trip at 4 hours per trip	hour	\$60.00	4	\$240.00
- Undercut Observations (if needed) - Estimate 1 trip at 8 hours	hour	\$60.00	8	\$480.00
- Site Backfill in Parking Area- Estimate 5 trips at 8 hours per trip	hour	\$60.00	40	\$2,400.00
<i>Trip Charge</i>				
- Including Trip Charge and Mileage	each	\$40.00	7	\$280.00
			<b>Site Grading:</b>	<b>\$3,400.00</b>
<b>II Masonry</b>				
<i>Engineering Technician</i>				
- Observe reinforcing and grout placement - estimate 4 trips at 4 hours per trip	hour	\$60.00	16	\$960.00
<i>Laboratory Testing</i>				
- Grout compressive strength, 4 sets of 6 grout prisms	each	\$35.00	24	\$840.00
<i>Trip Charge</i>				
- Including Mileage	each	\$40.00	4	\$160.00
			<b>Pavements:</b>	<b>\$1,960.00</b>
<b>III Project Management</b>				
<i>Clerical</i>				
- Report Preparation/Data Entry	hour	\$50.00	7	\$350.00
<i>Project Manager</i>				
- Report Review/Document Management/Meetings	hour	\$145.00	12	\$1,740.00
<i>Senior Engineer</i>				
- Evaluation/Consultation	hour	\$165.00	1	\$165.00
			<b>Project Management:</b>	<b>\$2,255.00</b>
<b>Estimate of Construction Materials Testing Services:</b>				<b>\$7,615.00</b>



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Agreement

**Action Requested:** Approve Agreement

### Agenda Item to be Considered

**Presenter:** Christina Amos

**Subject:** Dewberry Contract

**Supporting Documentation:** Memo, Contract

**Budgetary Impact:** Budgetary Action Required

Contingency Appropriation from Village Hall Capital Project

**Staff Recommendation:** Consider Approval of Amended Contract with Dewberry Engineers in Amount of \$8820 for Village Hall Project.

Updated July 26, 2018



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**TO:** Mayor and Village Council  
**FROM:** Christina Amos, Village Manager  
**SUBJECT:** Amended Contract  
**DATE:** August 30, 2021

## Current

There have been some change orders to the Village Hall plans and require amended contract with Dewberry Engineers.

The generator removal and installation of the irrigation well requires updated plans and submittal coordination with Union County. This fee does not include any resubmittals/coordination with the County once the generator location is decided, additional plans will have to be created and resubmitted/coordinated at that time. The well is going to also require a power source. The plans for power source are included in this amendment from Dewberry; however, we will have to amend Randolph's agreement to install the power OR contract someone else which will be another contingency expense. The well driller will have to supply all specs for electrical, well design, etc. so they can be in the plans. NOT INCLUDED SUMMARY: Cost of irrigation lines from well to irrigation sites; installation of power source for well house; resubmittal of plans once generator site is decided; installation of generator once site is decided; cost of lines from main site stubs to generator location, once decided.

**IMPORTANT NOTE:** None of these items were budgeted and will have to be taken from contingency which currently over 70% expended to date.

## Requested Action

Consider Approval of Amended Contract with Dewberry Engineers in Amount of \$8820 for Village Hall Project.

## AMENDMENT TO CONTRACT

<b>Client Name:</b>	<u>Village of Marvin</u>	<b>Amendment No.</b>	<u>1</u>
	<u>10004 New Town Road</u>		
<b>Address:</b>	<u>Marvin, NC 28173</u>	<b>Contract Dated:</b>	<u>12/02/2020</u>
<b>Attention:</b>	<u>Christina Amos</u>	<b>Amendment Dated:</b>	<u>8/26/2021</u>
<b>Project:</b>	<u>Village of Marvin – New Village Hall</u>	<b>Dewberry Project #</b>	<u>NA</u>

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The original agreement, dated December 2, 2020, will be amended as follows:

As directed by (CLIENT), Dewberry shall revise the approved site and utility plans for the proposed Village Hall to eliminate the generator, and include one (1) irrigation well – location of well shall be provided by well drilling contractor and the design of well pump and associated appurtenances shall be by others. Plans shall be submitted to the project architect for a revision to approved plans for the building permit to Union County. CLIENT shall be responsible for paying all fees associated with permit applications and submittals.

Due to additional field coordination and submittals from the contractor this amendment includes an increase of the Limited Construction Administration budget established in the original agreement. Our fee for these services shall be as shown below.

Revisions to Approved Plans – **\$4,170 Lump Sum**

Additional Limited Construction Administration -**\$4,650 Time and Materials (BUDGET)**

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This amendment is hereby made a part of the original agreement referenced above and therefore subject to all provisions contained herein. Execution of this amendment will serve as Consultant's authorization to proceed.

**Consultant:** Dewberry Engineers Inc.

**Client:** Village of Marvin

**By:** 

**By:** \_\_\_\_\_

**Title:** Vice President

**Title:** \_\_\_\_\_

**Date:** 8/26/2021

**Date:** \_\_\_\_\_

P:\50134781\Adm\Contract\Amendments\2021.08.26 VOM Village Hall\_ Amendment 1.doc



# Village of Marvin

## Council Agenda



**Meeting Date:** Tuesday, September 14, 2021

**Agenda Section:** Consent Agenda

**Agenda Item:** Agreement

**Action Requested:** Approve Agreement

### Agenda Item to be Considered

**Presenter:** Christina Amos

**Subject:** PMC Contract

**Supporting Documentation:** Memo, Contract

**Budgetary Impact:** Budgetary Action Required

Contingency Appropriation from Village Hall Capital Project

**Staff Recommendation:** Consider Approval Furniture for Village Hall Project with PMC in Amount not to Exceed Total Product Cost of \$96,000.

*Updated July 26, 2018*





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**TO:** Mayor and Village Council  
**FROM:** Christina Amos, Village Manager  
**SUBJECT:** PMC Furniture Purchase  
**DATE:** August 30, 2021

## **Current**

At the 7/29/21 meeting, Council authorized the Village Hall furniture to be procured with PMC in the amount of \$101,210.82; since then, the actual quote came back slightly higher than initially proposed. There was a disclaimer statement on the proposed invoice presented at the meeting stating the quote is subject to increase until a formal quote has been issued. The difference is from the initial approval is \$911.

NOT INCLUDED: All lobby furniture which is TBD later.

**IMPORTANT NOTE:** In the initial estimates for Village Hall; staff had planned on a total cost for Furniture, Fixtures, and Equipment (including A/V and Security) at \$175,000; anything over these total estimates will need to be pulled from Contingency.

## **Requested Action**

Consider Approval Furniture for Village Hall Project with PMC in Amount not to Exceed Total Product Cost of \$96,000.

**New Town Hall**  
Village of Marvin, NC

**creating spaces that  
work wonders.**

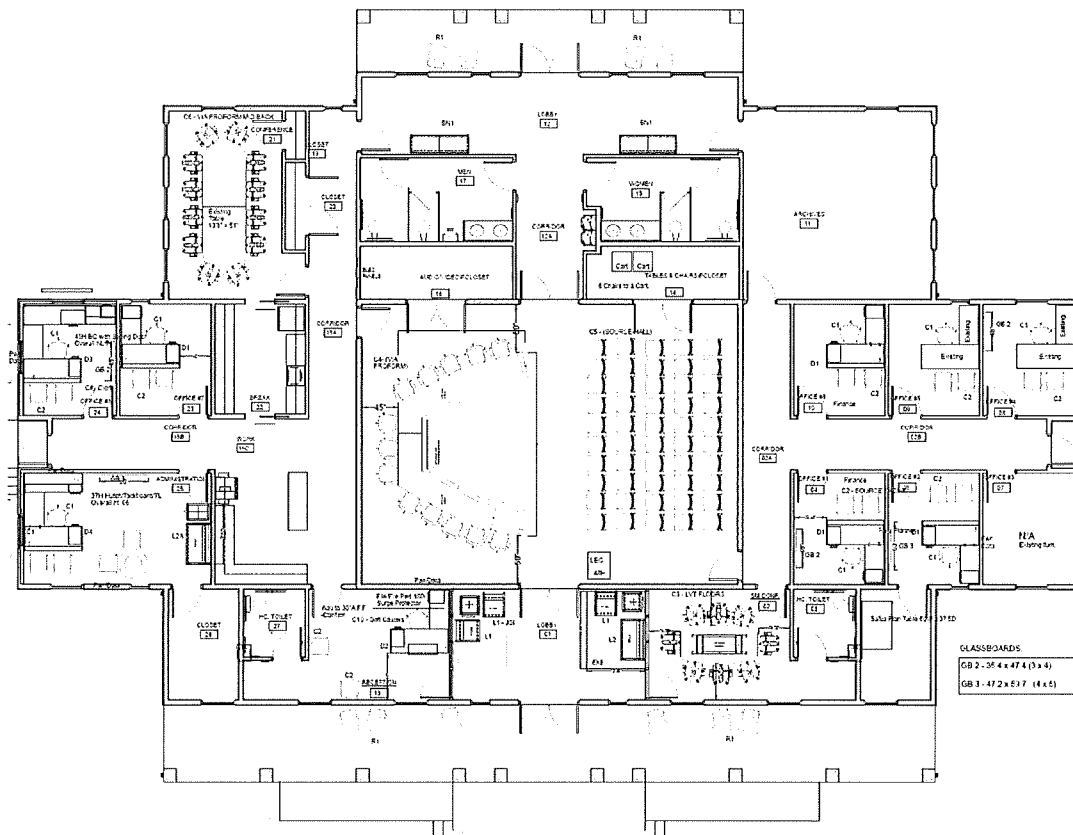
PMC COMMERCIAL INTERIORS

Prepared By: Taylor Miller  
Taylor.Miller@pmc.works | 803.463.1169

Revised: 7-27-21

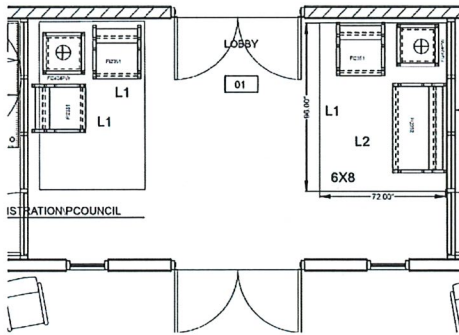


HAWORTH®

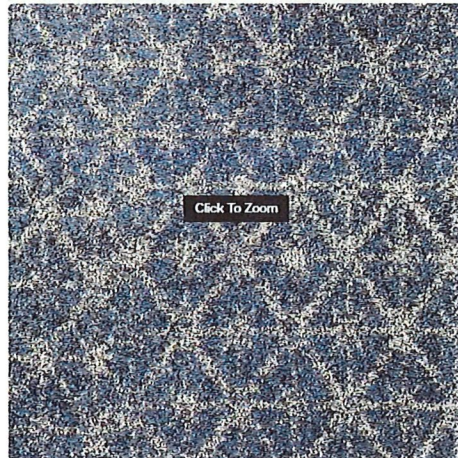


## Product Solution

01 - Lobby Continued



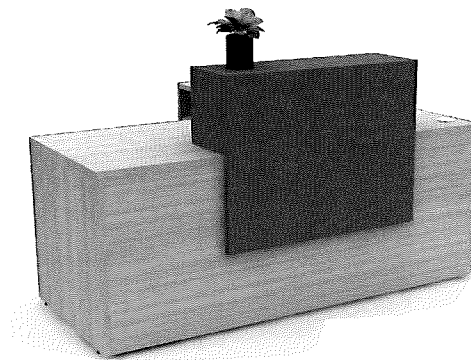
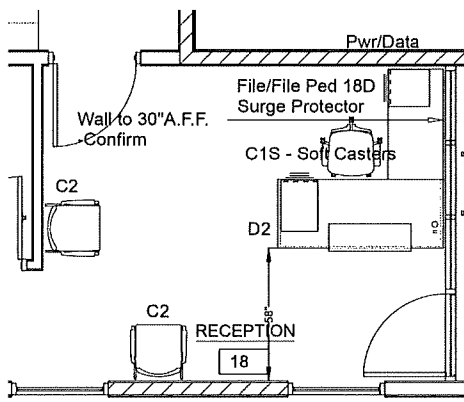
RUG - FLOR - Vintage Vibe - Shadow Silver  
2 QTY - 6x8



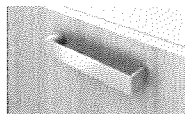
## Product Solution

### 18 - Reception/Administrative

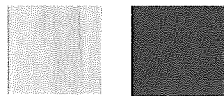
Marvin to Confirm – Wall to 30H  
A.F.F then glass.



Visitor Side



Rectangular Pull



Laminate:  
Looks Like Tre

#### AIS CALIBRATE

- 30d x 72w Desk Shell with Full Modesty Panel
- 24d x 48w Worksurface Box/Box/File and File/File pedestal.
- Surge Protector

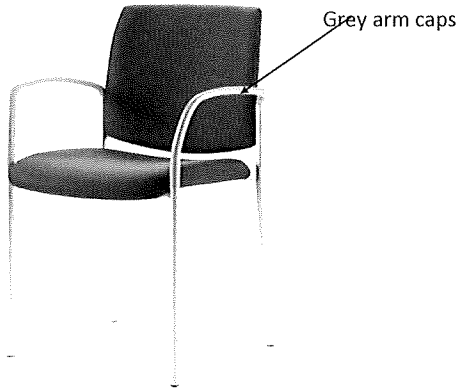
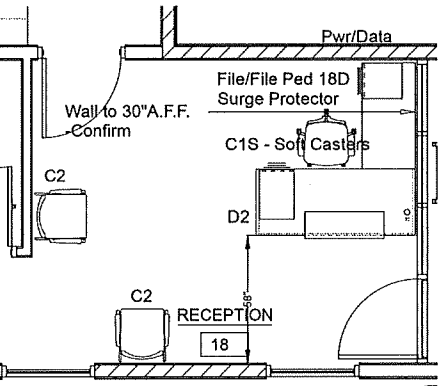


User Side

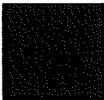


Product Solution

18 - Reception/Administrative  
And All Office Side Chairs



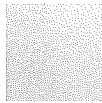
C 2  
Cache Out



Seats & Back  
Upholstery:  
Mayer Ranchero  
Color Black RC006



Metal Finish:  
SCR Soft Chrome



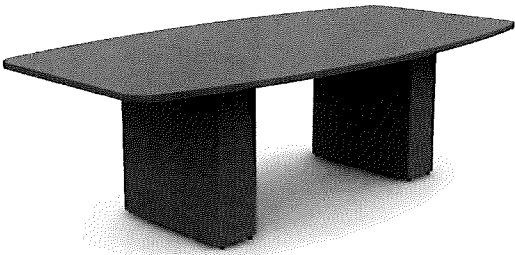
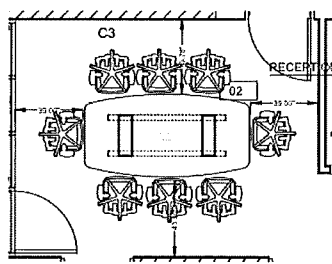
Plastic Arm  
Caps : Grey

SOURCE CACHE GUEST CHAIR

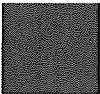
- Cache Out Style Back
- Plastic Arm Cover
- Fully Upholstered in Grade A Fabric(Vinyl)
- Glides for LVT Floors

# Product Solution

02 - Public Meeting Room



AIS CONFERENCE TABLE



Laminate:  
Storm

- 48d x 96w Boat shaped table.
- No power



C3  
PROFORM HIGH BACK -  
CASTERS FOR LVT FLOORS

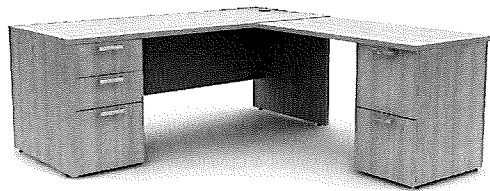
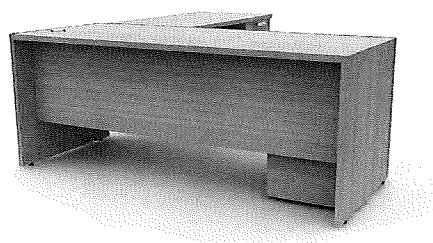
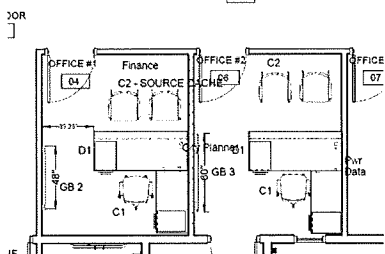
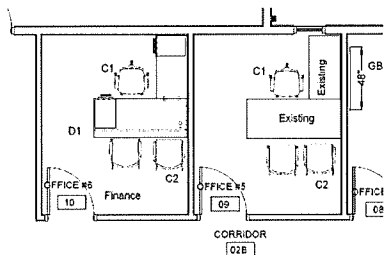
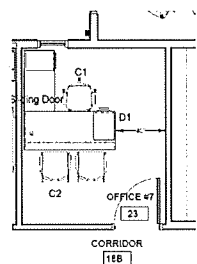


Upholstery : Spradling Whisper FOG  
WHI-2157

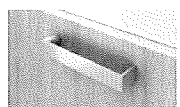
- High Back - Panel Stitching
- White Thread Stitching
- Height Adjustable Arm
- Basic Conference Control
- Black Poly Base.
- Soft Casters for LVT Floors

# Product Solution

Offices 04, 06, 10, 23  
Private Office Solution



Laminate:  
Looks Like



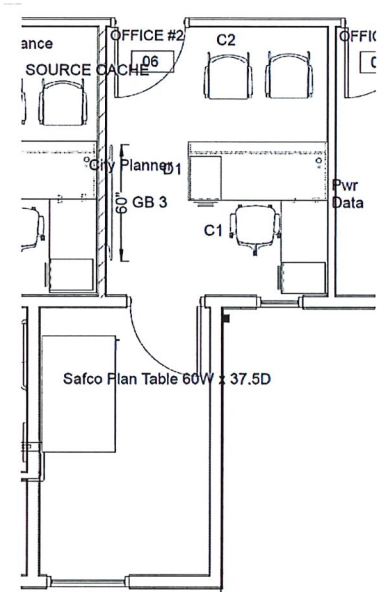
Rectangular Pull

## AIS CALIBRATE

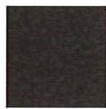
- 30d x 72w Desk Shell with 3/4 Modesty Panel
- 24d x 48w Return
- Box/Box/File and File/File storage

Product Solution

06 - City Planner Plan Table



Laminate Top Color:  
Nebula Graphite HPL



Metal Paint color: Powder Coat  
Black Smooth

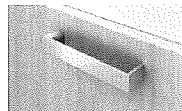
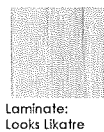
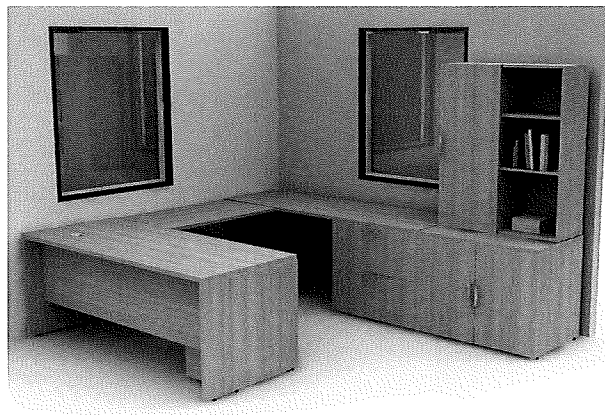
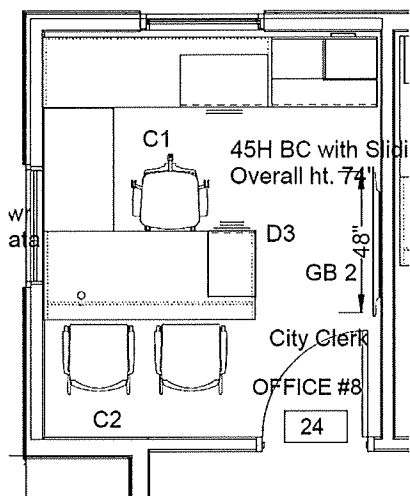
SAFCO Ranger Plan Table , No Drawer

- 37.5D x 60W
- No Drawer



## Product Solution

### 24 - City Clerk's Office

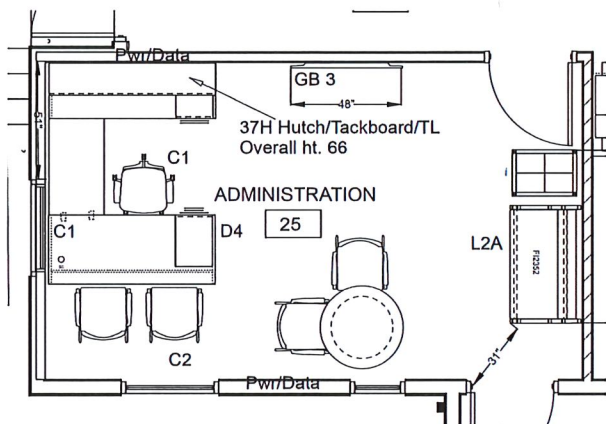


#### AIS CALIBRATE

- 30d x 72w Desk Shell with 3/4 Modesty Panel
- 24d x 42w Bridge
- 24d x 72w Credenza
- Box/box/file storage
- Lateral file
- 2 drawer cabinet with stack on bookcase and sliding door

## Product Solution

25 - City Administrator's Office



Laminate:  
Looks Like



Tackboard  
Cape Cod  
Color:  
Harwich



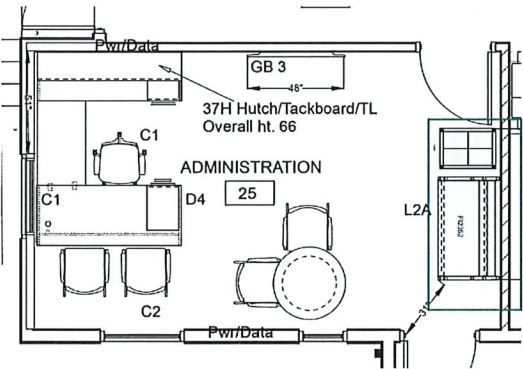
Rectangular Pull

### AIS CALIBRATE

- 30d x 72w Desk Shell with 3/4 Modesty Panel
- 24d x 42w Return
- 24d x 72w Credenza
- Box/box/file and file/file storage
- Mounted Hutch 37H with mounted tackboard and LED Light underneath
- 36" Round Meeting Table with Disc base
- JSI Loveseat and Rectangular End Table

Product Solution

25 - City Administrator's Office



- JSI FINN Loveseat
- JSI FINN Endtable
  - To match seating legs



L2 A



Wood Legs:  
Praline or TBD



Upholstery  
Stonson Lara  
TINT LRA-80



Corner Table-  
Rectangular  
Wood Top:  
Praline or TBD

JSI FINN NU

## Product Solution

### C1 - Office Task Chair



#### C1



Seats:  
Terrain Owl



Mesh:  
Black



Frame and Base:  
Black

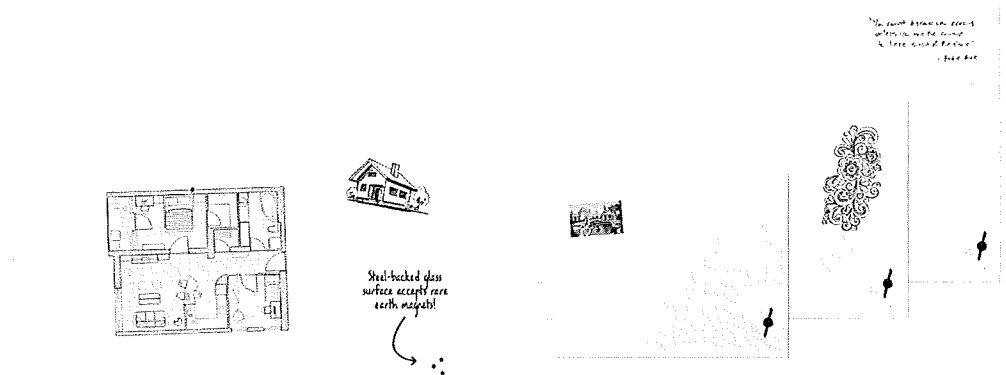
#### AIS DEVENS

- High Back
- Mesh Back
- Grade A Seat Fabric
- Adjustable Lumbar Support
- Seat Depth Adjustment
- 4D Arms
- 10 Year Warranty
- One Chair to have Soft Casters for LVT Floors - 02 Reception/Administrative



## Product Solution

### Offices - Glassboards



GB2 - Qty. 3

Size: 3x4

GB3

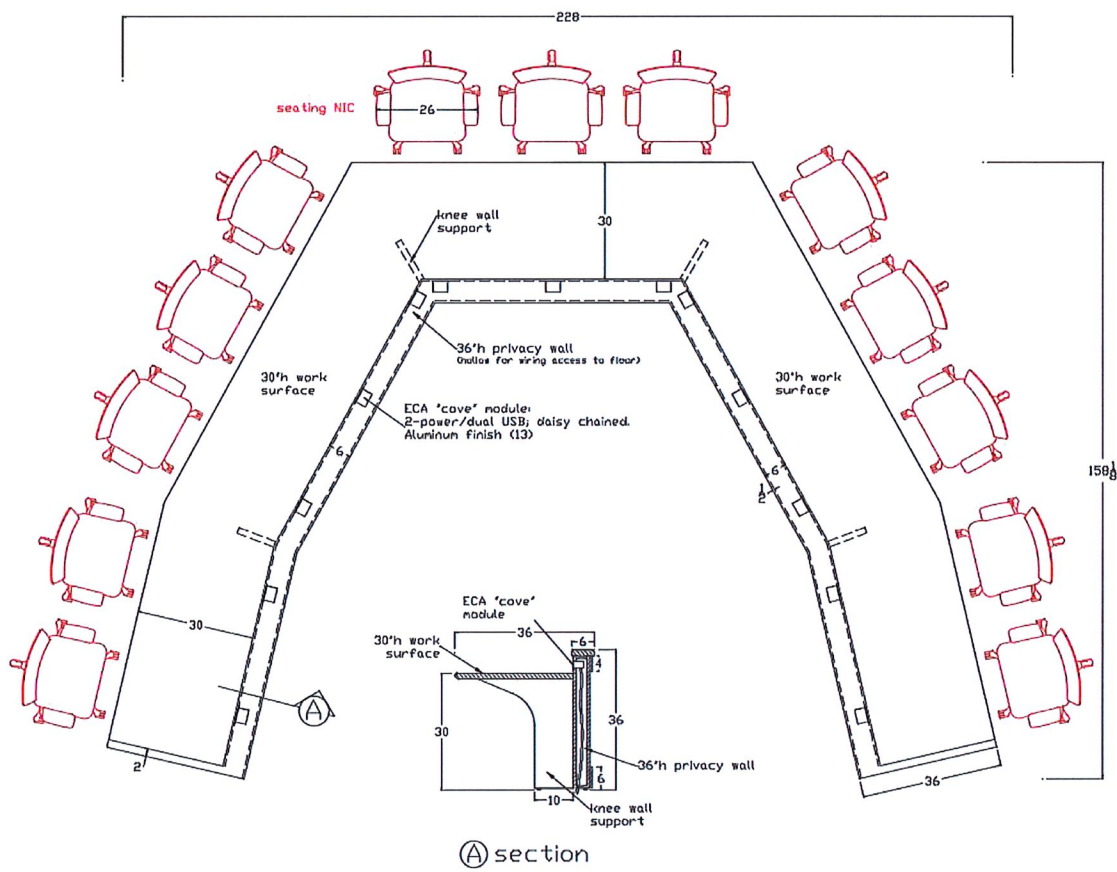
Size: 4x5 - Qty 2

### Mooreco Glass Whiteboards

- Insight Glass Low Iron Board
- Mounts Vertically or Horizontally
- Durable Steel Backing
- Concealed Mounting
- Includes Glass Accessory Tray, Set of Rare-earth magnets, eraser

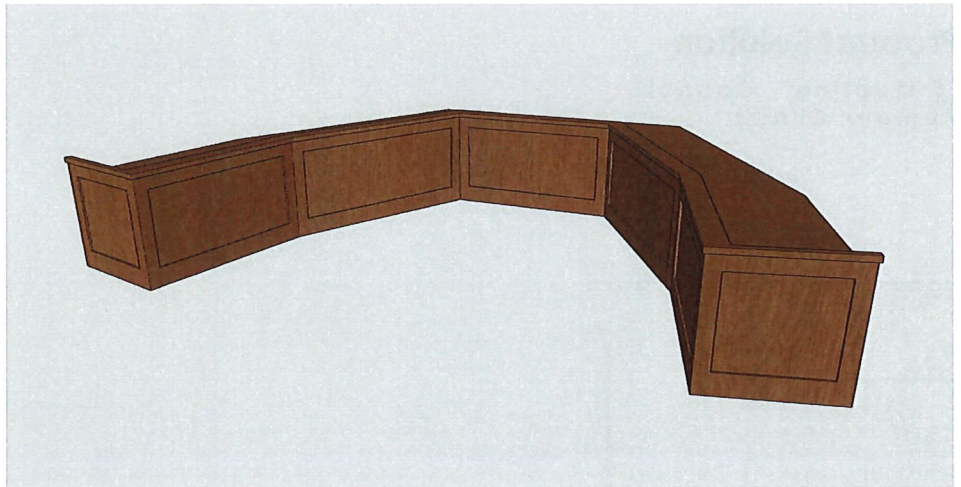
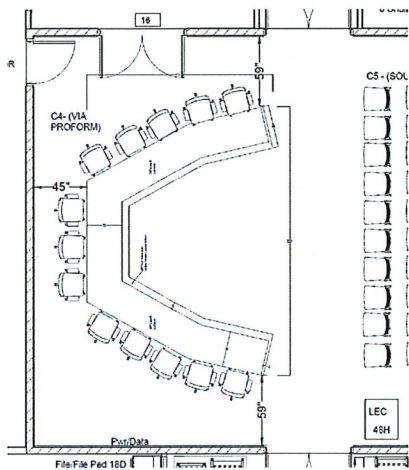
Product Solution

15 Meeting - Town Hall Dais- Detail View



## Product Solution

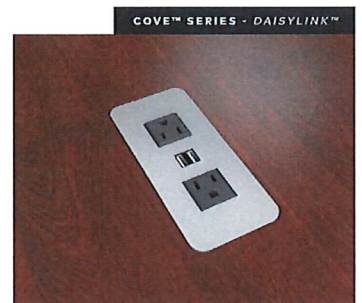
### 15 Meeting - Town Hall Dais



Wood Finish:  
• Stain to Match

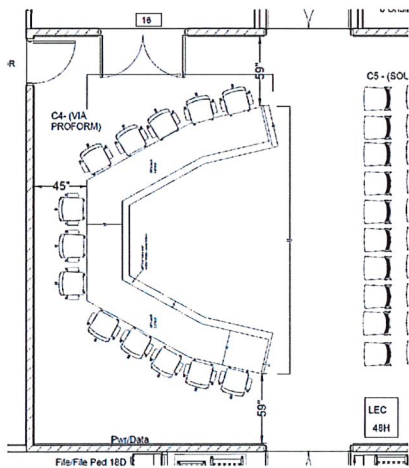
#### UNIQUE CONCEPTS - CUSTOM DIAS

- Half Decagonal shaped (5-sided) board table.
- 228 x 158x36H
- 30D Worksurface
- 36"H Hollow modesty wall with 6" wide top cap.
- Includes wiring access ports within hollow modesty.
- All surfaces: plain sliced cherry veneer and solids w finish to match customer spec.
- Qty 13 Power Modules ECA Cove with 2 power & dual USB, Satin Alum. Finish. Includes daisy chain connections.
- 10 weeks lead time.



## Product Solution

15 Meeting - Council  
Member Chairs



C 4



Upholstery: Whisper Vinyl  
Color: Charcoal

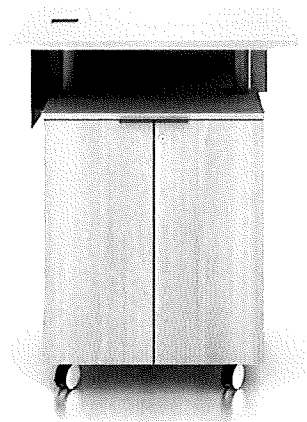
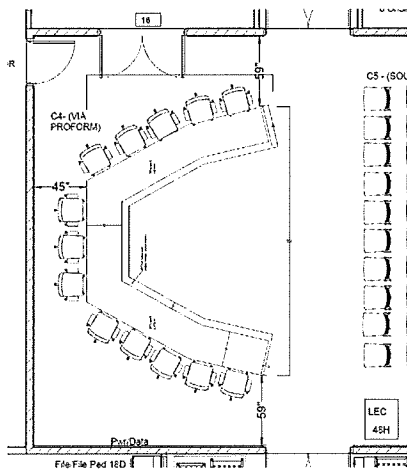


### VIA SEATING – PROFORM CHAIR

- Highback with parallel stitch lines.
- Height Adjustment, seat depth slider.
- Grade B Vinyl
- Polished Loop arm with Upholstered arm caps
- Aluminum Base
- Two-Toned Casters

## Product Solution

### 15 Meeting - Lecturn



Laminate : Grey Elm 8201K12  
 Trim: Silver  
 Casters: White with Grey

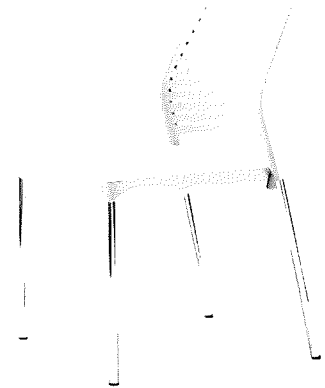
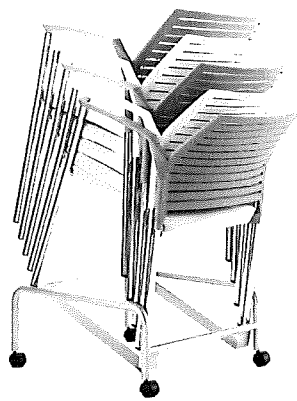
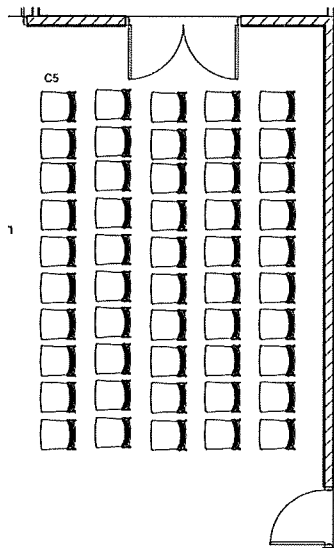
#### LEC - Enwork Lectern

- Enwork Zori Command Center Lectern with Tech Cabinet, 26W 28D 34W 42H Fixed Height.
- Cabinet: 24D H29H
-

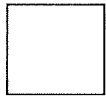


## Product Solution

15 Meeting - Chamber  
Guest Chairs



C5



Polypropylene:  
White



Mayer Ranchero  
Color: Thunder



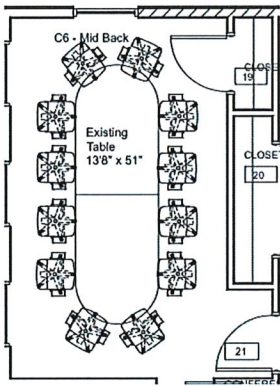
Legs:  
Chrome: Standard

### SOURCE HALL CHAIR

- Upholstered Seat in Grade A Fabric
- No Arms
- Poly vented back
- Chrome Leg Finish
- Quoting 2 Chair Carts.

# Product Solution

21 – Large Conference Room



C 6



Upholstery:  
Staple – Color Academy STP73

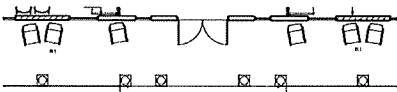
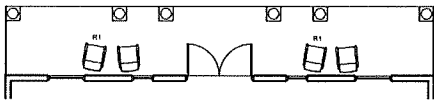
VIA PROFORM

- Highback
- Fully Upholstered in Grade B Vinyl
- Height Adjustable Arms
- Black Nylon Base
- Two Toned Casters

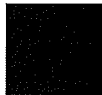


## Product Solution

### Patio Furniture



R 1



Polywood:  
Black

#### POLYWOOD ROCKING CHAIR

- Constructed of genuine POLYWOOD lumber, a proprietary blend of recycled plastics
- Durable, all-weather lumber not prone to splinter, crack, chip, peel or rot.
- 3 Year Commercial Use Warranty.
- Additional colors available for an upcharge



PMC COMMERCIAL INTERIORS

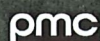
Creating spaces that work wonders.

Prepared By: Taylor Miller  
Taylor.Miller@pmc.works | 803.463.1169

Issued: 5/25/21

1201 Main Street, Suite 210  
Columbia, SC 29201  
888.859.0888

previous  
summary  
to Council



# Village of Marvin, NC - Marvin Village Hall

Revised on: 07.26.21

Project #: PR

Quote / Sales Order #: QU / SO

Tag	Item	Qty	Unit \$	Ext \$	Lead time (*Estimated)	Item notes
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## FRONT LOBBY

Vintage Vibe - Shadow/Silver - (2) 6x8 Rugs	2	\$	682.02	\$	1,364.04	
SUBTOTAL				\$	1,364.04	

## PUBLIC MEETING ROOM

48x86 AIS Calibrate Table	1	\$	863.40	\$	863.40	
Via Proform High Back	8	\$	599.00	\$	4,792.00	Black Adjustable Arms and Base
SUBTOTAL				\$	5,655.40	

## RECEPTION/ADMIN.

AIS Calibrate Reception Desk	1	\$	1,641.90	\$	1,641.90	
AIS Devens Task Chair	1	\$	385.00	\$	385.00	
Source Cache Guest Chair	2	\$	236.50	\$	473.00	
Cable Wholesale Surge Protector	1	\$	22.50	\$	22.50	
SUBTOTAL				\$	2,522.40	

## PRIVATE OFFICE

AIS L-Shaped Desk	4	\$	1,371.00	\$	5,484.00	Other Offices to keep existing furniture including all offices. Only for new desk furniture offices. Planner and Finance Offices only. Only for City Planner Office
AIS Devens Task Chair	7	\$	385.00	\$	2,695.00	
Source Cache Guest Chair	12	\$	236.50	\$	2,838.00	
MooreCo 3x4 White Board	3	\$	316.83	\$	950.49	
SAFCO Ranger Planner Table	1	\$	980.13	\$	980.13	
SUBTOTAL				\$	12,947.62	

## CITY CLERK OFFICE

AIS Desk	1	\$	3,326.40	\$	3,326.40	
AIS Devens Task Chair	1	\$	385.00	\$	385.00	
Source Cache Guest Chair	2	\$	236.50	\$	473.00	
MooreCo 4x5 White Board	1	\$	518.39	\$	518.39	
SUBTOTAL				\$	4,702.79	

## ADMINSTRATOR OFFICE

AIS Desk	1	\$	2,770.50	\$	2,770.50	Includes Grade A Tackboard
AIS 36" Round Table	1	\$	396.60	\$	396.60	
Source Cache Guest Chair	4	\$	236.50	\$	946.00	
AIS Devens Task Chair	1	\$	385.00	\$	385.00	
JSI Finn End Table	1	\$	550.35	\$	550.35	
MooreCo 4x5 White Board	1	\$	518.39	\$	518.39	
JSI Finn Sofa	1	\$	1,002.50	\$	1,002.50	
SUBTOTAL				\$	6,569.34	

## CONFERENCE ROOM

Via Proform High Back	12	\$	599.00	\$	7,188.00	Staple-Color Academy -
SUBTOTAL				\$	7,188.00	

## CHAMBERS

Via Proform Executive High Back	13	\$	714.50	\$	9,288.50	
Unique Concepts Dais w/ Power	1	\$	18,341.18	\$	18,341.18	Half Hexagon-Seats 13. Finishes TBD
Unique Concepts Power Modules, 2 Power, Dual USB, Satin Aluminum Finish	13	\$	235.29	\$	3,058.77	
Enwork Zori Command Center	1	\$	1,698.90	\$	1,698.90	Grey Elm
Source Hall Chairs w/o Arms	50	\$	164.50	\$	8,225.00	Grade A Seat Upholstery (Vinyl)
Source Chair Carl (Stacks 6 High)	2	\$	275.50	\$	551.00	
SUBTOTAL				\$	41,163.35	

## PATIO

Polywood Black Rocking Chair	10	\$	215.00	\$	2,150.00	
SUBTOTAL				\$	2,150.00	

PRODUCT SUBTOTAL	\$	84,262.74
Delivery / Installation (*Estimated)	\$	6,735.00
Freight from all manufacturers (*Estimated)	\$	750.40
Design, Spaceplanning, Receiving, Project Management (*Estimated)	\$	3,269.47
PROJECT SUBTOTAL	\$	95,017.61
Sales tax (6.75% Marvin, NC) (*Estimated)	\$	6,193.01

### Please note:

Pricing shown on this budget/summary document remains **subject to change** until a formal quote has been issued. Before your order can be placed, PMC requests (1) a 50% deposit payment, (2) a signed copy of the formal quote, and (3) a signed copy of the final product selection / finishes proposal. New customers will also be asked to fill out additional forms to get set up in our system. Ask us about our financing options!

PROJECT TOTAL \$ 101,210.82

\*PMC Stores Purchased Product for free, up to 30 days. If storage is required past the first 30 days, due to construction delays or change in move-in date, each additional month will be charged to client at 1% of Product Sell Price.





## Quote

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR10119 Marvin Village Hall  
Marvin Village Hall

### BILL TO

Village of Marvin, NC  
10004 New Town Road  
Marvin NC 28173  
United States

### SHIP TO ( INSTALL AT )

Village of Marvin, NC  
10006 Marvin School Road  
Marvin NC 28173  
United States

### SITE/INSTALL CONTACT

Please let us know who our site contact will be.

**Total** **\$102,122.20**

Expires: SEP 23, 2021

NC State Contract 420A

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
2	CARPET SQUARES	FLOR CARPET SQUARES - Vintage Vibe - Color Shadow Silver	40	\$38.00	\$1,520.00
		Tag: 01 LOBBY , RUG - TAYLOR			
	Subtotal	01 LOBBY			\$1,520.00
3	X-CTB4896R	Cbx Table Boat 48d X 96w 2mm 1 Sec 2 A-base	1	\$863.40	\$863.40
		RO-L1009 Casegoods Storm			
		RO-E183 2MM T-Mold - Storm			
		G_NONE NO GROMMET			
		LAMCT-A AIS GRADE A CONF TABLE LAMINATES			
		RO-L0321-09 LAMINATE STORM PEEL COAT HPL 1 LBB			
		"			
		Tag: 02 SM MEET RM			

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

Quote Details

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
4	172-67C-38A	Proform parallel high back, synchro, basic arms.  GR-B GRADE B TEXTILE. WHISPER IN STOCK SPRADLING WHISPER ? VINYL. 18BB ----- UNSELECTED ----- 16HP STANDARD BLACK BASE. ~ STANDARD BLACK SOFT/CARPETED ~ FLOOR CASTERS. ~ STANDARD CASTERS. ~ STANDARD ADJUSTABLE HEIGHT 6 BACK. ~ NO ENHANCED STITCH. N/A. #6 ARM CAP NOT SELECTED.  Tag: 02 SM MEET RM , C3 , NO SEAT SLIDER	8	\$599.00	\$4,792.00
	Subtotal	01 CONF			\$5,655.40
5	CUSTOM	Quote Date 7-26-21. Half Decagonal Shaped (5 Sided) board Table . CONT  Size: 228 X 158 X 36H. Depth: 30D. Wall 36H HOLLOW MODESTY WALL WITH Wall FRAME Cont AND RECESSED PANEL DETAIL. Wall 6 WIDE TOP CAP Cont. INCLUDED WIRING ACCESS PORTS Includes: WITHIN HOLLOW Cont. MODESTY. Surfaces: PLAIN SLICES CHERRY VENEER & Finish: SOLIDS Note: TO MATCH CUSTOMER SPEC. BASED ON UC DRAWING 7-16-21 & SKETCH 6.9.21 "	1	\$18,341.18	\$18,341.18
		Tag: 15 MEETING , DIAS			
6	CUSTOM	Power Modules: ECA "cove" each with 2-power & dual USB; satin aluminum finish. CONT  CONT INCLUDES DAISY CHAIN" CONNECTIONS.]"  Tag: 15 MEETING , DIAS	13	\$235.29	\$3,058.77
	Subtotal	15 MEETING - DIAS			\$21,399.95
7	CYL5FC	Zori Command Center with Tech Cabinet, 28"D x 34"W, Fixed Height  S Silver W White with Grey Trim J Wilsonart Grey Elm (8201K-12)  Tag: 15 MEETING , PODIUM	1	\$1,698.90	\$1,698.90

**PMC Commercial Interiors, Inc.**

1201 Main Street  
Suite 210  
Columbia, SC 29201

**Quote Details**

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
8	172-67C-61A	Proform parallel high back, synchro, polished loop arm with upholstered armrest.  GR-B GRADE B TEXTILE. WHISPER IN STOCK SPRADLING WHISPER WHI-2155 VINYL. 18BA CHARCOAL 16HP BRUSHED ALUMINUM BASE. ~ STANDARD BLACK SOFT/CARPETED ~ FLOOR CASTERS. ~ STANDARD CASTERS. GR-B STANDARD ADJUSTABLE HEIGHT WHISPER BACK. WHI-2155 NO ENHANCED STITCH. SS GRADE B TEXTILE. IN STOCK SPRADLING WHISPER VINYL. CHARCOAL SEAT SLIDER  Tag: 15 MEETING , C4	13	\$714.50	\$9,288.50
9	360-FL-CHR-NA	Hall Four Leg Frame, Chrome Frame Finish, Armless  005 SHELL: White PG GLIDE: Glides (Std) ~ FOAM: NO - 1/2" extra Foam for Seat GRADE FAB: Fabric Grade A A RANCHERO(VINYL) FABRIC: THUNDER - RC016 COLOR CAL133: No - CAL 133 Fire Rating ~ Tag: 15 MEETING , C5	50	\$164.50	\$8,225.00
10	360FW	Four Wheel Storage Dolly  Tag: 15 MEETING , DOLLY	2	\$275.00	\$550.00
	Subtotal	15 MEETING			\$19,762.40
11	172-67C-38A	Proform parallel high back, synchro, basic arms.  GR-B GRADE B TEXTILE. GR INPUT A CUSTOM GRADED IN GRADE B B TEXTILE. Stinson COLOR ACADEMY STP73 Staple STANDARD BLACK BASE. 18BB STANDARD BLACK SOFT/CARPETED 16HP FLOOR CASTERS. ~ STANDARD CASTERS. ~ STANDARD ADJUSTABLE HEIGHT ~ BACK. ~ NO ENHANCED STITCH. 6 N/A. ~ #6 ARM CAP NOT SELECTED.  Tag: 21 CONF , C6 , NO SEAT SLIDER	12	\$599.00	\$7,188.00
	Subtotal	21 CONF			\$7,188.00

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

#### Quote Details

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR1011g Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
12	X-DS7230-3QM	Cb Desk Shell 3/4 Mod Recessed 30dx72wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D1	4	\$345.90	\$1,383.60
13	W-WS2448	Rectangular - 2mm Edge - 24D x 48W  EDGE 2mm Grade A RO-E093-V2 2mm Edge - Looks Likatre RW-GRRA Option A - No additional grommets LAMAISMO AIS Grade A Laminates RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D1	4	\$129.60	\$518.40
14	WPS-FP	Flat Plate  Tag: DESKING , D1	8	\$7.50	\$60.00
15	X-BBFPFS23	Cbx Partial Depth Bbf Ped 23dx28hx16w  RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre " Tag: DESKING , D1	4	\$438.90	\$1,755.60
16	X-FFPFS23	Cbx Partial Depth Ff Ped 23dx28hx16w  RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre " Tag: DESKING , D1	4	\$425.70	\$1,702.80
17	W-GROMMET	GROMMET COVER 3"  W-GRC3GV1 Grommet Cover - Grey  Tag: DESKING , D1	4	\$8.40	\$33.60
18	S-W1CORE2	Key Alike Kit (2 Cores) - Wesko Type  Tag: DESKING , D1	4	\$7.50	\$30.00
	Subtotal	D1 - ROOMR 4, 6, 10,23			\$5,484.00
19	7736	RANGER PLAN TABLE, 60W, No Drawer 37.5D .  Tag: PLAN TABLE , ROOM 06	1	\$1,357.50	\$1,357.50
	Subtotal	PLAN TABLE - ROOM 6			\$1,357.50

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

Quote Number :  
Date :  
Project Name :

Quote Details  
QU35532  
Aug 24, 2021  
PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
20	X-DS7230	Cb Desk Shell Full Mod Recessed 30dx72wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D2 , FULL MOD B/C SILL HT	1	\$363.30	\$363.30
21	X-DR4824L	CB Desk Return LH 24Dx48Wx29H  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D2	1	\$256.20	\$256.20
22	WPS-FP	Flat Plate  Tag: DESKING , D2	2	\$7.50	\$15.00
23	X-BBFPFS23	Cbx Partial Depth Bbf Ped 23dx28hx16w  RO-L1029 Caseloads Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Caseloads Looks Likatre " Tag: DESKING , D2	1	\$438.90	\$438.90
24	X-FFPFS18	Cbx Full Depth Ff Ped 18dx28hx16w  RO-L1029 Caseloads Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Caseloads Looks Likatre " Tag: DESKING , D2	1	\$399.90	\$399.90
25	X-RDSO1236	Calibrate Reception Stack On 12x36  RO-L0319 Laminate - Storm - (A-T-S) RO-L0319 Laminate - Storm - (A-T-S) Tag: DESKING , D2	1	\$296.70	\$296.70
26	W-GROMMET	GROMMET COVER 3"  W-GRC3GV1 Grommet Cover - Grey  Tag: DESKING , D2	2	\$8.40	\$16.80
27	S-W1CORE2	Key Alike Kit (2 Cores) - Wesko Type  Tag: DESKING , D2	1	\$7.50	\$7.50
	Subtotal	D2 - ROOM 18 RECEPTION			\$1,794.30
28	X-DS7230-3QM	Cb Desk Shell 3/4 Mod Recessed 30dx72wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D3	1	\$345.90	\$345.90



**PMC Commercial Interiors, Inc.**

1201 Main Street  
Suite 210  
Columbia, SC 29201

**Quote Details**

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR1011g Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
29	W-WS2442	Rectangular - 2mm Edge - 24D x 42W  EDGE 2mm Grade A RO-E093-V2 2mm Edge - Looks Likatre RW-GRRA Option A - No additional grommets LAMAISMO AIS Grade A Laminates RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D3	1	\$119.10	\$119.10
30	WPS-FP	Flat Plate  Tag: DESKING , D3	4	\$7.50	\$30.00
31	X-DSFM7824	Cb Desk Shell With Full Mod Flush 24dx78wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D3	1	\$347.70	\$347.70
32	X-BBFPFS23	Cbx Partial Depth Bbf Ped 23dx28hx16w  RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre " Tag: DESKING , D3	1	\$438.90	\$438.90
33	X-LAT2DFS3023	Cbx 2d Partial Depth Lat 23dx28hx30w  RO-L1024 Casegoods Dark Rum Cherry RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre " Tag: DESKING , D3	1	\$714.90	\$714.90
34	X-DDC3024	Cbx Full Depth 2d Cab 24dx28hx30w  RO-L1029 Casegoods Looks Likatre RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL " Tag: DESKING , D3	1	\$524.70	\$524.70
35	W-WS2430	Rectangular - 2mm Edge - 24D x 30W  EDGE 2mm Grade A RO-E093-V2 2mm Edge - Looks Likatre RW-GRRA Option A - No additional grommets LAMAISMO AIS Grade A Laminates RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D3	1	\$100.80	\$100.80

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

Quote Number :  
Date :  
Project Name :

Quote Details  
QU35532  
Aug 24, 2021  
PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
36	X-SOSDR4530	Cbx Stack On Bookcase With Sliding Door Rh 14dx45hx30w  RO-L1029 Casegoods Looks Likatre RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL "  Tag: DESKING , D3	1	\$615.90	\$615.90
37	W-GROMMET	GROMMET COVER 3"  W-GRC3GV1 Grommet Cover - Grey  Tag: DESKING , D3	2	\$8.40	\$16.80
38	S-W1CORE3	Key Alike Kit (3 Cores) - Wesko Type  Tag: DESKING , D3	1	\$11.40	\$11.40
39	RH-WFB12	WESKO FILE BAR 12"  Tag: DESKING , D3	2	\$15.00	\$30.00
	Subtotal	D3- ROOM 24 - CITY CLERK			\$3,296.10
40	X-DS7230-3QM	Cb Desk Shell 3/4 Mod Recessed 30dx72wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D4	1	\$345.90	\$345.90
41	X-DB4224	Cb Desk Bridge With Full Mod Flush 24dx42wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D4	1	\$183.30	\$183.30
42	WPS-FP	Flat Plate  Tag: DESKING , D4	4	\$7.50	\$30.00
43	X-DSS7224	Cb Desk Shell With Access Mod 24dx72wx29h  RO-L0384 Laminate - Looks Likatre - (A-T-W- G_NONE NO GROMMET RO-L0384 Laminate - Looks Likatre - (A-T-W- Tag: DESKING , D4	1	\$328.20	\$328.20
44	X-BBFPFS23	Cbx Partial Depth Bbf Ped 23dx28hx16w  RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre "  Tag: DESKING , D4	1	\$438.90	\$438.90

PMC Commercial Interiors, Inc.  
1201 Main Street  
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Columbia, SC 29201

Quote Number :  
Date :  
Project Name :

Quote Details  
QU35532  
Aug 24, 2021  
PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
45	X-FFPFS23	Cbx Partial Depth Ff Ped 23dx28hx16w  RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL RO-L1029 Casegoods Looks Likatre "  Tag: DESKING , D4	1	\$425.70	\$425.70
46	X-SHCD4572	Cbx Single Hutch With Cabinet Doors 14dx45hx72w  RO-L1029 Casegoods Looks Likatre RO-L1029 Casegoods Looks Likatre RH-HANDSQ-S BRIGHT SILVER 6 RECTANGLE PULL "  Tag: DESKING , D4	1	\$763.50	\$763.50
47	A-LEDTL-61024	24 Led Task Light, W/ Dimmer & Transformer  Tag: DESKING , D4	1	\$121.80	\$121.80
48	X-TACKHM2872	Cbx Tackboard Hutch Mount 28hx72w  FAB-XA037 FABRIC MODULAR CHOICE GRADE A FAB-AD (1:1) RO-F2713-V2 Directional Fabric - Grade A FABRIC PANEL CAPE COD HARWICH 02184 075 8516  Tag: DESKING , D4	1	\$218.40	\$218.40
49	T-RDR3629DSG	TBL, RND, 2mm, 36Dx29H, DISC, GLD  EDGECE 2mm T-Mold Edge - Grade A - Curved RO-E193 Edging LAMTAB 2MM T-Mold - Looks Likatre LAMAISM TABLE GRADE A LAMINATES RO-L0384 AIS Grade A Laminates PAINTDB-A001 Laminate - Looks Likatre - (A-T-W- RO-P0093 TABLE DISC BASE GRADE A PAINT SELECTION MS - Metallic Silver  Tag: DESKING , D4	1	\$396.60	\$396.60
50	W-GROMMET	GROMMET COVER 3"  W-GRC3GV1 Grommet Cover - Grey  Tag: DESKING , D4	2	\$8.40	\$16.80
51	S-W1CORE2	Key Alike Kit (2 Cores) - Wesko Type  Tag: DESKING , D4	1	\$7.50	\$7.50
	Subtotal	D4 DESKING			\$3,276.60

PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

#### Quote Details

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
52	FI2028PW	Finn Nu 28d x 20w x 16h End Table w/Wood Top  M Maple Wood Species NTO Night Owl MTG Rubber Cushion Metal Glides (Standard) Tag: 25 ADMIN , TABLE	1	\$550.35	\$550.35
53	FI2352	Finn Nu Two Seat w/Arms  M Maple Wood Species NTO Night Owl B Grade B Stinson Stinson Fabric Lara Lara LRA80 Tint MTG Rubber Cushion Metal Glides (Standard) Tag: 25 ADMIN , L2 OPTION	1	\$1,002.50	\$1,002.50
	Subtotal	25 ADMIN LOUNGE			\$1,552.85
54	4600C	Devens Black Configurable Task Chair  CP-46-4DARM BLACK 4D ARMS PAIR C P - C H - N O - UNASSEMBLED ASSY BLACK BASE CP-4600BASE BLACK FRAME/BLACK MESH BACK CP-46BACK-L STANDARD W/BLACK CP-46HARD BLACK HARD CASTERS FOR CARPET CP-46SBFAB FLOORS STANDAR CFAB4900 GRADED SEAT UPHOLSTERY CFAB4900-A SEAT FABRIC CHOICE 49/44/46 FCUAD FABRIC MODULAR CHOICE NATICK CTERRAIN SEAT- GRADE A/C RO-FU1325 FABRIC MODULAR CHOICE GRADE A UPHOLSTERY DIR CULP TERRAIN FABRIC UPHOLSTERY TERRAIN OWL Tag: OFFICES - TASK CH , C1	9	\$385.00	\$3,465.00
55	4600C	Devens Black Configurable Task Chair  CP-46-4DARM BLACK 4D ARMS PAIR C P - C H - N O - UNASSEMBLED ASSY BLACK BASE CP-4600BASE BLACK FRAME/BLACK MESH BACK CP-46BACK-L STANDARD W/BLACK CP-46SOFT BLACK SOFT CASTER FOR HARD CP-46SBFAB FLOORS CFAB4900 GRADED SEAT UPHOLSTERY CFAB4900-A SEAT FABRIC CHOICE 49/44/46 FCUAD FABRIC MODULAR CHOICE NATICK CTERRAIN SEAT- GRADE A/C RO-FU1325 FABRIC MODULAR CHOICE GRADE A UPHOLSTERY DIR CULP TERRAIN FABRIC UPHOLSTERY TERRAIN OWL Tag: RECEPTION , C1-S	1	\$385.00	\$385.00
	Subtotal	C1 - OFFICE TASK CHAIRS			\$3,850.00



PMC Commercial Interiors, Inc.  
1201 Main Street  
Suite 210  
Columbia, SC 29201

Quote Details

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR10119 Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
56	765-FL-CA	Cache Out fully Uph	20	\$265.00	\$5,300.00
		FL FOUR LEG (STANDARD)			
		SCR SOFT CHROME			
		CAG CACHE GREY ARM			
		PG GLIDE: PLASTIC GLIDE (STD)			
		STD CAL117-2013 STANDARD			
		STD BOOK: NO - BOOK RACK			
		STD NO SELECTION			
		GRADE FAB: FABRIC GRADE A			
		A MAYER RANCHERO			
		FABRIC: BLACK			
		COLOR:			
		Tag: CHAIRS GUEST , C2			
	Subtotal	C2 - OFFICE -RECEPTION GUEST CHAIRS			\$5,300.00
57	83908	Mooreco 3x4 Insight Low Iron Concealed Hanger Mag Board. QUO0048864	3	\$352.03	\$1,056.09
		Tag: GLASSBOARD , GB2			
58	83906	Mooreco 4X5Insight Glass Low Iron Concealed Hanger Magnetic Board. QUO0048864	2	\$518.39	\$1,036.78
		Tag: GLASSBOARD , GB3			
	Subtotal	GLASSBOARDS			\$2,092.87
59	R199BK	Polywood Estate Rocking Chair - Black	10	\$199.00	\$1,990.00
		Tag: W-PATIOS , R1			
	Subtotal	PATIOS			\$1,990.00
60	CUSTOM	Cable Wholesale Surge Protector Flat Rotation Plug 6 Outlet with 10' Crd, Grey	1	\$25.00	\$25.00
		Tag: RECEPTIONIST			
61	O R D E R PROCESSING FEE	NC State Administration Fee. 1.75% NET. REVISED 7-27-21	1	\$20.50	\$20.50
62	FREIGHT	Polywood Freight	1	\$300.00	\$300.00
63	FREIGHT	Enwork Freight Min.	1	\$150.00	\$150.00
64	FREIGHT	Mooreco Freight - Quoted	1	\$0.00	\$0.00
65	FREIGHT	Cable Wholesale Freight. UPS Ground.	1	\$10.00	\$10.00
66	FREIGHT	FLOR FREIGHT	1	\$75.00	\$75.00
	Subtotal	FREIGHT & MISC			\$580.50
67	PMFD	Design, Spaceplanning	1	\$1,837.38	\$1,837.38
68	PMFW	Warehouse Receiving and Inspection for 30 days. No Unique Concepts. Products stored at PMC Warehouse, after 30 days will occur a monthly fee of 1% total sell price.	1	\$1,409.38	\$1,409.38

**PMC Commercial Interiors, Inc.**

1201 Main Street  
Suite 210  
Columbia, SC 29201

**Quote Details**

Quote Number : QU35532  
Date : Aug 24, 2021  
Project Name : PR1011g Marvin Village Hall  
Marvin Village Hall

ID#	ITEM NUMBER	PRODUCT DESCRIPTION	QTY	UNIT PRICE	EXTENDED
69	LABOR QUOTED	Labor to install During Normal Business Hours. Quoted 8-9-21 Scope to Include: DESKS, TASK CHAIRS, GUEST CHAIRS, CONFERENCE TABLE, COUNCIL CHAIRS, STACK CHAIRS, WHITEBOARDS, ETC.	1	\$6,435.00	\$6,435.00
	TERMS STD	<ul style="list-style-type: none"><li>• Deliver/install during STANDARD business hours Mon Fri</li><li>• Space clear and ready for install (construction complete)</li><li>• Access to loading dock and elevator no stair carry</li><li>• Accommodates 26' truck size</li><li>• No special safety requirements or security clearance needed</li><li>• Data, electrical, computer and monitor connections provided by others</li></ul>			
70	GOVCON	Safco - Dealer Commission	1	\$0.00	\$0.00

**Subtotal** \$95,782.23

**Tax** \$6,339.97

**Total** \$102,122.20

**Terms:**

No merchandise may be returned for credit without our consent. PMC has the right to retain security interest in the above merchandise to secure the payment of the purchase price (including interest, collection, and attorney's fees).

A 3% administrative charge will be applied to purchases and customer deposits paid by credit card.

Accepted by:

Signature:



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Proclamation

**Action Requested:** Adopt

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Domestic Violence Awareness Month Proclamation

**Supporting Documentation:** Draft Proclamation

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Consider Adoption of Proclamation Proclaiming October 2021 as Domestic Violence Awareness Month



## PROCLAMATION

2021-09-01

### TO PROCLAIM THE MONTH OF OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

**WHEREAS**, domestic violence affects all Union County residents, and far too many people suffer abuse at the hands of a spouse, partner, parent, child, or sibling; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on the victims, but their children, families, and communities; and

**WHEREAS**, domestic violence includes not only physical but also mental abuse, emotional abuse, financial abuse, sexual abuse, and isolation; and

**WHEREAS**, domestic violence is widespread, including one in four families is impacted by domestic violence with an annual cost to Union County of \$11,688,756; and

**WHEREAS**, according to the North Carolina Coalition Against Domestic Violence, there have been 1,421 women, men, and children murdered as a result of domestic violence since January 1, 2002 in North Carolina; and

**WHEREAS**, according to the North Carolina Council for Women, domestic violence programs across the state responded to over 48,310 crisis calls and provided services to over 34,245 victims last year; and

**WHEREAS**, the key to prevention is education, community awareness, having zero tolerance for domestic violence, and requiring accountability by the abuser; and

**WHEREAS**, Union County recognizes the importance of having collaborations by multiple partners to promote social norms, policies and laws that support gender equity and foster intimate partnerships based on mutual respect, equality, and trust; and

**NOW, THEREFORE**, be it resolved that I, Joseph E. Pollino, Jr., Mayor of the Village of Marvin, do hereby proclaim October 2021 as Domestic Violence Awareness Month in Union County and urge all citizens to support this observance. I further urge our citizens to increase their awareness and education of this destructive force which deeply affects a large number of families in our State each year and to become part of the efforts to stop violence in families.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of Marvin to be affixed this the 14th day of September 2021.

*Adopted this 14<sup>th</sup> day of September 2021.*

---

Joseph E. Pollino Jr., Mayor  
Village of Marvin

**ATTEST:**

---

Austin W. Yow, Clerk/Assistant to the Manager  
Village of Marvin

## Austin Yow

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**From:** Jennifer Sanford <[jsanford@turntoday.net](mailto:jsanford@turntoday.net)>  
**Sent:** Friday, August 13, 2021 9:31 AM  
**To:** Austin Yow  
**Subject:** Domestic Violence Awareness Month and Proclamation  
**Attachments:** DV 2021 Flyer.jpg; PROCLAMATION 2021 ~ Marvin.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good morning,

October is right around the corner, and we are preparing for our annual Domestic Violence Remembrance Ceremony.

Please join us on October 1 at 9 am at the Union County Courthouse Square as we remember those who have lost their lives in North Carolina due to Domestic Violence over the last year. I have attached a flyer with details of the event.

I have also attached this year's Proclamation. If you will, please put it on your letterhead, with your town seal and have it signed by the Mayor. You can email a copy of it back to me. If you have any questions, please don't hesitate to reach out to me by email or phone (704-283-1507). I hope you all will join us for the event.

Thank you for your commitment to our communities!

**Jennifer Sanford**  
**Community Engagement Manager**  
Turning Point Inc.  
PO Box 952 • Monroe, 28111  
Direct: 704-283-1507  
Office: 704-283-9150  
Fax: 704-225-8857  
[jsanford@turntoday.net](mailto:jsanford@turntoday.net)  
[www.TurningPointNC.org](http://www.TurningPointNC.org)





# TURNING POINT'S 2021 DOMESTIC VIOLENCE REMEMBRANCE CEREMONY



**FRIDAY, OCTOBER 1, 2021  
9:00 AM**

**UNION COUNTY COURTHOUSE SQUARE  
400 N. MAIN ST. MONROE, NC**

*Join us as we honor those who lost their  
lives in NC to Domestic Violence over the  
last year. Together we will remember.*

**LIGHT REFRESHMENTS WILL BE SERVED.**



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Proclamation

**Action Requested:** Adopt

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Constitution Week Proclamation

**Supporting Documentation:** Draft Proclamation

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Consider Adoption of Proclamation Proclaiming September 17-23, 2021 as Constitution Week





## **PROCLAMATION**

**2021-09-02**

### **PROCLAIMING SEPTEMBER 17-23 AS CONSTITUTION WEEK**

**WHEREAS**, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**WHEREAS**, September 17, 2021, marks the two hundred thirty-fourth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

**NOW, THEREFORE**, I, Joseph E. Pollino Jr., Mayor of the Village of Marvin, on behalf of the Village Council and Citizens, do hereby proclaim the week of September 17 through 23, 2021 as:

### **CONSTITUTION WEEK**

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of Marvin to be affixed this the 14<sup>th</sup> day of September 2021.

*Adopted this 14<sup>th</sup> day of September 2021.*

---

*Joseph E. Pollino Jr., Mayor  
Village of Marvin*

**ATTEST:**

---

*Austin W. Yow, Clerk & Assistant to the Manager  
Village of Marvin*



## Elizabeth R. Gibson

John Foster Chapter

North Carolina Society Daughters of the American Revolution

1300 West Franklin Street, Monroe, NC 28112-4506

(704) 283-4791 elizabeth\_gibson@msn.com

August 12, 2021

Village of Marvin  
Mayor Joe Pollino, Jr.  
10004 New Town Road  
Marvin, NC 28173

Dear Mayor Pollino,

Once again the John Foster Chapter Daughters of the American Revolution in Monroe is working to promote patriotism in our community. The week of September 17-23 is designated as Constitution Week by Public Law 915 which was signed by President Dwight D. Eisenhower on August 2, 1956. Every year we want to remind our citizens of the anniversary of the signing of the Constitution of the United States of America. I have included a sample proclamation that I hope you will complete, sign, and impress with the Seal of the Village of Marvin to display in your city hall. We hope you will call attention to Constitution Week on your village website and newsletter. We encourage using any social media that will bring attention to "Celebrating Constitution Week September 17-23".

I have included with this proclamation a short history of the origin of Constitution Week for you.

We are most appreciative of your cooperation as we work every year to remind the public of the importance of this document.

Sincerely,  
Elizabeth R. Gibson  
John Foster Chapter  
Monroe, NC  
NCSDAR

## HISTORY OF CONSTITUTION WEEK

2021

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway was the first North Carolinian to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Meeting Minutes

**Action Requested:** Adopt

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Closed Session Minutes

**Supporting Documentation:**

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discuss and Consider Adoption of Closed Session Minutes from the 7/13/21 (Regular) and 8/10/21 (Regular) Council Meetings

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Meeting Minutes

**Action Requested:** Adopt

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Council Meeting Minutes

**Supporting Documentation:** Draft Minutes

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discuss and Consider Adoption of Village Council Minutes from the 7/29/21 (Work Session) and 8/10/21 (Regular) Meetings





# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## VILLAGE COUNCIL MEETING MINUTES

July 29, 2021 – 9am

Village Hall, 10004 New Town Road

Work Session (Virtual Meeting)

### A. AGENDA ITEMS

1. **Call to Order**

Mayor Pollino called the meeting to order at 9:04am and determined a quorum was present.

**Present:** Mayor Pollino, Mayor Pro Tem Vandenberg, Councilman Wortman

**Present Virtually via Webex:** Councilman Marcolese

**Absent:** Councilman Lein

**Staff Present:** Christina Amos (*via Webex*), Austin W. Yow, Hunter Nestor, Tom Weitnauer

2. **Consider Allowing Councilmembers to Participate Remotely**

**MOTION:** Mayor Pro Tem Vandenberg moved to allow Councilmembers to participate remotely.

**VOTE:** The motion passed unanimously, 3-0.

3. **Adoption of the Agenda**

Mayor Pro Tem Vandenberg requested to make the following changes:

- Table the Closed Session to the August 10 regular meeting.

**MOTION:** Mayor Pro Tem Vandenberg moved to adopt the agenda as amended.

**VOTE:** The motion passed unanimously, 3-0.

### B. PRESENTATIONS

No presentations occurred.

### C. VILLAGE HALL

**TIME STAMP 1:20**

1. **Furniture Selection Report** (*See attached report, Item C., which is included as a reference in these minutes*).

Christina Amos, Village Manager, presented a report on the furniture selected for the new Village Hall. Council discussed the furniture in depth.

**MOTION:** Mayor Pro Tem Vandenberg moved to move forward with the furniture selection for Village Hall as presented.

**VOTE:** The motion passed unanimously, 3-0.

### D. ITEMS OF DISCUSSION

**TIME STAMP 11:20**

1. **Discussion of 2022 Marvin Day Celebration**

Mayor Pro Tem Vandenberg briefed the Council on the event planning for Marvin Day that took place at the previous Parks, Recreation, and Greenways Board meeting. She discussed designing a logo, organizing events, and reserving event spaces.

**TIME STAMP 17:05**

2. **Discuss and Consider Adoption of Ordinance Amending the General Fund Budget for Various Parks, Transportation, and Public Safety Revisions**

Ms. Amos explained that this budget amendment is to provide additional funds for repairs, contract overages, Marvin Day, etc.

**OR-2021-07-XX**

#### AN ORDINANCE AMENDING THE GENERAL FUND BUDGET ORDINANCE

**BE IT ORDAINED** by the Village Council of the Village of Marvin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:



**SECTION 1.** To amend the General Fund Budget, the revenues and appropriations are to be changed as shown.

TYPE	BUDGET ACCOUNT	AMENDMENT AMOUNT	FROM	TO
Expense	General Fund – Public Safety Deputy Contract (A/C 5502)	\$1,300	\$210,241	\$211,541
Expense	General Fund – Public Safety Off-Duty Control (A/C 5501)	(\$1,300)	\$51,349	\$52,649
Expense	General Fund-Culture and Recreation Emergency Repairs (A/C 6753)	\$3,000	\$2,500	\$5,500
Expense	General Fund-Culture and Recreation Events (for Marvin Day) (A/C 4001 (all events))	\$5,000	\$7,500	\$12,500
Expense	General Fund-Culture and Recreation Park Projects (A/C 6765)	\$2,000	\$45,168	\$47,168
Expense	General Fund-Contingency (A/C 6900)	(\$10,000)	\$50,000	\$40,000
Expense	Transportation Stormwater/Gutter Repair/Maintenance (A/C 6326)	\$52,358	\$0	\$52,358
	Fund Balance Powell Bill Reserve	(\$52,358)	\$149,516.63*	\$97,158.63

\*(est. projected at FY 21 close; at time of this budget amendment there was \$61,141 in FB Powell Bill Reserve with an unspent \$88,375.63 projected at Year End Close for FY 21; this is projected total of Fund Balance when the fiscal year is closed out and audit is complete)

**Reason:** To amend budget to cover contract overruns with Union County Sheriff Department for Deputy Contract and move funding from contingency to cover first annual Marvin Day celebration and unexpected repairs needed for UTV repairs; and to fund curb/gutter repairs as approved in FY 21 but did not get completed before year end.

**SECTION 2.** Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 29th day of July 2021.

**MOTION:** Mayor Pro Tem Vandenberg moved to adopt the Ordinance Amending the General Fund Budget for Various Parks, Transportation, and Public Safety Revisions as presented.

**VOTE:** The motion passed unanimously, 3-0.

**TIME STAMP 19:35**

**3. Discuss and Consider Appointment of Applicant to the Board of Adjustment as a Regular Member for a Term Expiring 3/1/2023**

Austin W. Yow, Village Clerk & Assistant to the Manager, explained that there was one applicant for the vacant seat on the Board of Adjustment. Council discussed the applicant and opted to consider the application at the August 10 regular meeting.

**TIME STAMP 21:25**

**4. Discuss and Consider Amending the Marvin Heritage District Strategic Plan Committee Rules of Procedure Changing the Number of Members from Nine (9) to Seven (7)**

Mr. Yow explained that a member of the Marvin Heritage District Strategic Plan Committee recently moved out of Marvin and has resigned. He explained that there are now two vacancies on the Committee and that the Village has received no complete applications for the vacancies. He stated that staff is recommending shrinking the committee back to its original composition of seven members. Council discussed this in depth and opted to place it on the consent agenda for the August 10 regular meeting.

**TIME STAMP 23:00**

**5. Discussion of Annexation Local Bill**

Mr. Yow and Planning & Zoning Administrator Hunter Nestor presented Council with a proposal to request the North Carolina General Assembly legislatively annex properties into Marvin. The principal reasoning behind this proposal is that residents of unincorporated Union County are receiving Marvin services without paying taxes. These services include traffic and road infrastructure improvements, law enforcement, parks, trails, community events, planning services, the proposed Marvin Heritage District, and use of Village Staff resources. This proposal also has the goal of making Marvin's boundaries more contiguous, increasing tax revenues, having the ability to provide more services, and having the ability to lower the tax rate for residents. Council requested revisions to the memo, adding a section on the history of Marvin. Council requested to add the Woodhall and Rosecliff subdivisions to the map.

Council discussed this item in depth and directed staff to place this item on the agenda for the August 10 regular meeting for further discussion. Mayor Pro Tem Vandenberg left the room at 9:55am and returned at 9:58am.

**TIME STAMP 52:30**

**6. Discuss and Consider Adoption of Revised Village Council Meeting Schedule**

Mr. Yow explained that this revised meeting schedule adds the date and location of the Fall Town Hall Meeting, Thursday, October 14 at 6:30pm at the Barn at Marvin Efird Park (8909 New Town Road). Council directed staff to add the revised schedule to the consent agenda for the August 10 regular meeting.

**TIME STAMP 56:50**

**7. Discussion of Fall Town Hall Meeting Agenda**

The Village Council discussed the format and topics for the Fall Town Hall Meeting. The Council decided on an informal charrette-style format, where residents may move from station to station to learn about topics and speak with Council and Staff. They also discussed having a food truck present to provide refreshments.

**TIME STAMP 1:10:00**

**8. Discussion of Forming a Youth Council**

Mr. Yow explained that Council previously discussed this topic and then deferred consideration until a future meeting. He further explained that due to limited staff resources and the time required to successfully create and administer a Youth Council that Council should consider deferring consideration indefinitely until a time where staff has more resources. Council agreed by consensus to this request.

**MOTION:** Mayor Pro Tem Vandenberg moved to take a two-minute recess.

**VOTE:** The motion passed unanimously, 3-0.

**TIME STAMP 1:12:10**

**9. Discuss and Consider Options for Marvin Heritage District Residential Standards AND Select Option to be used in the MHD Form-Based Code** *(See attached documents, Item D.9., which are included as references in these minutes).*

Mr. Nestor and Planning Assistant Tom Weitnauer explained various legal avenues for regulating the aesthetics of residential units for the proposed Marvin Heritage District. Council discussed this item in depth with Planning Board Chairman Jones.

Council agreed by consensus to move forward with the staff recommended option of creating a conditional zoning district that would encompass the entire Marvin Heritage District. Under this, a conditional zoning district would be added to the Village's zoning ordinance, after which property owners would have to apply for rezonings individually. The form-based code would become a small-area land use plan that would apply only to the Marvin Heritage District. This would require property owners to have a site-specific plan and development agreement prepared and submitted with their rezoning application, thereby giving the Council legislative authority to consider the aesthetics of any residential units in choosing to approve or deny the rezoning.

**TIME STAMP 2:20:00**

**10. Review of Council Minutes from the 6/28/21 (Village Hall Design Finishes Subcommittee), 7/13/21 (Regular), and 7/29/21 (Work Session) Meetings**

The Village Council reviewed the draft minutes and made no revisions. Council directed Mr. Yow to place the minutes on the consent agenda for the August 10 Council regular meeting.

**TIME STAMP 2:20:55**

**11. Reminder: Candidate Questionnaires are Due Friday, July 30 at Noon**

Mr. Yow reminded Council Candidates that candidate questionnaires for the Village website are due the following day at noon, Friday, July 30.

## **E. OPEN TOPICS**

No topics were discussed.

## **F. COMMUNICATIONS**

**TIME STAMP 2:23:00**

### **1. Discussion of August 2021 Communications**

Mr. Yow presented the draft list of communications for August. Council reviewed the list and added additional topics.

## **G. REPORTS AND UPDATES**

**TIME STAMP 2:29:30**

### **1. Manager's Report**

#### **a. Finance Officer Interviews**

Ms. Amos informed Council that she recently conducted interviews for the Finance Officer position, and she expects to make an offer at the end of the week.

#### **b. American Rescue Plan Funds**

Ms. Amos stated that the Village is still waiting on an update for the American Rescue Plan funds. Ms. Amos stated that information is expected soon, and she will provide another update when that information is available.

#### **c. Village Hall Update**

Ms. Amos stated that the contractor has begun setting the footings for the new Village Hall. She and Councilman Wortman plan to meet with the contractor next Friday. She added that construction on the water/sewer extension should begin soon.

#### **d. Well Update**

Ms. Amos stated the Village is moving forward with installing an irrigation well for the new Village Hall and the two existing roundabouts. She added that the irrigation lines for the well are included in the price, but that the price of running the lines from the well to chosen locations will be a separate cost.

#### **e. Firethorne Puddle**

Ms. Amos stated that AMT is still reviewing the issue. Council directed Ms. Amos to have the work completed and bill AMT for the cost if AMT does not address or plan to address the issue by the August 10 regular meeting.

**TIME STAMP 2:38:50**

### **2. Planner's Report**

#### **a. Innisbrook Trail Easement Update**

Mr. Nestor stated he met with two property owners about dedicating the trail easement. The property owners stated they wish to see the trail before dedicating the easement. Mayor Pollino, Mayor Pro Tem Vandenberg, Mr. Nestor, and Mr. Durst agreed to meet with the property owners.

#### **b. Belle Grove Trail Update**

Mr. Nestor asked Council for direction on the planned Belle Grove Trail. Council discussed this in depth and directed Mr. Nestor to not discard the existing trail easement and continue to investigate alternatives.

#### **c. RV and Boat Storage Lot**

Mr. Nestor explained that the owners of the property on the corner of Henry Nesbit and Waxhaw-Marvin Road have requested that Union County rezone their property to allow for the construction of an RV and boat storage lot. He stated that when he learns of the hearing dates, he will inform Council and staff.

## **H. AGENDA ITEMS**

**TIME STAMP 3:04:00**

### **1. Review of Action Items and Ongoing Action Item List**

- Ms. Amos will work on the location for the irrigation well for the roundabouts and the new Village Hall.
- Mr. Yow will place the meeting minutes, Council meeting schedule, and the MHD Strategic Plan Committee Rules of Procedure on the consent agenda for the August 10 regular meeting.
- Mr. Yow will place "Discussion of Annexation Local Bill" on the agenda for the August 10 regular meeting.
- Mr. Yow will place the Board of Adjustment application on the agenda for the August 10 regular meeting.
- Mr. Yow and Mr. Nestor will revise the annexation local bill memo with the requested revisions.

- Mr. Nestor and Mr. Weitnauer will move forward on the conditional zoning for the Marvin Heritage District.
- Mr. Nestor will continue to work on alternative solutions for the planned Belle Grove Greenway and will not dispose of the trail easement.
- Staff will work on preparing for the Fall Town Hall Meeting.

Council reviewed the Ongoing Action Item List and made revisions.

**TIME STAMP 3:06:50**

**2. Council Comments**

**Mayor Pollino:** He briefly reflected on his recent trip to Alaska. He encouraged everyone to slow down as school reconvenes. He thanked staff for their hard work.

**Councilman Marcollese:** He welcomed Mr. Nestor and thanked him for his work.

**Councilman Wortman:** He thanked Mr. Nestor for his hard work.

**I. CLOSED SESSION**

No closed session occurred.

**J. ADJOURNMENT**

**MOTION:** Mayor Pro Tem Vandenberg moved to adjourn the meeting at 12:18pm.

**VOTE:** The motion passed unanimously, 3-0.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*Joseph E. Pollino Jr., Mayor  
 Village of Marvin*

\_\_\_\_\_  
*Austin W. Yow  
 Village Clerk & Assistant to the Manager*





# VILLAGE OF MARVIN

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## VILLAGE COUNCIL MEETING MINUTES

August 10, 2021 – 6pm

Village Hall, 10004 New Town Road

Regular Meeting (Virtual Meeting)

### A. AGENDA ITEM

#### 1. Call to Order

Mayor Pollino called the meeting to order at 6:01pm and determined a quorum was present.

**Present:** Mayor Pollino, Councilman Lein, Councilman Wortman

**Present Virtually via Webex:** Mayor Pro Tem Vandenberg, Councilman Marcolese

**Absent:** None

**Staff Present:** Christina Amos, Austin W. Yow, Hunter Nestor, Chaplin Spencer

#### 2. Consider Allowing Councilmembers to Participate Remotely

**MOTION:** Councilman Wortman moved to allow Councilmembers to participate remotely.

**VOTE:** The motion passed unanimously, 4-0.

#### 3. Adoption of the Agenda

Councilman Wortman requested to make the following changes:

- Add Consent Agenda Item #11: "Appoint Hunter Nestor as the Village of Marvin Representative on the CRTPO Technical Coordinating Committee"
- Add New Business Item #1: "Discuss and Consider Acceptance of Coronavirus Local Fiscal Recovery Funds in the Amount of \$1,076,933.25 and Authorize Manager to Execute Agreement(s) and Other Documentation as Needed, Contingent Upon Attorney Review"

**MOTION:** Councilman Lein moved to approve the agenda as amended.

**VOTE:** The motion passed unanimously, 4-0.

#### 4. Pledge of Allegiance

Mayor Pollino led the pledge of allegiance.

#### 5. Public Comment Period

No comments were given.

### B. REPORTS AND UPDATES

TIME STAMP 3:10

#### 1. Manager's Report

##### a. Introduction and Oath of Office of Finance Officer, Jamie Bays

Christina Amos, Village Manager, introduced the Village's new Finance Officer, Jamie Bays. Austin W. Yow, Village Clerk & Assistant to the Manager administered the Oath of Office.

##### b. Solid Waste Contract Update

Ms. Amos stated that staff is working on the contract for solid waste with the Village Attorney. She stated that the contract will be ready in a few months. Council discussed the services to be provided and the affordability of the price.

##### c. American Recovery Update

Ms. Amos stated that the Village has received the agreement to receive the American Rescue Funds, which was added to the agenda as New Business Item #1.

##### d. MHD Rezoning Withdraw Update (until District is Created)

Ms. Amos stated that she has formally withdrawn the rezoning application for the rezoning of properties for the Marvin Heritage District. She stated that once the district is created, the application will be resubmitted.



**TIME STAMP 18:50**

**2. Planner's Report**

**a. Update on Proposed RV & Boat Parking (Corner of Waxhaw-Marvin/Henry Nesbit)**

Hunter Nestor, Planning & Zoning Administrator, stated that there is a rezoning application pending with Union County for RV and boat storage, located on the corner of Waxhaw-Marvin Road and Henry Nesbit Road, adjacent to the Chimneys at Marvin neighborhood. He stated that the applicant is currently revising their application and no public hearing has been scheduled yet. He stated he will inform everyone once a hearing has been scheduled. Council discussed this in depth and directed Mr. Nestor to contact and inform the HOA for the Chimneys at Marvin of the proposal.

**b. Code Enforcement Update**

Mr. Nestor stated that he has included a report on code enforcement violations. He stated he plans to provide these each month.

**TIME STAMP 23:40**

**3. Roads Report**

**a. Berwick Update**

Ms. Amos stated that she was informed that the road issue on the corner of Berwick in Firethorne was being resolved. Councilmembers stated that the problem has not been resolved and directed Ms. Amos to talk to AMT about the issue.

**b. Pre-Salt/Storm/Debris Removal Update**

Ms. Amos informed the Council that she is getting quotes for pre-treating roads for winter weather. She also stated staff is working on agreements for debris removal that occurs during dangerous weather, such as hurricanes, tornadoes, etc. Council briefly discussed fallen trees along the Marvin Loop Greenway and directed Mr. Durst to address the issue.

**c. Powell Bill** *(See attached, Item B.3.c., which is included as a reference in these minutes).*

Ms. Amos stated that the Village doubled the length of roads that it maintains last year. The Village added 8.55 miles of roads, meaning the Village is now responsible for 16.35 miles of roads.

**TIME STAMP 29:35**

**4. Deputy's Report**

Deputy Montgomery gave his report on calls received in the past month. He encouraged residents to lock their doors and use their alarms.

**5. Planning Board Chair Report**

No report was given.

**6. PR&G Chair Report**

No report was given.

**C. CONSENT AGENDA** *(Consent items may be considered in one motion and without discussion except for those items removed by a Councilmember)*

**TIME STAMP 33:20**

**MOTION:** Councilman Marcollese moved to approve the consent agenda as amended.

**VOTE:** The motion passed unanimously, 4-0.

- 1. Consider Adoption of Council Minutes from the 6/24/21 (Work Session), 6/28/21 (Village Hall Design Finishes), and 7/13/21 (Regular) Meetings** *(Adopted minutes are available online).*
- 2. Consider Adoption of Revised Village Council Meeting Schedule** *(See attached, Item C.2., which is included as a reference in these minutes).*
- 3. Consider Adoption of Marvin Heritage District Strategic Plan Committee Rules of Procedure Changing the Number of Members from Nine (9) to Seven (7)** *(See attached, Item C.3., which is included as a reference in these minutes).*
- 4. Consider Reappointment of Bob Nunnenkamp and Dan Wilson to the Parks, Recreation, and Greenways Board for Terms Expiring 9/1/2024**

5. **Affirm the Design Review Board Approval of Sign Permit Application #21-12684 for Village Hall Mounted Signs** (See attached, Item C.5., which is included as a reference in these minutes).
6. **Affirm the Design Review Board Approval of Sign Plan for Marvin Gardens Outparcel 1: 7-Eleven** (See attached, Item C.6., which is included as a reference in these minutes).
7. **Affirm the Design Review Board Approval of Sign Permit Application #21-12668 for the Cottages at Marvin Gardens Signage** (See attached, Item C.7., which is included as a reference in these minutes).
8. **Consider Approval of Agreement with NCDOT to Implement ADA Sidewalk Compliance on NC 16/Woodmont; NC 16/Courtyards; New Town/Hickory Ridge; and Marvin/Firethorne** (See attached, Item C.8., which is included as a reference in these minutes).
9. **Consider Waiving Three Bid Requirement per Village Procurement Policy to Purchase Radar Signs from Vendor TBD Not to Exceed \$8,000 AND Authorize Manager to Execute Agreement Contingent Upon Attorney Review AND Authorize Future Budget Amendment from Contingency** (See attached, Item C.9., which is included as a reference in these minutes).
10. **Consider Adoption of Revised Budget Ordinance 2021-07-04**

**OR-2021-07-04**

**REVISED**

**AN ORDINANCE AMENDING THE GENERAL FUND BUDGET ORDINANCE**

**BE IT ORDAINED** by the Village Council of the Village of Marvin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

**SECTION 1.** To amend the General Fund Budget, the revenues and appropriations are to be changed as shown.

TYPE	BUDGET ACCOUNT	AMENDMENT AMOUNT	FROM	TO
Expense	General Fund – Public Safety Deputy Contract (A/C 5502)	\$1,300	\$210,241	\$211,541
Expense	General Fund – Public Safety Off-Duty Control (A/C 5501)	(\$1,300)	\$51,349	\$52,649 <b>\$50,049</b>
Expense	General Fund-Culture and Recreation Emergency Repairs (A/C 6753)	\$3,000	\$2,500	\$5,500
Expense	General Fund-Culture and Recreation Events-(for Marvin Day) (A/C 4001 (all events))	\$5,000	\$7,500	\$12,500
Expense	General Fund-Culture and Recreation Park Projects (A/C 6765)	\$2,000	\$45,168	\$47,168
Expense	General Fund-Contingency (A/C 6900)	(\$10,000)	\$50,000	\$40,000
Expense	Transportation Stormwater/Gutter Repair/Maintenance (A/C 6326)	\$52,358	\$0	\$52,358
	Fund Balance Powell Bill Reserve	(\$52,358)	\$149,516.63*	\$97,158.63

\*(est. projected at FY 21 close; at time of this budget amendment there was \$61,141 in FB Powell Bill Reserve with an unspent \$88,375.63 projected at Year End Close for FY 21; this is projected total of Fund Balance when the fiscal year is closed out and audit is complete)



**Reason:** To amend budget to cover contract overruns with Union County Sheriff Department for Deputy Contract and move funding from contingency to cover first annual Marvin Day celebration and unexpected repairs needed for UTV repairs; and to fund curb/gutter repairs as approved in FY 21, but did not get completed before year end.

**SECTION 2.** Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 29th day of July 2021.

**11. Appoint Hunter Nestor as the Village of Marvin Representative on the CRTPO Technical Coordinating Committee**

**D. PUBLIC HEARING**

No public hearings were held.

**E. VILLAGE HALL**

**TIME STAMP 33:40**

**1. Well Update**

Ms. Amos informed the Council that the Village has submitted the agreement for the irrigation well to Union County. She stated that staff will be meeting with County staff on-site to determine the well's location. She reminded Council that the price of well does not include the cost of running pipes or the installation of a power source, meaning that these expenses will have to be pulled from the contingency funds for the Village Hall project.

**TIME STAMP 34:40**

**2. Furniture Update**

Ms. Amos stated that the furniture purchase has been completed. Furniture for the front and back lobbies was removed and will be purchased later.

**TIME STAMP 35:40**

**3. Contingency Update**

Ms. Amos stated that the Village has used \$65,000 of the \$200,000 allotted. She added that an additional \$125,000 is expected. She stated more funds will be needed for contingencies in the future.

**F. UNFINISHED BUSINESS**

**TIME STAMP 37:30**

**1. Discussion of 2022 Marvin Day Celebration**

Ms. Amos stated that events for the celebrations have been delegated to various PR&G Board members. She stated that a more detailed update will be provided a future meeting. Council briefly discussed the reservation of bands and venues.

**TIME STAMP 40:25**

**2. Discuss and Consider Appointment of Applicant to the Board of Adjustment as a Regular Member for a Term Expiring 3/1/2023** *(See attached, Item F.2., which is included as a reference in these minutes).*

Mr. Yow briefly spoke about the applicant, Roger Nielsen. Council briefly discussed his qualifications.

**MOTION:** Councilman Marcolese moved to appoint Roger Nielsen to the Board of Adjustment as a Regular Member for a term expiring 3/1/2023.

**VOTE:** The motion passed unanimously, 4-0.

**TIME STAMP 42:30**

**3. Discussion and Consideration of Selected Placements of Radar Signs AND Authorize Manager to Execute Encroachment Agreement with NCDOT**

Ms. Amos stated that the Village will be purchasing two radar signs that will be affixed to u-channel posts. She asked Council to decide where to place the signs. She noted that an encroachment agreement will be required if Council chooses to install the radars along NCDOT roads. Council discussed this item in depth and agreed by consensus to place the signs along Marvin Road just beyond the Innisbrook Tennis Courts and along Waxhaw-Marvin Road.

## G. NEW BUSINESS

**TIME STAMP 54:10**

1. **Discuss and Consider Acceptance of Coronavirus Local Fiscal Recovery Funds in the Amount of \$1,076,933.25 and Authorize Manager to Execute Agreement(s) and Other Documentation as Needed, Contingent Upon Attorney Review**  
(See attached, Item G.1., which is included as a reference in these minutes).

Ms. Amos stated that this agreement is required to receive the relief funds. She stated that a payment of over \$500,000 will be received in 2021 with the remainder being received in 2022. The Village has until 2026 to use the funds for approved purposes. Ms. Amos and Council discussed proposed uses for the funds in depth.

**MOTION:** Councilman Wortman moved to accept the Coronavirus Local Fiscal Recovery Funds in the amount of \$1,076,933.25 and authorize Manager to execute agreement(s) and other documentation as needed, contingent upon attorney review.

**VOTE:** The motion passed unanimously, 4-0.

## H. OPEN TOPICS

**TIME STAMP 1:05:50**

Mayor Pollino briefly asked the staff if the Village had ordinances prohibiting solicitation. Staff responded that the Village does have ordinances in place and that instances of solicitation should be reported to Marvin's law enforcement officers.

## I. AGENDA ITEMS

**TIME STAMP 1:07:30**

1. **Review of Action Items and Ongoing Action Item List**
  - Ms. Amos will talk with AMT about the standing water issue on the corner of Berwick Court in Firethorne.
  - Ms. Amos will move forward with encroachment agreements with NCDOT for the new traffic radars.
  - Mr. Nestor will reach out to the Chimneys at Marvin HOA about the proposed RV and Boat Parking Lot being proposed to Union County located adjacent to the subdivision.
  - Mr. Durst will provide a detailed update on Marvin Day event planning at the August 26 work session.
  - Mr. Durst will investigate downed trees along the Marvin Loop Greenway near the Joe Kerr/Marvin School intersection.

Council reviewed the Ongoing Action Item List and made revisions.

**TIME STAMP 1:08:20**

2. **Council Comments**

**Mayor Pollino:** He wished his wife a happy birthday. He thanked Council Candidates Wayne Deatherage and Brandi Smith for coming. He thanked staff for their hard work. He welcomed Jamie Bays to the Village. He welcomed Roger Nielsen to the Board of Adjustment.

**Councilman Lein:** He welcomed Council Candidates Wayne Deatherage and Brandi Smith to the Council meeting. He thanked everyone for running and wished that no candidate incurs the court costs that he and Councilman Marcollese incurred after the last elections.

**Councilman Wortman:** He stated he was glad to see the new park truck parked outside. He thanked staff and law enforcement for their hard work. He welcomed Jamie Bays to the Village.

## J. CLOSED SESSION

**TIME STAMP 1:13:25**

1. **Recess into Closed Session Pursuant to NCGS §143-318.11(a)(3) To Consult with an Attorney Employed or Retained by the Public Body in Order to Protect the Attorney-Client Privilege**

**MOTION:** Councilman Wortman moved to recess into Closed Session pursuant to NCGS §143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to protect the attorney-client privilege.

**VOTE:** The motion passed unanimously, 4-0.

*(Recording omits closed session)*

**MOTION:** Councilman Lein moved to come out of closed session.

**VOTE:** The motion passed unanimously, 4-0.

## K. ADJOURNMENT

**MOTION:** Councilman Wortman moved to adjourn the meeting at 7:53pm.

**VOTE:** The motion passed unanimously, 4-0.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*Joseph E. Pollino Jr., Mayor  
Village of Marvin*

\_\_\_\_\_  
*Austin W. Yow  
Village Clerk & Assistant to the Manager*



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Meeting Schedule

**Action Requested:** Adopt

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Village Council Meeting Schedule (Add Requested Joint Meeting with PR&G Board)

**Supporting Documentation:** Revised Meeting Schedule, Memo

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Consider Adoption of Revised Village Council Meeting Schedule



# VILLAGE OF MARVIN

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## Memorandum

**TO:** Marvin Village Council  
**FROM:** Austin W. Yow, Village Clerk & Assistant to the Manager  
**SUBJECT:** Requested Joint Meeting with the PR&G Board  
**DATE:** September 7, 2021

### **Background:**

On September 7, 2021, the Parks, Recreation, and Greenways Board requested to hold a joint meeting with the Village Council to discuss the planning process for the 2022 Marvin Day Celebration. The Board will hold a "Marvin Day Work Session" on Tuesday, November 30, 2021 at 9am and wishes for this meeting to act as a joint meeting with the Village Council.

### **Current:**

I have attached the Village Council meeting schedule revised with this proposed joint meeting added.

### **Requested Action:**

Consider Adoption of the Revised Village Council Meeting Schedule as presented.



# VILLAGE OF MARVIN

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## 2021 VILLAGE COUNCIL MEETING SCHEDULE

**Adopted: 11/10/20, Revised 1/12/21, 6/24/21; 8/10/21; 9/14/21**

*(Council Regular Meetings are typically held on the second Tuesday and Council Work Session Meetings on the last Thursday of each month, unless noted)*

DATE	TIME	LOCATION
Tuesday, January 12	6:30pm	Village Hall
Thursday, January 28	9am	Village Hall
Tuesday, February 9	6:30pm	Village Hall
Friday, February 19 <i>(Council Retreat)</i> ^	9am – 4pm	Firethorne
Saturday, February 20 <i>(Council Retreat)</i> ^^	9am – 12pm	Firethorne
Thursday, February 25	9am	Village Hall
Tuesday, March 9 <i>(Budget Work Session)</i> **	5:30pm	Village Hall
Tuesday, March 9	6:30pm	Village Hall
Thursday, March 25	9am	Village Hall
Tuesday, April 13 <i>(Budget Work Session)</i> **	5:30pm	Village Hall
Tuesday, April 13 *	6:30pm	Village Hall
Tuesday, May 11 <i>(Budget Work Session)</i> **	5:30pm	Village Hall
Tuesday, May 11	6:30pm	Village Hall
Wednesday, May 12 <i>(Spring Town Hall)</i>	6:30pm	Forest Hill Church (Waxhaw)
Thursday, May 27 <i>(Budget Adoption)</i> **	6:30pm	Village Hall
Tuesday, June 8	6:30pm	Village Hall
Thursday, June 24	9am	Village Hall
Tuesday, July 13	6:30pm	Village Hall
Thursday, July 29	9am	Village Hall
Tuesday, August 10	6pm	Village Hall
Thursday, August 26	9am	Village Hall
Tuesday, September 14	6pm	Village Hall
Thursday, September 30	9am	Village Hall
Tuesday, October 12	6pm	Village Hall
Thursday, October 14	6:30pm	Barn at Marvin Efir Park
Thursday, October 28	9am	Village Hall
Tuesday, November 9 *	6pm	Village Hall
<a href="#">Tuesday, November 30 <i>(Joint with PR&amp;G Board)</i></a>	<a href="#">9am</a>	<a href="#">Village Hall</a>
Tuesday, December 14 *	6pm	Village Hall

### ***Please Note Changes in the Meeting Schedule as follows:***

*	Only 1 meeting scheduled for April, November, and December
**	Budget Work Sessions and Budget Adoption
^	Council Retreat
^^	Council Retreat Carry Over day

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Consent Agenda

**Agenda Item:** Information Only

**Action Requested:** No Action Requested

### Agenda Item to be Considered

**Presenter:** Jamie Bays

**Subject:** July 2021 Treasury Report

**Supporting Documentation:** Finance Officer Report, Profit and Loss Budget vs Actual by Class, Transparency Report Revenue and Transparency Report Expenditures

**Budgetary Impact:** No Budgetary Action Required

**Staff Recommendation:** Accept July 2021 Treasury Report as presented.

*Updated July 26, 2018*



**Village of Marvin  
North Carolina  
FINANCE OFFICER REPORT**

**DATE:** September 14, 2021  
**TO:** Mayor and Council  
**FROM:** Jamie Bays, Finance Officer  
**SUBJECT:** July 2021 Treasury Report

**Summary**

The July 2021 Budget-to-Actual Report reflects the general operations of the Village. Highlights are included in the "Comments" column of the report, and details for each account are shown in the transparency reports presented after the summary report.

**Budget Amendments**

The following Budget Amendments were approved in July:

- OR-2021-07-04: To cover contract overruns with Union County Sheriff Department for Deputy Contract and move funding from contingency to cover first annual Marvin Day celebration and unexpected repairs needed for UTV repairs; and to fund curb/gutter repairs as approved in FY21, but did not get completed before year end.

**Budget Reallocations**

No Budget Reallocation(s) made in July.

**Bank Accounts**

<b>Bank Balances</b>	<b>July 31, 2021</b>
Checking (acct 7089)	\$ 802,605.67
Checking (acct 4849)	\$ 52,005.90
Savings (acct 2779)	\$ 2,321,577.45
<b>Total Cash in Bank</b>	<b>\$ 3,176,189.02</b>

\*\*Cash in Bank includes the following amounts (total \$254,743) not available for current operations:

- \$111,981 received from developers as Performance Surety Bonds:
- \$142,761.50 received from developers as Fees in Lieu



Village of Marvín General Fund Profit & Loss Budget vs Actual (Summary Level)						
Year to Date Ending July 31, 2021						
	Monthly Actual July 2021	Year to Date Actual July 2021 thru July 2021	Total Annual Adopted Budget	YTD Over (Under) Budget	% of Budget	Comments - See Transparency Report for Details of Current Month
<b>Revenues</b>						
Ad Valorem	\$ 5,477	\$ 5,477	931,082	(925,605)	0.59%	
Unrestricted Intergovernmental	21,704	\$ 21,704	529,682	(507,978)	4.1%	
Restricted Intergovernmental	-	\$ -	147,000	(147,000)	0.0%	Powell Bill funds collected Sept/Dec
Permits and Fees	900	\$ 900	206,050	(205,150)	0.44%	
Sales and Services	1,350	\$ 1,350	15,300	(13,950)	8.82%	
Investment Earnings	197	\$ 197	2,000	(1,803)	9.85%	
Misc Revenue	-	\$ -	30,000	(30,000)	0.0%	
Fund Balance Appropriated			115,000	(115,000)	0.0%	
<b>Total Revenues</b>	<b>29,628</b>	<b>29,628</b>	<b>1,976,114</b>	<b>(1,946,486)</b>	<b>1.5%</b>	
<b>Expenditures</b>						
General Government	\$ 49,920	\$ 49,920	783,741	(733,821)	6.37%	
Planning & Zoning	10,526	\$ 10,526	254,302	(243,776)	4.14%	
Public Safety	56,430	\$ 56,430	261,590	(205,160)	21.57%	
Transportation	3,687	\$ 3,687	252,424	(248,737)	1.46%	
Culture and Recreation	17,264	\$ 17,264	224,058	(206,794)	7.71%	
Solid Waste	-	\$ -	150,000	(50,000)	0.0%	
Contingency	-	\$ -	50,000			
<b>Total Expenditures</b>	<b>137,827</b>	<b>137,827</b>	<b>1,976,115</b>	<b>(1,688,288)</b>	<b>6.98%</b>	

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Accrual Basis

**Village of Marvin**  
**Transparency Report Revenue**  
 July 2021

Type	Date	Memo	Amount
<b>9000 · Proceeds from Loan</b>			
Deposit	07/30/2021	Incoming Wire Transfer	108,266.72
Total 9000 · Proceeds from Loan			108,266.72
<b>3001T · Ad Valorem Total</b>			
<b>3001 · Ad Valorem</b>			
<b>3005 · Current Year Taxes</b>			
Deposit	07/28/2021	Heartland Refund	-301.26
Total 3005 · Current Year Taxes			-301.26
Total 3001 · Ad Valorem			-301.26
<b>3200 · Motor Vehicle Tax</b>			
<b>3200a · Motor Vehicle Tax &amp; Fee Amt</b>			
Deposit	07/23/2021	NCVTS June 2021	5,926.84
Total 3200a · Motor Vehicle Tax & Fee Amt			5,926.84
<b>3200b · Motor Vehicle Int Only Amt</b>			
Deposit	07/23/2021	NCVTS June 2021	47.12
Total 3200b · Motor Vehicle Int Only Amt			47.12
<b>3200c · Motor Vehicle Refunds</b>			
Deposit	07/23/2021	NCVTS Pending Refunds June 2021	-4.76
Total 3200c · Motor Vehicle Refunds			-4.76
<b>3201 · Collection and Distrib Fee</b>			
Deposit	07/23/2021	NCVTS June 2021	-191.41
Total 3201 · Collection and Distrib Fee			-191.41
Total 3200 · Motor Vehicle Tax			5,777.79
Total 3001T · Ad Valorem Total			5,476.53
<b>3300T · Unrestricted Intergovernmental</b>			
<b>3300 · Sales &amp; Use Tax (Local Option)</b>			

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Accrual Basis

**Village of Marvin**  
**Transparency Report Revenue**  
 July 2021

Type	Date	Memo	Amount
Deposit	07/15/2021	May 2021 Sales & Use tax	21,704.39
Total 3300 · Sales & Use Tax (Local Option)			21,704.39
Total 3300T · Unrestricted Intergovernmental			21,704.39
<b>3600T · Permits and Fees</b>			
<b>3602 · Permits</b>			
Deposit	07/01/2021	Spain	25.00
Deposit	07/01/2021	Cascade Builders	25.00
Deposit	07/01/2021	Heartland Deposit	50.00
Deposit	07/06/2021	Heartland Deposit	25.00
Deposit	07/09/2021	Heartland Deposit	50.00
Deposit	07/16/2021	Heartland Deposit	50.00
Deposit	07/19/2021	Heartland Deposit	50.00
Deposit	07/20/2021	Saussey Burbank (Garden Terrace Circle)	200.00
Deposit	07/23/2021	Heartland Deposit	25.00
Deposit	07/23/2021	Heartland Deposit	300.00
Deposit	07/23/2021	Heartland Deposit	25.00
Deposit	07/26/2021	Heartland Deposit	50.00
Deposit	07/26/2021	Heartland Deposit	25.00
Total 3602 · Permits			900.00
Total 3600T · Permits and Fees			900.00
<b>6700T · Sales and Services</b>			
<b>6702 · Barn Rentals</b>			
Deposit	07/01/2021	Koenig 9/16/21	150.00
Deposit	07/01/2021	Gopali 7/11/21	200.00
Deposit	07/07/2021	Heartland Deposit	175.00
Deposit	07/20/2021	T Sims	200.00
Deposit	07/20/2021	Donahue	175.00
Deposit	07/20/2021	Matthews Helping Hands	200.00
Total 6702 · Barn Rentals			1,100.00
<b>6706 · Professional Parking Pass</b>			
Deposit	07/20/2021	Keenog LLC	250.00

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Village of Marvin  
Transparency Report Revenue  
July 2021

Type	Date	Memo	Amount
Total 6706 · Professional Parking Pass			250.00
Total 6700T · Sales and Services			1,350.00
<b>3700 · Investment Earnings</b>			
<b>3704 · Interest Income - Savings</b>			
Deposit 07/31/2021 monthly interest			197.07
Total 3704 · Interest Income - Savings			197.07
Total 3700 · Investment Earnings			197.07
<b>TOTAL</b>			<b>137,894.71</b>

**Village of Marvin**  
**Transparency Report Expenditures**  
 July 2021

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Type	Date	Name	Memo	Amount
4000 · Community Outreach				
4001 · Community Events				
4001a1 · NNO VOM Portion				
Bill	07/29/2021	Lee Ward	Southern Express Band for NNO Event	600.00
Total 4001a1 · NNO VOM Portion				600.00
Total 4001 · Community Events				600.00
Total 4000 · Community Outreach				600.00
4100 · Dues & Subscriptions				
4150 · Membership Dues				
4151 · Dues - NC City/Cty Mgrs Assoc				
Bill	07/01/2021	ICMA	Administrator/Manager annual membership	800.00
Bill	07/06/2021	IIMC	Annual membership through 9/30/2022 - A. Yow.	175.00
Bill	07/06/2021	IIMC	Annual Associate membership through 9/30/22 - C. Amos	115.00
Total 4151 · Dues - NC City/Cty Mgrs Assoc				1,090.00
4153 · Dues - Centralina Coun				
Bill	07/01/2021	Centralina Council of Governm...	FY21-22 Membership Dues	1,748.40
Total 4153 · Dues - Centralina Coun				1,748.40
4154 · Dues - NC Leag of Municipalitie				
Bill	07/01/2021	NCLM	2021-22 Annual Service Fee & Subscriptions - Customer M000544	7,966.00
Total 4154 · Dues - NC Leag of Municipalitie				7,966.00
4155 · Dues - NC Clerk Association				
Bill	07/30/2021	NC Association of Municipal Cl...	FY21-22 Clerk Annual Dues - Customer C00379	80.00
Total 4155 · Dues - NC Clerk Association				80.00
4156 · Dues - School of Govt				
Bill	07/01/2021	School of Government Foundat...	FY2021-2022 SOG Membership dues	989.00
Total 4156 · Dues - School of Govt				989.00
4160 · NC Recreation and Park Assoc				
Credit Ca...	07/22/2021	North Carolina Recreation & Pa...	Annual membership FY21-22	65.00
Total 4160 · NC Recreation and Park Assoc				65.00
Total 4150 · Membership Dues				11,938.40



**Village of Marvin**  
**Transparency Report Expenditures**  
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Type	Date	Name	Memo	Amount
Total 4100 · Dues & Subscriptions				11,938.40
<b>4700 · Occupancy</b>				
<b>4702 · Occupancy - Electricity</b>				
Check	07/18/2021	Union Power Cooperative	5369518001 - Village Hall	179.56
Total 4702 · Occupancy - Electricity				179.56
<b>4704 · Occupancy - Gas heat</b>				
Check	07/22/2021	Piedmont Natural Gas	monthly billing	22.00
Total 4704 · Occupancy - Gas heat				22.00
<b>4705 · Occupancy - Lawn Service</b>				
Bill	07/01/2021	GrassChopper Landscape Mgmt.	Lawn service at Village Hall - July 2021	612.00
Total 4705 · Occupancy - Lawn Service				612.00
<b>4708 · Occupancy - Office Cleaning</b>				
Bill	07/31/2021	Maid Brigade-Charlotte NC	Office cleaning July 2021	233.00
Total 4708 · Occupancy - Office Cleaning				233.00
<b>4709 · Occupancy - Security Monitoring</b>				
Check	07/26/2021	ADT Security Services	Qtly Payment 7/25/21 - 10/24/21	116.97
Total 4709 · Occupancy - Security Monitoring				116.97
<b>4710 · Occupancy - Town Hall Rent</b>				
Check	07/01/2021	T.R. Lawing Realty. Inc.	monthly rent on town hall	915.00
Total 4710 · Occupancy - Town Hall Rent				915.00
Total 4700 · Occupancy				2,078.53
<b>4800 · Office Expenditures</b>				
<b>4803 · Office Exp - Bank Fees</b>				
Check	07/13/2021	Fifth Third Bank	Service charge July 2021	143.11
Credit Ca...	07/16/2021		Service Charge	79.00
Check	07/31/2021	Heartland Payment Systems	monthly CC fees	45.00
Total 4803 · Office Exp - Bank Fees				267.11
<b>4804 · Office Exp - Copier Lease</b>				
Bill	07/16/2021	RICOH USA, INC	Monthly copier rental	146.15
Total 4804 · Office Exp - Copier Lease				146.15

**Village of Marvin**  
**Transparency Report Expenditures**  
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Type	Date	Name	Memo	Amount
<b>4805 · Office Exp - Meals</b>				
Credit Ca...	07/27/2021	Starbucks Coffee	Coffee with Council	17.95
Credit Ca...	07/29/2021	Showmars	Staff lunch	18.92
Total 4805 · Office Exp - Meals				36.87
<b>4806 · Office Exp - Mileage</b>				
General J...	07/15/2021		A. Yow mileage (July 2021)	12.32
General J...	07/22/2021		A. Yow mileage (July 2021) (2)	7.84
Total 4806 · Office Exp - Mileage				20.16
<b>4807 · Office Exp - Per Copy Costs</b>				
Bill	07/01/2021	RICOH USA, INC (Per Copy C...	Base copy charges - July 2021	137.00
Total 4807 · Office Exp - Per Copy Costs				137.00
<b>4809 · Office Exp - Software</b>				
<b>4809a · Smart Fusion</b>				
Bill	07/01/2021	Harris Computer Systems	Annual 9/1/21 - 8/31/22: SmartQuery, System Mgr, Tax Mgr	422.74
Bill	07/01/2021	Harris Computer Systems	Annual 9/1/21 - 8/31/22: County Tax File	953.04
Bill	07/01/2021	Harris Computer Systems	Annual 9/1/21 - 8/31/22: SmartFusion ADS (web-based)	793.79
Total 4809a · Smart Fusion				2,169.57
<b>4809b · My Gov Hub</b>				
Bill	07/01/2021	Harris Computer Systems	Annual 9/1/21 - 8/31/22: MyGovHub online tax lookup	1,061.50
Total 4809b · My Gov Hub				1,061.50
<b>4809d · Agenda Formatting</b>				
Bill	07/08/2021	ArchiveSocial	Annual Social Media Archiving subscription	2,388.00
Total 4809d · Agenda Formatting				2,388.00
<b>4809f · Other</b>				
Credit Ca...	07/01/2021	Cisco Systems, Inc.	Webex service July 2021	14.95
Total 4809f · Other				14.95
Total 4809 · Office Exp - Software				5,634.02
<b>4810 · Office Exp - Supplies</b>				
Credit Ca...	07/01/2021	Dunkin Donuts	Coffee with Council	22.98
Credit Ca...	07/01/2021	Vista Print	Business cards	19.74
Credit Ca...	07/07/2021	Office Depot	Office supplies	341.58

**Village of Marvin**  
**Transparency Report Expenditures**  
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Type	Date	Name	Memo	Amount
Credit Ca...	07/27/2021	Publix Grocery Store	Coffee with Council	7.13
Total 4810 · Office Exp - Supplies				
<b>4811 · Office Exp - Telephone/DSL/Cell</b>				
Check	07/13/2021	Windstream	Village Hall phone and internet	803.13
Bill	07/16/2021	AT&T Mobility	7/17/21 - 8/16/21 monthly bill	544.68
Total 4811 · Office Exp - Telephone/DSL/Cell				
<b>4812 · Website/Email/Other</b>				
<b>4812a · Website Fees</b>				
Bill	07/05/2021	VC3, Inc.	Monthly website hosting	90.00
Total 4812a · Website Fees				
<b>4812b · Here to Host</b>				
Bill	07/02/2021	HereToHost, LLC	Elist Manager with Web (Annual: online alarm system registration)	240.00
Total 4812b · Here to Host				
<b>4812d · Email Hosting</b>				
Credit Ca...	07/02/2021	Microsoft online	Email - 4 licenses	8.00
Credit Ca...	07/02/2021	Microsoft online	Email for Planning Board and Tax Collector - 4 licenses	12.00
Credit Ca...	07/02/2021	Microsoft online	Office 365 (Public Facilities Manager laptop)	12.50
Credit Ca...	07/02/2021	Microsoft online	Sharepoint for Council, Staff - 8 licenses	64.00
Credit Ca...	07/02/2021	Microsoft online	Office 365 Enterprise E3 (1 license)	20.00
Total 4812d · Email Hosting				
<b>4812e · Mailchimp</b>				
Credit Ca...	07/19/2021	Mail Chimp	Monthly subscription for e-blast account	25.99
Total 4812e · Mailchimp				
Total 4812 · Website/Email/Other				
Total 4800 · Office Expenditures				
<b>5000 · Professional Services</b>				
<b>5011 · Prof Fees - Accounting Services</b>				
Bill	07/02/2021	Sharpe Patel CPA	June 2021 accounting services - Close Out Assistance	832.50
Total 5011 · Prof Fees - Accounting Services				
<b>5001 · Prof Fees - Attorney</b>				
<b>50010 · Retainer</b>				

**Village of Marvín**  
**Transparency Report Expenditures**  
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Type	Date	Name	Memo	Amount
Bill	07/31/2021	Spencer & Spencer, PA	July 2021 Retainer	750.00
Total 50010 · Retainer				
<b>50011 · On Call Services / Hourly + exp</b>				
Bill	07/31/2021	Spencer & Spencer, PA	July 2021 Time Entries plus expenses	1,674.25
Total 50011 · On Call Services / Hourly + exp				
Total 5001 · Prof Fees - Attorney				
<b>5004 · Prof Fees - Computer Consultant</b>				
Bill	07/01/2021	Hour Computer Man	In-Shop Repair	56.25
Bill	07/14/2021	Hour Computer Man	On-Site support	150.00
Total 5004 · Prof Fees - Computer Consultant				
<b>5006 · Planning/Zoning Consultant</b>				
Bill	07/15/2021	N Focus Planning & Design, Inc.	Planning contract	2,400.00
Total 5006 · Planning/Zoning Consultant				
Total 5000 · Professional Services				
<b>5500 · Public Safety</b>				
<b>5501 · Other Safety - Traffic Control</b>				
Bill	07/02/2021	Trevor Aaron Hill	Traffic Direction: 6/28/21 - 7/2/21	90.00
Bill	07/02/2021	Tex R. Huffman III	Traffic Direction: 6/28/21 - 7/2/21	180.00
Bill	07/02/2021	Joseph P Kropp	Traffic Direction: 6/28/21 - 7/2/21	180.00
Bill	07/02/2021	McKensie Richard Lorenz	Traffic Direction: 6/28/21 - 7/2/21	90.00
Bill	07/02/2021	Michael Joseph Privette	Traffic Direction: 6/28/21 - 7/2/21	90.00
Bill	07/08/2021	Tommy Bill Gallis	Traffic Direction: 6/28/21 - 7/2/21	180.00
Bill	07/09/2021	Jerry Chad Barbee	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Tommy Bill Gallis	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Tex R. Huffman III	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Jackson Ross Hunt	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Joseph P Kropp	Traffic Direction: 7/5/21 - 7/9/21	180.00
Bill	07/09/2021	McKensie Richard Lorenz	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Allan Nolan	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Michael Grant Wrenn	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/09/2021	Alexander D Xavier	Traffic Direction: 7/5/21 - 7/9/21	90.00
Bill	07/16/2021	Jerry Chad Barbee	Traffic Direction: 7/12/21 - 7/16/21	90.00
Bill	07/16/2021	Trevor Aaron Hill	Traffic Direction: 7/12/21 - 7/16/21	90.00
Bill	07/16/2021	Jerry Dale Paxton, Jr.	Traffic Direction: 7/12/21 - 7/16/21	180.00
Bill	07/23/2021	Joshua R. Dye	Traffic Direction: 7/19/21 - 7/23/21	270.00
Bill	07/23/2021	Stephen A. Eason	Traffic Direction: 7/19/21 - 7/23/21	90.00

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**Village of Marvin**  
**Transparency Report Expenditures**  
 July 2021

Type	Date	Name	Memo	Amount
Bill	07/23/2021	Tommy Bill Gallis	Traffic Direction: 7/19/21 - 7/23/21	90.00
Bill	07/23/2021	Jackson Ross Hunt	Traffic Direction: 7/19/21 - 7/23/21	90.00
Bill	07/23/2021	Michael R. Lambert	Traffic Direction: 7/19/21 - 7/23/21	90.00
Bill	07/23/2021	Allan Nolan	Traffic Direction: 7/19/21 - 7/23/21	180.00
Bill	07/23/2021	Jerry Dale Paxton, Jr.	Traffic Direction: 7/19/21 - 7/23/21	90.00
Bill	07/30/2021	Joshua R. Dye	Traffic Direction: 7/26/21 - 7/30/21	90.00
Bill	07/30/2021	Michael S. Everette	Traffic Direction: 7/26/21 - 7/30/21	180.00
Bill	07/30/2021	Tex R. Huffman III	Traffic Direction: 7/26/21 - 7/30/21	90.00
Bill	07/30/2021	Jackson Ross Hunt	Traffic Direction: 7/26/21 - 7/30/21	90.00
Bill	07/30/2021	Alfred J. Mainero	Traffic Direction: 7/26/21 - 7/30/21	90.00
Bill	07/30/2021	Allan Nolan	Traffic Direction: 7/26/21 - 7/30/21	90.00
Bill	07/30/2021	Douglas Scott Straining	Traffic Direction: 7/26/21 - 7/30/21	270.00
Total 5501 · Other Safety - Traffic Control				3,870.00
<b>5502 · Public Safety - Deputy Contract</b>				
Bill	07/01/2021	Union County Finance Departm...	FY2021-22 Deputies Contract - 1st quarter	52,560.45
Total 5502 · Public Safety - Deputy Contract				52,560.45
Total 5500 · Public Safety				56,430.45
<b>6000 · Salaries &amp; Related Expenditures</b>				
<b>6001 · Gross Wages</b>				
<b>6003 · Village Manager</b>				
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	4,593.75
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	4,593.75
Total 6003 · Village Manager				9,187.50
<b>6005 · Finance Officer</b>				
Paycheck	07/15/2021	Robertson, Christine A	Direct Deposit	500.00
Total 6005 · Finance Officer				500.00
<b>6006 · Planner</b>				
Paycheck	07/15/2021	vacation payout 113.84 hours p...	VOID: Direct Deposit Payroll Service funds not recovered	0.00
Paycheck	07/15/2021	Nestor, Hunter	Direct Deposit	1,545.83
Paycheck	07/16/2021	Vacation Payout		1,511.36
Paycheck	07/16/2021	Accured Comp Time		365.82
Deposit	07/20/2021		reimbursement	-2,480.42
Paycheck	07/30/2021	Nestor, Hunter	Direct Deposit	2,208.33
Total 6006 · Planner				3,150.92
<b>6012 · Clerk / Asst. to Administrator</b>				



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Village of Marvin  
Transparency Report Expenditures  
July 2021

Type	Date	Name	Memo	Amount
Paycheck	07/15/2021	Yow, Austin W.	Direct Deposit	2,025.08
Paycheck	07/30/2021	Yow, Austin W.	Direct Deposit	2,025.08
Total 6012 · Clerk / Asst. to Administrator				4,050.16
<b>6031 · Public Facilities Manager</b>				
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	1,288.80
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	429.60
Paycheck	07/30/2021	Durst, Derek R	Direct Deposit	2,577.60
Total 6031 · Public Facilities Manager				4,296.00
<b>6032 · Finance Assistant</b>				
Paycheck	07/15/2021	Rothrock, Julie W.	Direct Deposit	452.92
Paycheck	07/30/2021	Rothrock, Julie W.	Direct Deposit	547.56
Total 6032 · Finance Assistant				1,000.48
<b>6711 · Park Maintenance Associates</b>				
Paycheck	07/15/2021	Ferguson, Mykel T	Direct Deposit	340.00
Paycheck	07/15/2021	Jones, Noah D	Direct Deposit	182.70
Paycheck	07/15/2021	Lockwood, Timothy	Direct Deposit	533.07
Paycheck	07/15/2021	Moore, Justin T	Direct Deposit	73.50
Paycheck	07/30/2021	Jones, Noah D	Direct Deposit	119.70
Paycheck	07/30/2021	Lockwood, Timothy	Direct Deposit	728.65
Paycheck	07/30/2021	Lockwood, Timothy	Direct Deposit	61.36
Paycheck	07/30/2021	Moore, Justin T	Direct Deposit	66.15
Paycheck	07/30/2021	Moore, Justin T	Direct Deposit	29.40
Total 6711 · Park Maintenance Associates				2,134.53
Total 6001 · Gross Wages				24,319.59
<b>6080 · Fringe Benefits</b>				
<b>6083 · Payroll - Health/Life Ins/STD</b>				
Check	07/01/2021	Municipal Insurance Trust of NC	Monthly Cost	1,403.50
Check	07/01/2021	Municipal Insurance Trust of NC	Monthly Cost	868.00
Check	07/01/2021	Municipal Insurance Trust of NC	Monthly Cost	868.00
Total 6083 · Payroll - Health/Life Ins/STD				3,139.50
<b>6084 · Payroll - Retirement Exp</b>				
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	521.39
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	229.69
Paycheck	07/15/2021	Ammanamanchi, Rohit	VOID: Direct Deposit Payroll Service funds not recovered	0.00
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	195.04

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Village of Marvin  
**Transparency Report Expenditures**  
July 2021

Type	Date	Name	Memo	Amount
Paycheck	07/15/2021	Nestor, Hunter	Direct Deposit	175.45
Paycheck	07/15/2021	Yow, Austin W.	Direct Deposit	229.85
Paycheck	07/16/2021	Ammanamanchi, Rohit		153.40
Paycheck	07/16/2021	Ammanamanchi, Rohit		37.13
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	521.39
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	229.69
Paycheck	07/30/2021	Durst, Derek R	Direct Deposit	292.56
Paycheck	07/30/2021	Nestor, Hunter	Direct Deposit	250.65
Paycheck	07/30/2021	Yow, Austin W.	Direct Deposit	229.85
Total 6084 · Payroll - Retirement Exp				3,066.09
Total 6080 · Fringe Benefits				6,205.59
<b>6090 · Payroll Tax</b>				
6091 · FICA/941 (ER share)				
Liability A...	07/13/2021		Correcting Adjustment	0.01
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	287.10
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	67.15
Paycheck	07/15/2021	vacation payout 113.84 hours p...	VOID: Direct Deposit Payroll Service funds not recovered	0.00
Paycheck	07/15/2021	vacation payout 113.84 hours p...	VOID: Direct Deposit Payroll Service funds not recovered	0.00
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	101.21
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	23.66
Paycheck	07/15/2021	Ferguson, Mykel T	Direct Deposit	21.08
Paycheck	07/15/2021	Ferguson, Mykel T	Direct Deposit	4.93
Paycheck	07/15/2021	Jones, Noah D	Direct Deposit	11.33
Paycheck	07/15/2021	Jones, Noah D	Direct Deposit	2.64
Paycheck	07/15/2021	Lockwood, Timothy	Direct Deposit	33.05
Paycheck	07/15/2021	Lockwood, Timothy	Direct Deposit	7.73
Paycheck	07/15/2021	Moore, Justin T	Direct Deposit	4.56
Paycheck	07/15/2021	Moore, Justin T	Direct Deposit	1.07
Paycheck	07/15/2021	Nestor, Hunter	Direct Deposit	95.84
Paycheck	07/15/2021	Nestor, Hunter	Direct Deposit	22.41
Paycheck	07/15/2021	Robertson, Christine A	Direct Deposit	31.00
Paycheck	07/15/2021	Robertson, Christine A	Direct Deposit	7.25
Paycheck	07/15/2021	Rothrock, Julie W.	Direct Deposit	28.08
Paycheck	07/15/2021	Rothrock, Julie W.	Direct Deposit	6.57
Paycheck	07/15/2021	Yow, Austin W.	Direct Deposit	125.34
Paycheck	07/15/2021	Yow, Austin W.	Direct Deposit	29.31
Paycheck	07/16/2021	Vacation Payout		93.70
Paycheck	07/16/2021	Vacation Payout		21.92
Paycheck	07/16/2021	Accured Comp Time		22.68
Paycheck	07/16/2021	Accured Comp Time		5.30
Liability A...	07/27/2021		Correcting Adjustment	0.01
Liability A...	07/27/2021		Correcting Adjustment	-0.01

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Accrual Basis

Village of Marvin  
Transparency Report Expenditures  
July 2021

Type	Date	Name	Memo	Amount
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	287.10
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	67.14
Paycheck	07/30/2021	Calhoun, Gretchen	Direct Deposit	77.92
Paycheck	07/30/2021	Calhoun, Gretchen	Direct Deposit	18.22
Paycheck	07/30/2021	Durst, Derek R	Direct Deposit	154.48
Paycheck	07/30/2021	Durst, Derek R	Direct Deposit	36.13
Paycheck	07/30/2021	Jones, Noah D	Direct Deposit	7.42
Paycheck	07/30/2021	Jones, Noah D	Direct Deposit	1.74
Paycheck	07/30/2021	Lockwood, Timothy	Direct Deposit	48.98
Paycheck	07/30/2021	Lockwood, Timothy	Direct Deposit	11.45
Paycheck	07/30/2021	Moore, Justin T	Direct Deposit	5.92
Paycheck	07/30/2021	Moore, Justin T	Direct Deposit	1.39
Paycheck	07/30/2021	Nestor, Hunter	Direct Deposit	136.92
Paycheck	07/30/2021	Nestor, Hunter	Direct Deposit	32.03
Paycheck	07/30/2021	Rothrock, Julie W.	Direct Deposit	33.95
Paycheck	07/30/2021	Rothrock, Julie W.	Direct Deposit	7.94
Paycheck	07/30/2021	Yow, Austin W.	Direct Deposit	125.34
Paycheck	07/30/2021	Yow, Austin W.	Direct Deposit	29.31
Paycheck	07/30/2021	Lein, Jamie H.	Direct Deposit	33.17
Paycheck	07/30/2021	Lein, Jamie H.	Direct Deposit	7.76
Paycheck	07/30/2021	Marcolese, Robert A.	Direct Deposit	40.30
Paycheck	07/30/2021	Marcolese, Robert A.	Direct Deposit	9.43
Paycheck	07/30/2021	Pollino Jr., Joseph E.	Direct Deposit	35.40
Paycheck	07/30/2021	Pollino Jr., Joseph E.	Direct Deposit	8.28
Paycheck	07/30/2021	Vandenber, Kimberly B.	Direct Deposit	43.34
Paycheck	07/30/2021	Vandenber, Kimberly B.	Direct Deposit	10.13
Paycheck	07/30/2021	Wortman, Andrew C	Direct Deposit	40.30
Paycheck	07/30/2021	Wortman, Andrew C	Direct Deposit	9.43
Total 6091 · FICA/941 (ER share)				2,375.84
Total 6090 · Payroll Tax				2,375.84
<b>6100 · Other Payroll Expenditures</b>				
<b>4502 · Insurance - Worker's Comp</b>				
Bill	07/01/2021	NC Interlocal Risk Management	2021-22 Annual Premium	1,070.33
Bill	07/01/2021	NC Interlocal Risk Management	2021-22 Annual Premium	1,394.64
Bill	07/01/2021	NC Interlocal Risk Management	2021-22 Annual Premium	2,913.08
Total 4502 · Insurance - Worker's Comp				5,378.05
<b>6101 · Unemployment Ins Reserve</b>				
Paycheck	07/15/2021	Alphin, Christina	Direct Deposit	0.00
Paycheck	07/15/2021	vacation payout 113.84 hours p...	VOID: Direct Deposit Payroll Service funds not recovered	0.00
Paycheck	07/15/2021	Durst, Derek R	Direct Deposit	0.00

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Accrual Basis

Village of Marvin  
Transparency Report Expenditures  
July 2021

Type	Date	Name	Memo	Amount
Paycheck	07/15/2021	Lockwood, Timothy	Direct Deposit	0.00
Paycheck	07/15/2021	Moore, Justin T	Direct Deposit	0.00
Paycheck	07/15/2021	Robertson, Christine A	Direct Deposit	0.00
Paycheck	07/15/2021	Rothrock, Julie W.	Direct Deposit	0.00
Paycheck	07/16/2021	Vacation Payout		0.00
Paycheck	07/16/2021	Accured Comp Time		0.00
Paycheck	07/30/2021	Alphin, Christina	Direct Deposit	0.00
Paycheck	07/30/2021	Durst, Derek R	Direct Deposit	0.00
Paycheck	07/30/2021	Lockwood, Timothy	Direct Deposit	0.00
Paycheck	07/30/2021	Moore, Justin T	Direct Deposit	0.00
Paycheck	07/30/2021	Rothrock, Julie W.	Direct Deposit	0.00
Total 6101 - Unemployment Ins Reserve				0.00
<b>6102 - Direct Deposit Fees</b>				
Liability A...	07/13/2021			0.01
Liability C...	07/16/2021	QuickBooks Payroll Service	Fee for 1 employee(s) paid	2.00
Liability C...	07/16/2021	QuickBooks Payroll Service	Fee for 1 employee(s) paid	2.00
Liability A...	07/27/2021			0.01
Liability A...	07/27/2021			-0.01
Paycheck	07/30/2021	Calhoun, Gretchen	Direct Deposit	1,256.85
Liability C...	07/30/2021	QuickBooks Payroll Service	Fee for 14 employee(s) paid	28.00
Total 6102 - Direct Deposit Fees				1,288.86
<b>6103 - Benefit Serv / Background Check</b>				
Bill	07/01/2021	Qualifying Profiles, Inc.	Background checks	141.00
Total 6103 - Benefit Serv / Background Check				141.00
Total 6100 - Other Payroll Expenditures				6,807.91
<b>6000 - Salaries &amp; Related Expenditures - Other</b>				
Liability C...	07/15/2021	QuickBooks Payroll Service	Fee for 11 employee(s) paid	22.00
Liability C...	07/15/2021	QuickBooks Payroll Service	Monthly processing fee for Jul 2021	109.00
Liability C...	07/15/2021	QuickBooks Payroll Service	No state fee for NC for Jul 2021	0.00
Total 6000 - Salaries & Related Expenditures - Other				131.00
Total 6000 - Salaries & Related Expenditures				39,839.93
<b>6050 - Stipends</b>				
<b>6054 - Other Council Stipends</b>				
Paycheck	07/30/2021	Lein, Jamie H.	Direct Deposit	75.00
Paycheck	07/30/2021	Marcolese, Robert A.	Direct Deposit	75.00
Paycheck	07/30/2021	Vandenbergh, Kimberly B.	Direct Deposit	75.00

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Accrual Basis

**Village of Marvin**  
**Transparency Report Expenditures**  
 July 2021

Type	Date	Name	Memo	Amount
Paycheck	07/30/2021	Wortman, Andrew C	Direct Deposit	75.00
Total 6054 · Other Council Stipends				300.00
<b>6051 · Council</b>				
Paycheck	07/30/2021	Lein, Jamie H.	Direct Deposit	345.00
Paycheck	07/30/2021	Lein, Jamie H.	Direct Deposit	115.00
Paycheck	07/30/2021	Marcolese, Robert A.	Direct Deposit	345.00
Paycheck	07/30/2021	Marcolese, Robert A.	Direct Deposit	230.00
Paycheck	07/30/2021	Wortman, Andrew C	Direct Deposit	345.00
Paycheck	07/30/2021	Wortman, Andrew C	Direct Deposit	230.00
Total 6051 · Council				1,610.00
<b>6052 · Mayor</b>				
Paycheck	07/30/2021	Pollino Jr., Joseph E.	Direct Deposit	370.00
Paycheck	07/30/2021	Pollino Jr., Joseph E.	Direct Deposit	300.00
Total 6052 · Mayor				670.00
<b>6053 · Mayor Pro Tem</b>				
Paycheck	07/30/2021	Vandenbergh, Kimberly B.	Direct Deposit	364.00
Paycheck	07/30/2021	Vandenbergh, Kimberly B.	Direct Deposit	260.00
Total 6053 · Mayor Pro Tem				624.00
Total 6050 · Stipends				3,204.00
<b>6300 · Streets &amp; Highways</b>				
<b>6326 · Stormwater/Gutter Repair&amp;Mainte</b>				
Bill	07/19/2021	McConnell Grading Inc.	Week of 7/12-7/16/21 - Repair % seal concrete	3,534.00
Total 6326 · Stormwater/Gutter Repair&Mainte				3,534.00
<b>6340 · Roundabout Maintenance</b>				
Bill	07/01/2021	GrassChopper Landscape Mgmt.	Roundabouts & Median - July 2021	153.00
Total 6340 · Roundabout Maintenance				153.00
Total 6300 · Streets & Highways				3,687.00
<b>6400 · Training &amp; Travel</b>				
<b>6401 · School Gov't, Conf &amp; Seminars</b>				
Credit Ca...	07/22/2021	University of South Carolina	CE: Fundamentals of Project Management	595.00
Credit Ca...	07/22/2021	North Carolina Recreation & Pa...	2021 Conference Registration	275.00



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Accrual Basis

**Village of Marvin**  
**Transparency Report Expenditures**  
 July 2021

Type	Date	Name	Memo	Amount
Total 6401	School Gov't, Conf & Seminars			870.00
<b>6403 · Books &amp; Reference Materials</b>				
Credit Ca...	07/21/2021	Amazon.com	Land Use Law in NC	120.00
Total 6403	Books & Reference Materials			120.00
Total 6400	Training & Travel			990.00
<b>6500 · Zoning Expenditures</b>				
<b>6507 · Zoning - Urban Forester</b>				
Bill	07/01/2021	Union County Financial Service...	Urban Forester contract for FY2021-2022	1,455.46
Total 6507	Zoning - Urban Forester			1,455.46
<b>6508 · Zoning - Record Fees/ Vol Annex</b>				
Bill	07/13/2021	Union County Register of Deeds	Recording Fee: Water & Sewer Extension Agreement	38.00
Bill	07/22/2021	Union County Register of Deeds	Recording (2) annexation ordinances	52.00
Total 6508	Zoning - Record Fees/ Vol Annex			90.00
Total 6500	Zoning Expenditures			1,545.46
<b>6700 · Park Operations</b>				
<b>6709 · Park Expenditures</b>				
<b>6735 · Park Operating Expenses</b>				
<b>6712 · Uniforms</b>				
General J...	07/16/2021		D. Durst expenses (Jukly 2021)	58.79
Total 6712	Uniforms			58.79
<b>6720 · Electricity, Gas &amp; Water</b>				
Check	07/08/2021	Union County Public Works	Water usage 5/25/21 - 6/23/21	24.30
Check	07/18/2021	Union Power Cooperative	5369518006 - bathroom	56.82
Check	07/18/2021	Union Power Cooperative	5369518008 - barn	68.02
Check	07/18/2021	Union Power Cooperative	5369518010 - shed	33.29
Total 6720	Electricity, Gas & Water			182.43
<b>6742 · Trash, Small Equip and Supplies</b>				
Credit Ca...	07/21/2021	QT	supplies for park staff	12.09
Credit Ca...	07/28/2021	Lowe's Home Centers	supplies for park	144.46
Total 6742	Trash, Small Equip and Supplies			156.55
<b>6744 · Vehic, Equip Repair &amp; Maint</b>				

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Accrual Basis

**Village of Marvin**  
**Transparency Report Expenditures**  
 July 2021

Type	Date	Name	Memo	Amount
Bill	07/27/2021	Doug Pierce	Mower tune-up and tool repair	483.00
		Total 6744 · Vehic, Equip Repair & Maint		483.00
		<b>6751 · Gas for Vehicles &amp; equipment</b>		
Credit Ca...	07/21/2021	QT	Gas for park vehicles/tools	63.77
Credit Ca...	07/29/2021	QT	Gas for park vehicles	68.01
		Total 6751 · Gas for Vehicles & equipment		131.78
		<b>6753 · Emergency Repairs</b>		
Bill	07/10/2021	Boom Brush Control & Environ...	Emergency Repairs	600.00
Credit Ca...	07/29/2021	Team Charlotte Motorsports	Downpayment for UTV vehicle repair	2,500.00
		Total 6753 · Emergency Repairs		3,100.00
		<b>6754 · Fertilizer and Chemicals</b>		
Credit Ca...	07/08/2021	Grattan Pest Solutions, Inc.	Mosquito treatment	219.00
Credit Ca...	07/22/2021	Grattan Pest Solutions, Inc.	Mosquito treatment	219.00
		Total 6754 · Fertilizer and Chemicals		438.00
		Total 6735 · Park Operating Expenses		4,550.55
		Total 6709 · Park Expenditures		4,550.55
		Total 6700 · Park Operations		4,550.55
		<b>90000 · Capital Projects Fund Expenses</b>		
		<b>90200 · CP - Construction</b>		
Bill	07/01/2021	Randolph & Son Builders, Inc.	Application #1	56,445.20
Bill	07/01/2021	Randolph & Son Builders, Inc.	Application #2	75,908.86
Bill	07/01/2021	Terracon Consultants, Inc.	Engineering Technician	3,348.75
Bill	07/13/2021	Union County	Agreement: VOM and Union County Water & Sewer Services Extension	29,900.00
Bill	07/13/2021	Terracon Consultants, Inc.	Engineering Technician	7,163.75
Credit Ca...	07/15/2021	Union County/Building Code Enf...	Village Hall building permit	1,827.60
Bill	07/30/2021	Dewberry Engineers Inc.	Work performed through 6/25/21	2,296.41
		Total 90200 · CP - Construction		176,890.57
		Total 90000 · Capital Projects Fund Expenses		176,890.57
		<b>TOTAL</b>		<b>316,070.93</b>

**Village of Marvin**

**Council Agenda**



# Public Hearing

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Public Hearing

**Agenda Item:** Public Hearing AND Approval

**Action Requested:** Approve

### Agenda Item to be Considered

**Presenter:** Hunter Nestor

**Subject:** Public Hearing, Discussion and Consideration of Special Use Permit Application #21-12695: 608 Running Horse Ln, Pool in Rear Yard that Abuts a Side Yard, as Required per §151.054(E)(3)

**Supporting Documentation:** Staff Report, Application and Supporting Material, Presentation (during council meeting)

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Open the Public Hearing for Consideration of Special Use Permit Application #21-12695: 608 Running Horse Ln, Pool in Rear Yard that Abuts a Side Yard, as Required per §151.054(E)(3)

- a. Public Comments
- b. Discussion and Consideration



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

**DATE:** September 8, 2021

**TO:** Village Council

**FROM:** Hunter Nestor, Planner and Zoning Administrator

**SUBJECT:** Special Use Permit Application #21-12695: 608 Running Horse Ln, Pool in Rear Yard that Abuts a Side Yard, as Required per §151.054(E)(3)

## Background

The property is located at 608 Running Horse LN in Marvin, NC (Marvin Creek Subdivision) and is zoned R-Marvin Residential. This lot is adjacent to one side yard at 612 Running Horse LN and all the surrounding properties are zoned R-Marvin Residential.

The applicant is proposing to construct an in-ground swimming located in the rear yard. Anthony and Sylvan applied for an Accessory Structure permit for the pool on 6/28/2021. However, the rear yard of 608 Running Horse LN abuts the side yard of the neighboring property of 612 Running Horse LN. Therefore, a Special Use Permit (SUP) is required for a pool located in the rear yard on a lot where the rear yard abuts the side yard of an adjacent lot per §151.054(E)(3) of the Marvin Code of Ordinance. The applicant then applied for a Special Use Permit on 7/21/2021.

## Overview

### APPLICANT

Anthony and Sylvan Pools

### PROPERTY OWNERS:

Marc and Kerri Denner

**REQUEST:** Applicant requests a Special Use Permit to allow a swimming pool located in the rear yard of a residential lot located at 608 Running Horse LN that is abutting the side yard of adjoining residential lot (612 Running Horse LN).

### LOCATION:

608 RUNNING HORSE LN (Parcel Number 06-222338)

### LAND USE AND ZONING:

The property is zoned R - MARVIN RESIDENTIAL DISTRICT. The property is located within the Marvin Creek Subdivision.





# VILLAGE OF MARVIN

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## Surrounding Zoning:

North: R-Marvin Residential

South: R-Marvin Residential

East: R-Marvin Residential

West: R-Marvin Residential

## Surrounding Land Use:

North: Residential

South: Residential

East: Residential

West: Residential (612 Running Horse LN)

## **Review/Discussion**

A Special Use Permit is a process which allows the Planning Board and Village Council to review and approve specific uses that are in keeping with the intent and purpose of the zoning district but may have substantial impacts on the surrounding area. This process allows conditions or restrictions to be placed on an approval that would minimize impacts to the surrounding area.

Swimming pools are an accessory use allowed in the R-Marvin Residential District, provided that the pool is located in the rear yard and the following setback requirements are met:

Swimming pool, measured from water's edge	20 feet rear yard 20 feet side yard or the principal structure on the street side
Pool Equipment	20 feet side and rear yard
Pool Decking	15 feet rear yard 20 feet side yard or the principal structure on the street side
Pool houses, cabanas, and the like	See §151.054 (B)

**All swimming pools located on lots where a rear yard abuts a side yard of an adjacent lot shall be subject to a special use permit as provided for in § 151.100.**

The proposed pool complies with all setback requirements, having a 144' rear yard setback (minimum 20') and 67'/48' left/right side setbacks (minimum 20'). There is existing heavy screening including evergreens. Attached is the zoning permit the applicant has applied for with this additional information. Additionally, the applicant has secured written testimony of the neighbors whose side yard is abutting to the rear yard of his property. The letter is attached with the SUP application.

All adjoining property owners were notified by mail on 8/26/2021, a Public Hearing notice was published in the Enquirer Journal on Saturday, September 4, 2021 & Saturday, September 11, 2021 and a notice of Public Hearing was posted at 608 Running Horse LN on 8/30/2021.



# VILLAGE OF MARVIN

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## Finding of Facts

In consideration of the request for a Special Use Permit, the Village Council will need to make the following findings as outlined in § 151.103(D) of the Marvin Code of Ordinances (\***Staff Findings are in BOLD**):

1. The use will not materially endanger the public health or safety if located where proposed and developed according to plan; (**Applicant Complies**)
2. The use meets all required conditions and specifications; (**Applicant Complies**)
3. The use will not substantially injure the value of adjoining or abutting property, or the use is a public necessity; (**Applicant Complies**)
4. The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with this chapter and the Village Land Use Plan; (**Applicant Complies**)
5. Additional review criteria, as stated in this chapter shall also be considered and addressed where required.  
*There are no additional review criteria for the proposed use.*

## Staff Recommendation

Staff recommends that the Village Council Call approve Special Use Permit Application #21-12695: 608 Running Horse Ln, Pool in Rear Yard that Abuts a Side Yard, as presented. Staff has identified that the applicant is proposing above-average distance and screening of this lot and the proposed pool complies with all other applicable sections of the Code of Ordinances.

## Planning Board Recommendation

The Planning Board reviewed and discussed SUP Application 21-12695 during their regular scheduled Planning Board meeting on August 17, 2021. The Planning Board unanimously voted to recommend approval of SUP 21-12695 as submitted, contingent upon the submittal of an approval letter from the neighbor at 612 Running Horse LN (Applicant has secured the letter of approval).

## Recommended Motion

“I, \_\_\_\_\_, make the motion to approve the request for Special Use Permit Application #21-12695, for a Pool in Rear Yard that Abuts a Side Yard, located at 608 Running Horse Ln, as Required per §151.054(E)(3) and affirm the following findings of fact:

1. The use will not materially endanger the public health or safety if located where proposed and developed according to plan;
2. The use meets all required conditions and specifications;
3. The use will not substantially injure the value of adjoining or abutting property, or the use is a public necessity;
4. The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with this chapter and the Village Land Use Plan.



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

## CONDITIONAL USE PERMIT APPLICATION

PAGE 1 OF 3

Application Number: 21-12683-ZP Application Date: 7-21-21

Applicant's Name: Anthony & Sylvan Pools - Leah

Property Owner's Name: Marc & Keri Denner

704-773-4426 631-807-6117                                            
Applicant's phone Owner's phone FAX Mobile

Relationship of Applicant to Property Owner: Contractor

Property Location: 608 Punning Horse Lane

Parcel Number: 06222338 Deed Book and page #: 4307 / 398

Existing Zoning: Marvin

Proposed Conditional Use: Inground Pool 20' x 40'

A completed written application for a Conditional Use Permit shall be filed with the Zoning Administrator. The application, at a minimum, shall include the following required information:

1. A scaled boundary surveyed drawn to an appropriate scale prepared by and certified to be correct by a surveyor or engineer registered with the State of North Carolina, showing the total acreage, present zoning classification(s), date and north arrow. On this survey shall be sketched the information required in sections 3, 4, 5, 6, and 7.
2. The owners' names, addresses, and tax parcel numbers (as shown on the current year Union County Tax Records), and the uses and current zoning classifications of all adjacent properties.
3. All existing easements, reservations, rights-of-way and all yard requirements for the zoning district.
4. A site plan showing all existing and/or proposed buildings, storage areas, parking and access areas, proposed size, layout and setbacks of land and proposed structures, and proposed number, type, and location of signs. For residential uses this shall include the number of units and an outline of the area where the structures will be located. For nonresidential uses, this shall include the approximate square

footage of all structures and an outline of the area where the structures will be located.

5. Traffic, parking and circulation plans, showing the proposed locations and arrangement of parking spaces and access points to adjacent streets.
6. Landscape plan at the same scale as the site plan showing existing and proposed trees, ground cover and landscape material, proposed screening, including walls, fences or planted areas as well as treatment of any existing natural features.
7. Plans and elevations for all proposed structures.
8. Depending on the nature of the proposed conditional use, the Zoning Administrator (or the Planning Board or Village Council) may require that the following information be submitted in scaled form along with other required information:
  - a) Delineation of the areas within the floodplain as shown on the official flood hazard boundary maps.
  - b) Accurate mapping of all soil classifications found on the site and general depths thereof. The applicant shall use the same classifications used by the U.S. Department of Agriculture.
  - c) Existing and proposed topography at five (5) feet contour intervals.
  - d) Plans for providing potable water and for the treatment of wastewater.
9. Proposed phasing, if any, and approximate completion time of the project.
  - a) All applications shall be signed by the applicant and shall be submitted with any application fee required by the Village.
  - b) The Zoning Administrator shall present any properly completed application to the members of the Planning Board at least fifteen (15) days prior to their next regularly scheduled meeting. The Planning Board by majority vote may shorten or waive the time provided in the Article for receipt of a completed conditional use application.
  - c) The Planning Board shall have a maximum of thirty (30) days from the date at which it met or until its next regularly scheduled meeting, whichever is longer, to review the application and to submit its recommendation to the Village Council. If a recommendation is not made during said time period, the application shall be forwarded to the Village Council without a recommendation from the Planning Board.
  - d) When dealing with the Conditional Use Permit process, it may be desirable to request additional information in order to evaluate a proposed use and its relationship to the surrounding area. Therefore, the Planning Board and/or Village Council may request needed additional information as they deem necessary.
  - e) Once the application is forwarded to the Village Council from the Planning Board, the Village Council shall consider conducting a public hearing as prescribed in Article 12.1.7 (a public

hearing is required if CUP is to be approved). In the event the Village Council deems a public hearing appropriate, due notice of such public hearing shall be as prescribed in Article 12.1.7(A) and (B) of the Village of Marvin Zoning Ordinance.

- ☒ This completed application shall be submitted to the Zoning Administrator and shall not be considered complete unless accompanied by all required information and a fee in accordance with the current Fee Schedule adopted by the Village of Marvin. Please note: all fees for regulation approval in the Village of Marvin are non-refundable, and checks that are returned will be subject to a returned check fee in accordance with the current fee schedule adopted by the Village of Marvin.

To the best of my knowledge, all information herein submitted is accurate and complete.

[Signature]  
Signature of Property Owner

7-21-21  
Date

[Signature]  
Signature of Applicant

7-21-21  
Date

All of the information herein required has been submitted by the applicant and is included or attached with this application.

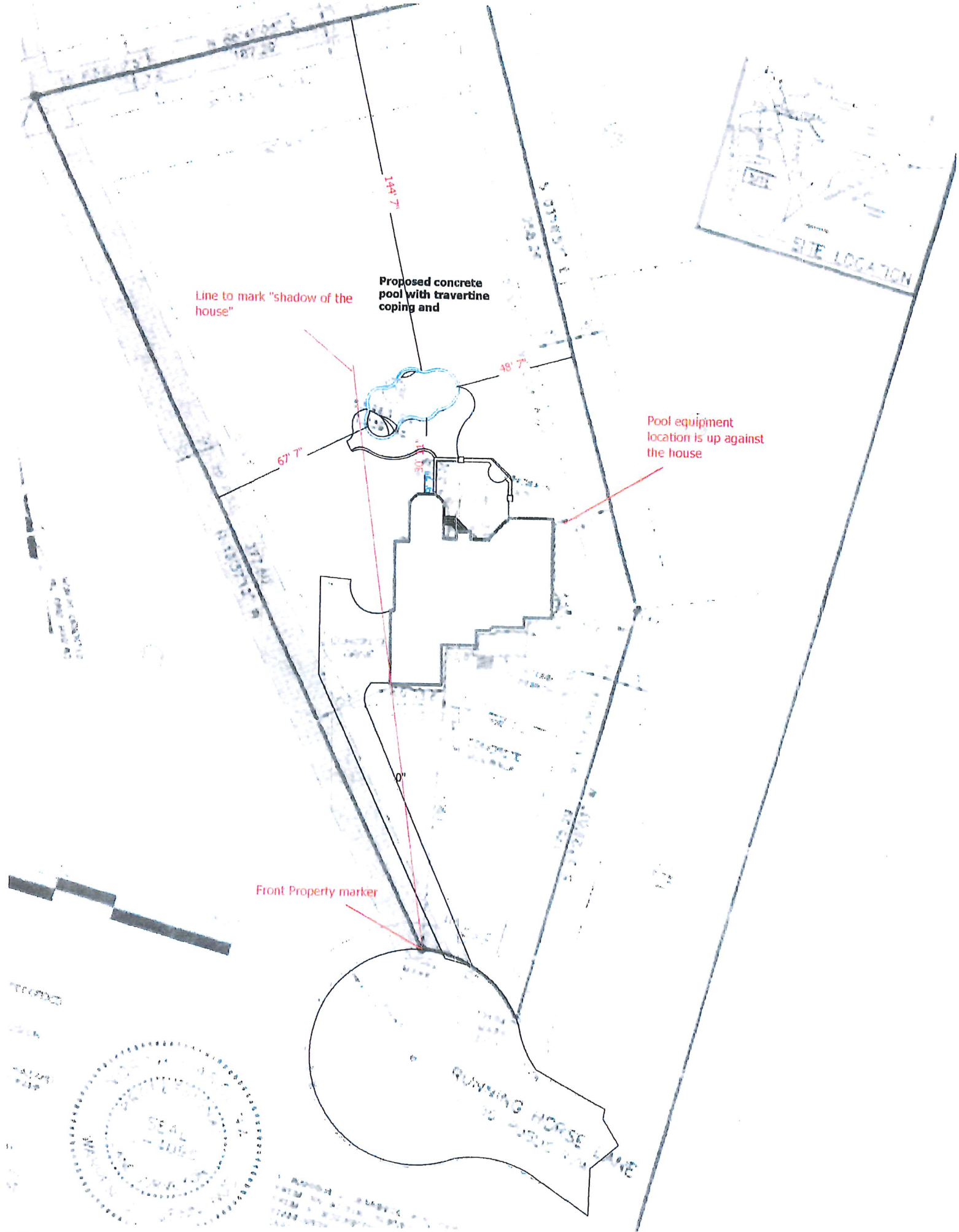
Hunter Nestor  
Signature of Zoning Administrator

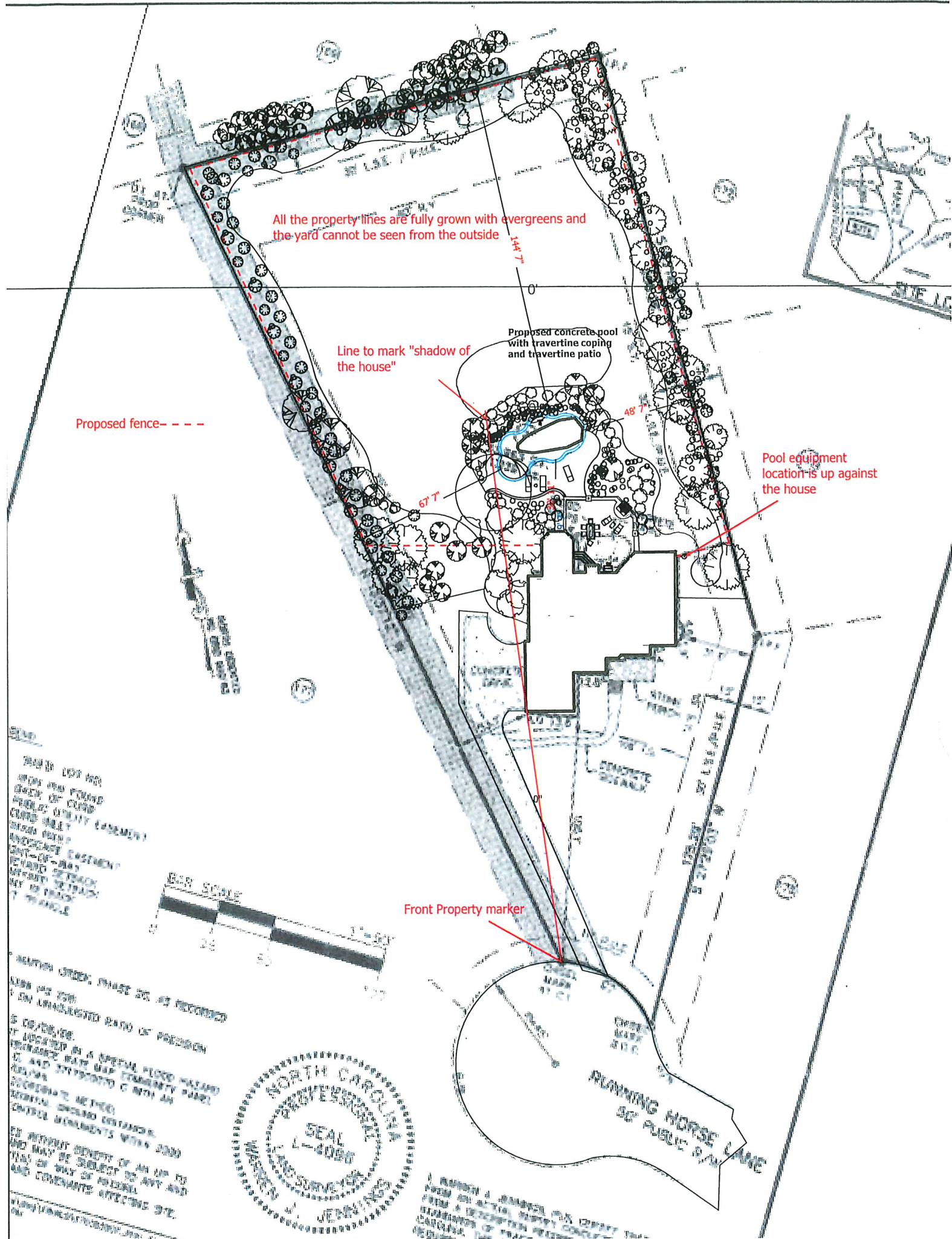
\_\_\_\_\_  
Date

***This section to be filled out by the Zoning Administrator***

1. Completed application submitted on 7/21/2021
2. First reviewed by Planning Board on 8/17/2021
3. Action by the Planning Board taken on Recommend Approval on 8/17/21
4. Action of the Planning Board: Recommend approval of SUP 21-12695  
Contingent upon the Submittal of approval letter for neighbor (612 Running Horse Ln)
5. First reviewed by Village Council on 8/26/21
6. Public Hearing held on 9/14/2021
7. Notification posted on Village of Marvin bulletin board on \_\_\_\_\_
8. Publication notices filed in \_\_\_\_\_  
(name of newspaper)  
on \_\_\_\_\_ and \_\_\_\_\_  
(date of publication) (date of publication)
9. Action by the Village Council taken on: \_\_\_\_\_
10. Action of the Village Council: \_\_\_\_\_

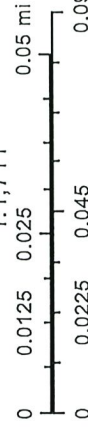








1:1,711



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



8/19/2021

MARC/KERRI

I APPROVE YOUR DECISION  
TO GET A POOL IN YOUR  
BACKYARD WITH THE ONLY  
CONDITION THAT THE PUMP  
NOT BE INSTALLED NEAR  
THE TREELINE/FENCE ON MY  
SIDE GIVEN MY BEDROOM IS  
RIGHT THERE AND I WORRY  
ABOUT THE NOISE IF THAT  
CLOSE. THANKS STEVE

STEVE POULCEK  
612 RUNNING HORSE LN  
MARVIN, NC  
678-939-4829

1. The first part of the paper is devoted to a general discussion of the problem.

2. The second part is devoted to a detailed analysis of the case of a single particle.

3. The third part is devoted to a detailed analysis of the case of a system of particles.

4. The fourth part is devoted to a detailed analysis of the case of a system of particles.

5. The fifth part is devoted to a detailed analysis of the case of a system of particles.

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11. The eleventh part is devoted to a detailed analysis of the case of a system of particles.

12. The twelfth part is devoted to a detailed analysis of the case of a system of particles.

13. The thirteenth part is devoted to a detailed analysis of the case of a system of particles.

14. The fourteenth part is devoted to a detailed analysis of the case of a system of particles.



8/19/21

To Whom It May Concern:

We approve for Marc and Kerri Denner to put a pool in.

Handwritten signatures of Laurie Rosser and Dave Rosser. Laurie's signature is on the left, and Dave's is on the right.

Laurie and Dave Rosser

604 Running Horse Lane

Waxhaw, NC 28173

Phone: (704) 843-1680

Fax: (704) 843-1660

www.marvinnc.org

## VILLAGE OF MARVIN

# ACCESSORY STRUCTURE PERMIT APPLICATION

10004 New Town Rd.

Marvin, NC 28173

Revised 06/16

PERMIT NUMBER: 21-126831 APPLICATION DATE: 6/28/21

### APPLICANT INFORMATION

NAME: Anthony J. Sylvan Pools PHONE #: 704-734-4406 FAX#: \_\_\_\_\_

ADDRESS: 9201C Southern Pine Blvd, Charlotte EMAIL: LTPoolPermits@yahoo.com  
(Include city, state and zip code)

### LOT INFORMATION

PARCEL #: 06222338 SUBDIVISION: Marvin Creek

LOT#: 176 LOT ADDRESS: 608 Running Horse Lane

ZONING DISTRICT \_\_\_\_\_ Please circle one: R RUC

### PROPERTY OWNER INFORMATION: (fill in only if different than applicant)

NAME: Marc & Kerri Denner PHONE #: 631-807-6117

ADDRESS: 608 Running Horse Lane

RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Contractor

### LOT AND STRUCTURE INFORMATION

PROPOSED USE: (Please be specific) Inground Pool 20'x40'

### SETBACKS

structures physically attached or connected to the principal structure will be subject to the setback requirements for the principal structure

Side Yard Setback

6'7" / 4'8"  
(Left/Right)

Rear Yard Setback

14'4"

**\*\*On survey, please show approximate location of swimming pool equipment.\*\***

This information not required for swimming pools or attached structures:

PRINCIPAL STRUCTURE SQ FT \_\_\_\_\_

NEW ACCESSORY STRUCTURE SQ FT 6000

total square footage of all detached accessory structures shall not exceed 2/3 of the footprint of the principal building. Provide square footage of ALL accessory structures on property.

To be in compliance, an accessory structure must not include the presence of a range or oven, or utility connections suitable for servicing a range or oven.

**GRADING:** Any proposed grading or fill that will alter the existing topographic conditions of the lot more than two feet or any alteration to existing channels, swales, or easements shall require Village approval. **No grading shall take place prior to approval.**

*Please check one of the following:*

- ☐ This project requires the existing topographic conditions to be altered more than 2 ft. and/or requires an existing channel, swale, or easement to be altered. I have attached the required Grading Review Application and all necessary attachments.
- ☒ This project **does not** require alteration of more than 2 ft to the existing topography nor does it require alteration of an existing channel, swale, or easement.

**FLOODPLAIN:** Development within a Floodplain is severely restricted per Section 14.14(1) of the Zoning Ordinance. *Please **initial** one of the following:*

- \_\_\_\_ There is existing floodplain located on the lot to which this permit applies and this floodplain is indicated on the attached survey. Base Flood Elevation (BFE) and Regulatory Flood Protection Elevations (FPE) are provided.
- A   There is no existing floodplain located on the lot to which this permit applies.

Is there a creek within 200 feet of your lot? \_\_\_\_ If so, what is the approximate distance? \_\_\_\_

**TREE REMOVAL:** A Tree Removal Permit is required before removing:

1. Canopy trees twelve (12) inches or larger in diameter-at-breast-height (dbh) and understory trees four (4) inches or larger dbh excluding individually owned, residentially zoned lots of record that existed on or before October 19, 2004 that are less than five (5) acres in area.
2. Trees growing on a slope greater than twenty-five (25) percent.
3. Any threatened or endangered species of tree as defined by the North Carolina State Department of Environmental Conservation or any Heritage or Specimen trees, as defined by the Village, regardless of size.

*Please **initial** one of the following:*

- A   This project does not require the removal of any trees from the lot.
- \_\_\_\_ This project does require the removal of trees from the lot, but we are exempt from a Tree Removal Permit for the following reason(s): \_\_\_\_\_
- \_\_\_\_ Tree Removal Permit Application is attached.

**OTHER ORDINANCE REQUIREMENTS:** *(Please **initial** that you have read each of the following notices)*

- A   Any approved permit shall be valid for six months from the date of issuance.
- A   **Effective October 10, 2006, all new swimming pools must provide a permanent barrier to restrict access to the pool per the Union County Swimming Pool Barrier Ordinance, which was adopted by the Village of Marvin Council. This ordinance requires a barrier consisting of fencing, wall, building wall or any combination thereof be constructed around new swimming pools. (see [www.marvinnc.org/ordinances](http://www.marvinnc.org/ordinances))**
- A   All outdoor lighting installed must comply with the Village of Marvin Lighting Ordinance.
- A   Foundation permits and certificates of compliance shall be required for new and expanded residential structures. (Some accessory structures may be exempt. Ask Zoning Administrator for details.)

CERTIFICATION:

I hereby certify that the information provided herein, to the best of my knowledge is correct.  
Any violation of an approved zoning permit may be grounds for its revocation along with any associated building permit.

I have attached the following: (please check)

- ☒ A fee, in accordance with the current fee schedule adopted by the Village of Marvin. Please note: all fees for regulation approval in the Village of Marvin are non-refundable, and checks that are returned will be subject to a returned check fee in accordance with the current fee schedule adopted by the Village of Marvin.
- ☒ A copy of a scaled, sealed dimensional survey drawn by a registered surveyor or engineer which shows the exact shape and dimensions of the lot to be built on; the exact shape, dimensions, use and location of other structures on the lot; the exact location of the proposed structure and required setback lines. If the residence to be constructed is located on a lot of 10+ acres, the survey need not be drawn and certified by an engineer or surveyor provided that the proposed residence is located not closer than two-hundred (200) feet from any lot boundary line.
- ☒ A floor plan of the proposed structure.
- ☒ A drawing showing the exterior of the building including height and drawn to scale.

The attached survey was completed by Warren Jennings (name of surveyor), and  
was sealed on \_\_\_\_\_ (date).

[Signature]  
Applicant's Signature

6/28/21  
Date

\_\_\_\_\_  
Property Owner's Signature (If different from applicant)      Date

RETURN INFORMATION Please check:

☐ Fax certificate to me    ☐ Mail permit to me    ☐ Call when ready & I will pick up    ☒ Email

No application shall be considered complete unless accompanied by all information required above.

THIS SECTION FOR OFFICE USE ONLY

To the best of my knowledge, this application is complete. Based on such information, I hereby  
Approve this zoning permit.

Approve      Disapprove

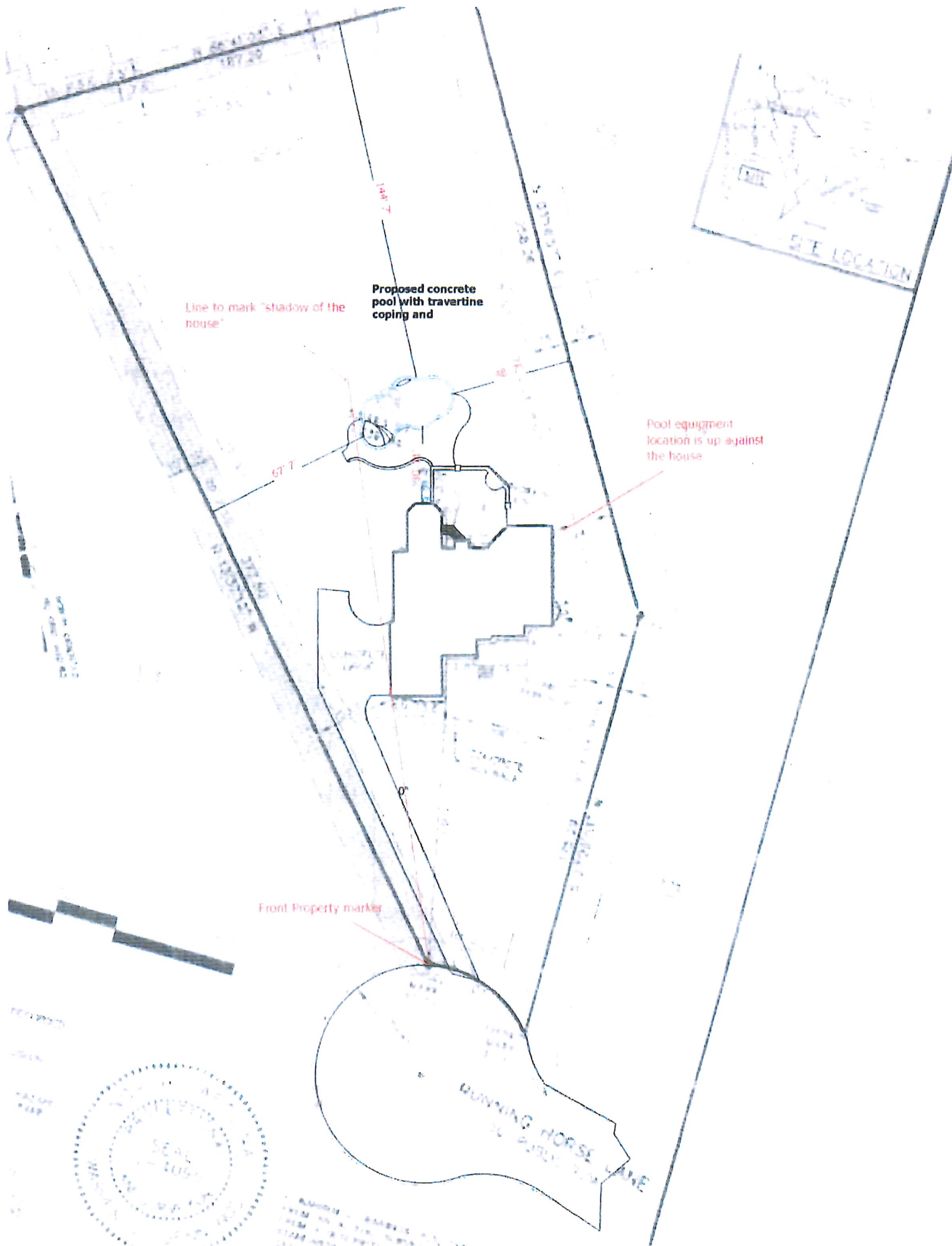
(If Applicable) Tree Removal Permit # N/A      Grading Permit # N/A

Conditions placed on this permit are as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date





# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Public Hearing

**Agenda Item:** Public Hearing AND Approval

**Action Requested:** Other

### Agenda Item to be Considered

**Presenter:** Hunter Nestor

**Subject:** Public Hearing, Discussion and Consideration of The Gates at Marvin Preliminary Plat and Construction Plans

**Supporting Documentation:** Staff Report and Construction Plan Documents

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Open the Public Hearing for Consideration of The Gates at Marvin Preliminary Plat and Construction Plans

- a. Public Comments
- b. Discussion and Consideration



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

**DATE:** September 8, 2021

**TO:** Village Council

**FROM:** Hunter Nestor, Planner and Zoning Administrator

**SUBJECT:** Consideration of The Gates at Marvin Rural Subdivision Preliminary Plat and Construction Plans

## Background

Jones Homes has submitted their preliminary plat and construction plans for a 6 Lot Rural Subdivision located at 18.0940 Acres located on the corner of Waxhaw-Marvin Road and Stacy Howie RD (Parcel Number: 06228003L). Planning Staff has determined that the submitted plans, after a round of revisions, meets all requirements of the Marvin Code of Ordinance (Specifically, the architecture, landscape, buffer, and signage requirements). The applicant has revised is revising the plan and will have a final updated set of plans prior to the meeting. Everything in the new construction plans other that the Landscape/Tree Mitigation Plan, have been reviewed and approved by the Village Engineer. Staff plans to have the Village Engineers review and comments before the meeting.

Back in February and March of 2021. An application was submitted to amend the Rural Subdivision language. Village Council voted to amend the language for Rural Subdivisions to the new language below/

- (1) A subdivision that meets all of the following requirements:
  - (a) Involving not more than eight lots;
  - (b) With a parent tract of at least 12 acres;
  - (c) Minimum lot sizes are two acres;
  - (d) A minimum of half of the resulting lots are larger than 2.5 acres; and
  - (e) No more than one new road is created, which must be platted for public dedication

## Sketch Plan

Per the process in Village of Marvin Code of Ordinances § 150.048 PROCEDURE FOR SECURING APPROVAL FOR RURAL SUBDIVISIONS, the Zoning Administrator administratively approved the proposed sketch plan in April of 2021 and directed the applicant to begin working on their preliminary plat and construction plans.

Attached is a copy of the submitted preliminary plat/construction plans. I have also proved copies of § 150.048 PROCEDURE FOR SECURING APPROVAL FOR RURAL SUBDIVISIONS. An overview and recommendations are on the following pages of this memo.



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## Overview

### LOCATION:

18.0940 Acres located on the corner of Waxhaw-Marvin Road and Stacy Howie RD (Parcel Number: 06228003L)

	<b>Existing Land Use</b>	<b>Zoning Designations</b>
Subject Property	Vacant	R-Marvin Residential
North	Residential	Union County R-40
South	Residential	Union County R-40
East	Providence Down South	Union County R-40
West	Residential/Vacant	Union County R-40 Lancaster County, SC Rural Neighborhood (R-N)

The Gates at Marvin Rural Subdivision consists of 6 Lot Rural Subdivision located at 18.0940 Acres. The overall density is .33 residential units per acre. The average lot size is 3.05 acres. The minimum lot size is 2 acres and more than half of the lots are over 2.5 acres which qualifies the subdivision to follow the Rural Subdivision standards and ordinances outlined in 151.081. All lots meet the minimum lot widths as well as the front, side, and rear yard setbacks.

## Review and Discussion

Following the hearing and review of the plat and plans, Council will vote to approve or deny or request additional relative information and changes to the submitted documents. The final approved Construction Plans will then be reviewed by the Staff, the Village Engineer and all applicable outside agencies again if any changes are made. So long as those revisions do not affect the zoning regulations in a way that reduces the quality, the construction plan need not be reviewed again by the Planning Board and Council

Approval of the Preliminary/Construction Plat shall not authorize the installation of improvements. The applicant is to get a land development permit. The Land Development Permit shall not be issued until all conditions, if any, on the approved preliminary/construction plat, are satisfied. Prior to final plat approval all performance bonds for improvements will be required.



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## Staff Recommendation

Staff recommends Village Council approve the Preliminary Plat and Construction Plans for the Rural Subdivision contingent upon the condition that other applicable governmental agencies' requirements and applicable permits have been obtained by those agencies.

Following vote by Council, the Construction Plan will be reviewed by the Village Engineer and all applicable outside agencies. So long as those revisions do not affect the zoning regulations in a way that reduces the quality, the construction plan need not be reviewed again by the Planning Board and Council.

## Planning Board Recommendation

### **Recommendation:**

The Planning Board reviewed and discussed The Gates at Marvin Preliminary Plat and Construction Plans during their regular scheduled Planning Board meeting on August 17, 2021.

The Planning Board unanimously voted to recommend approval of the preliminary plat and construction plan for the Gates at Marvin subdivision, contingent upon submission of the landscape and tree mitigation plan and contingent upon approval from the Village Engineer and outside agencies.

LAND DEVELOPMENT PLANS FOR

# THE GATES AT MARVIN

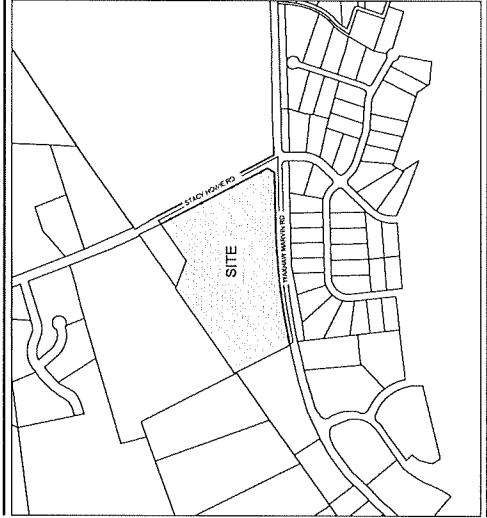
JCH NC, LLC  
VILLAGE OF MARVIN, NC

JUNE 29, 2021

SHEET INDEX

C1.00	COVER SHEET
C1.01	EXISTING SURVEY
C1.02	LAYOUT PLAN
C1.03	UTILITY PLAN
C1.04	UTILITY DETAILS
C1.05	EROSION CONTROL PLAN
C1.06	EROSION CONTROL DETAILS

VICINITY MAP



PROJECT TEAM

<b>DEVELOPER</b> JCH NC, LLC 370 CENTERPOINTE CIRCLE SUITE 1136 WILKINSON, NC 27701 704.898.8248 CONTACT: BEN KUHN	<b>SURVEYOR</b> R. JOE HARRIS & ASSOCIATES, INC. 127 BEN CASEY DRIVE, SUITE 101 FORT MILL, SC 803.822.7199 CONTACT: KENNETH GREEN
<b>LANDSCAPE ARCHITECT</b> LANDDESIGN 223 NORTH GRAHAM STREET CHARLOTTE, NC 28202 704.333.0325 CONTACT NAME: MARK KIME	<b>CIVIL ENGINEER</b> LANDDESIGN 223 NORTH GRAHAM STREET CHARLOTTE, NC 28202 704.333.0325 CONTACT NAME: ALYSSA M. MONIACI, PE









# THE GATES AT MARVIN

US LAND HOLDINGS, LLC - UNION  
COUNTY - NORTH CAROLINA

10/2/2020

REVISION / ISSUANCE	
NO.	DESCRIPTION
1.	REVISED
2.	REVISED
3.	REVISED
4.	REVISED
5.	REVISED
6.	REVISED
7.	REVISED
8.	REVISED
9.	REVISED
10.	REVISED

DESIGNED BY: R.A.K.  
CHECKED BY: R.A.K.

DATE: 10/2/2020  
SCALE: 1"=40'

LAYOUT PLAN

C1.02

## DEVELOPMENT SUMMARY

PARCEL ID: 0000000004  
TOTAL ACRES: 41.971 ACRES  
NET AREA: 18.095 ACRES  
JURISDICTION: MARVIN, NC  
PROPOSED USE: RURAL SUBDIVISION  
MINIMUM LOT SIZE: 43,500 SF  
MINIMUM LOT AREA: 0.99 ACRES  
SIDE YARD SETBACK: 25 FEET  
CORNER YARD SETBACK: 40 FEET  
MIN LOT WIDTH AT FRONT: 130 FEET  
YARD SETBACK ALL LOTS: 130 FEET

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PINNACLE HOMES USA, LLC  
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JOHN W. HOGGITT  
DB: 7716, PL: 002

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BRANDON A. BISHOP & KATHLEEN ALEXANDER  
DB: 7717, PL: 001

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PINNACLE HOMES USA, LLC  
DB: 7702, PL: 003

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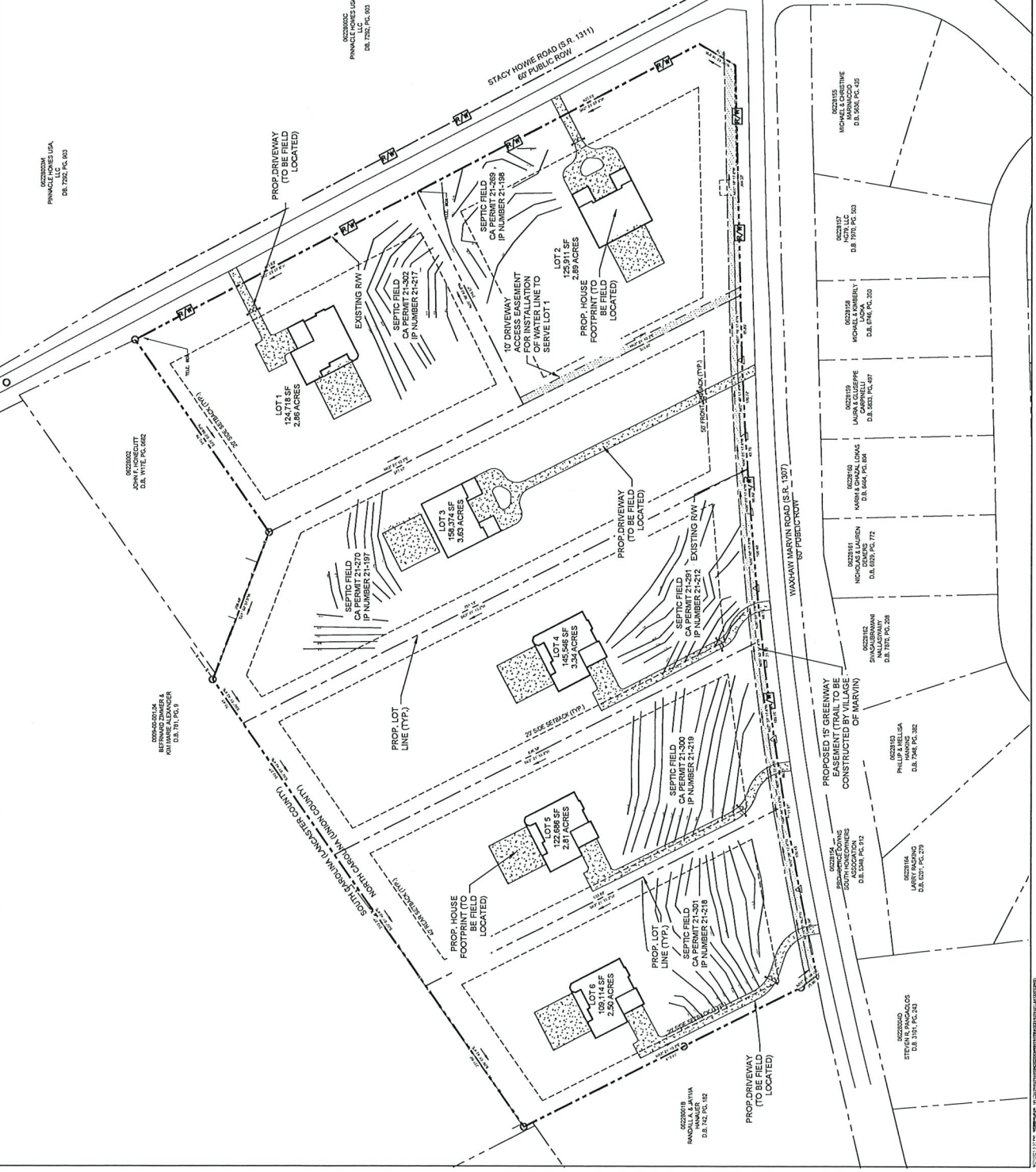
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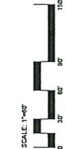


## HATCH LEGEND

PROPOSED 15' GREENWAY EASEMENT

## LINE TYPE LEGEND

PROJECT BOUNDARY LINE  
EXIST. PROPERTY LINE  
EXIST. EOP  
FEW FLOODZONE



SCALE: 1"=40'







David S. Jones

# THE GATES AT MARVIN

US LAND HOLDINGS, LLC - UNION  
COUNTY - NORTH CAROLINA

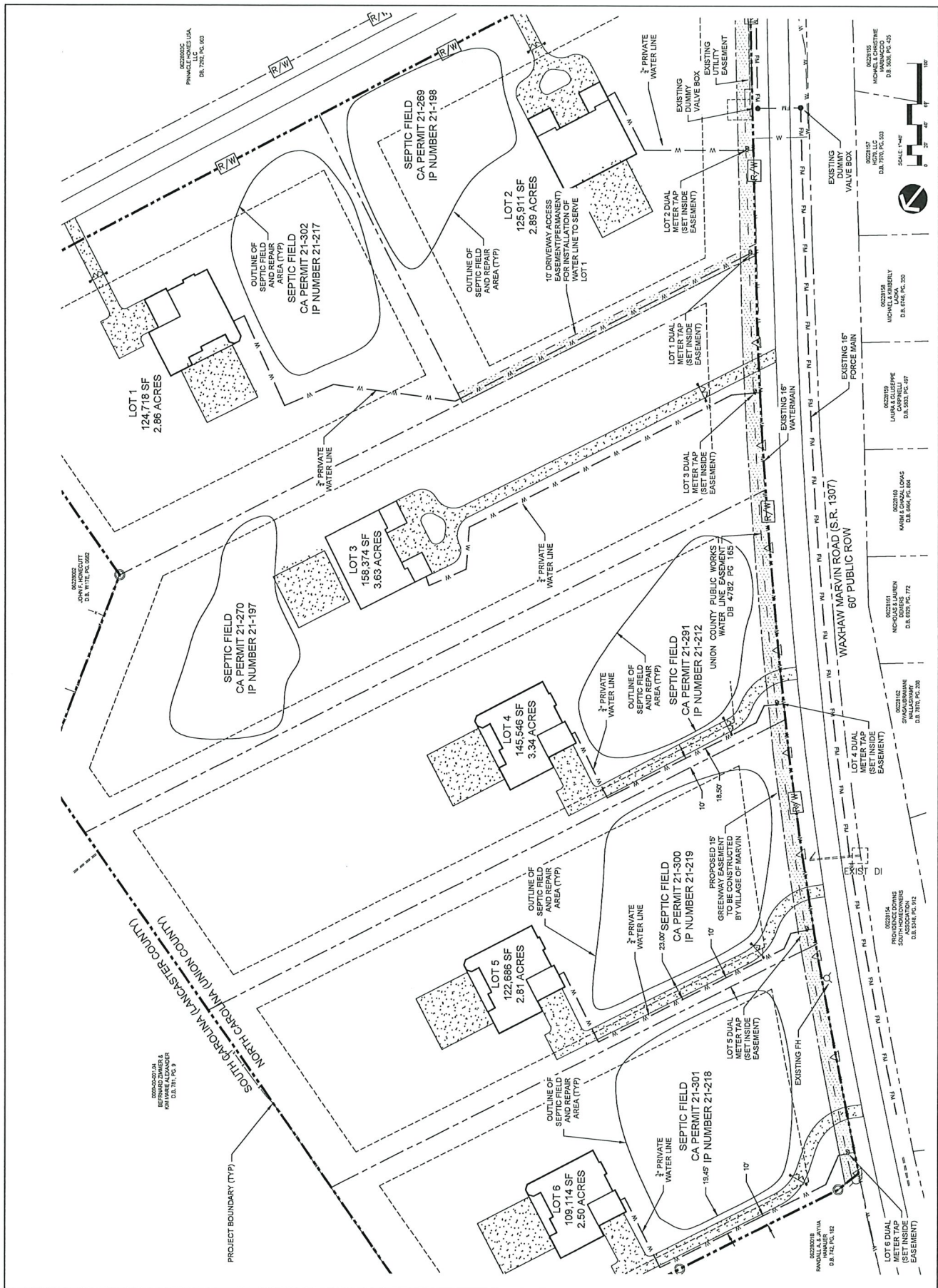
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100	REVISED

DESIGNED BY: R.S.  
CHECKED BY: R.S.  
DATE: 12/15/2011

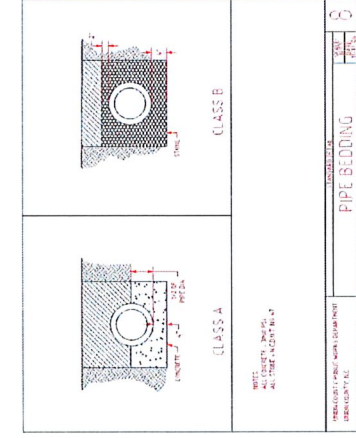
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HOLE: N/A

DETAILED UTILITY PLAN

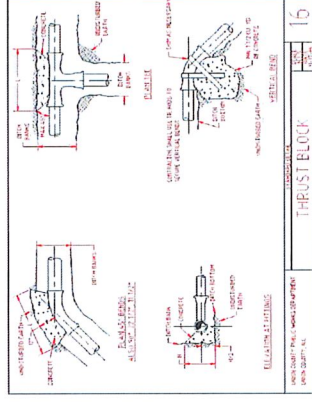
C1.04



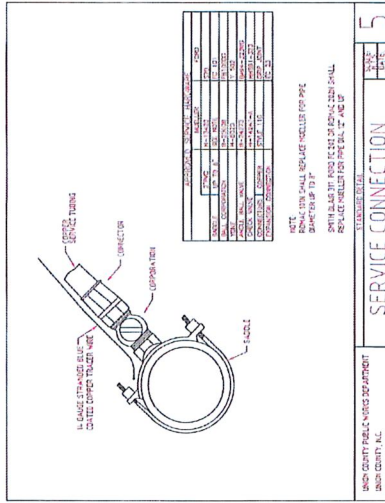




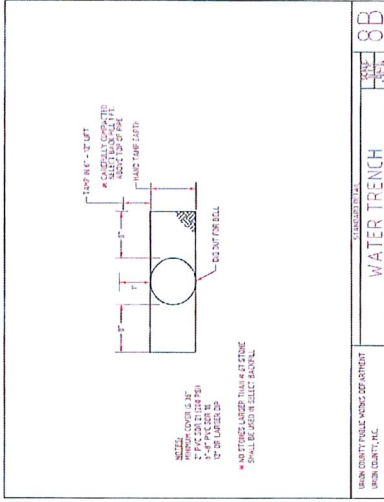
PIPE BEDDING



THRUST BLOCK



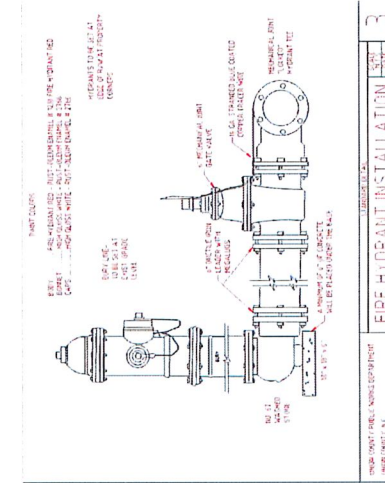
SERVICE CONNECTION



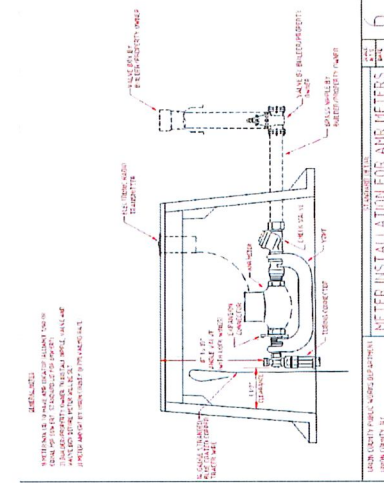
WATER TRENCH

ASTM A153 - 12.01.01									
SIZE	1/2"	3/4"	1"	1 1/4"	1 1/2"	2"	2 1/2"	3"	4"
MIN. WALL THICKNESS	0.085	0.090	0.095	0.100	0.105	0.110	0.115	0.120	0.125
MIN. WALL THICKNESS	0.085	0.090	0.095	0.100	0.105	0.110	0.115	0.120	0.125
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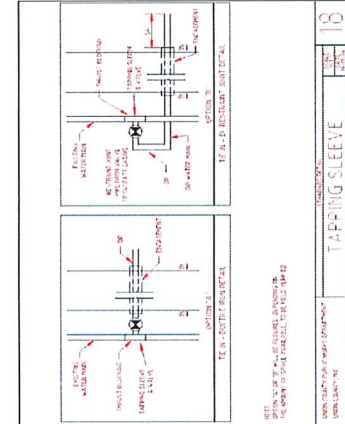
THRUST BLOCK SPECIFICATIONS



FIRE HYDRANT INSTALLATION



METER INSTALLATION FOR AIR METERS



TAPPING SLEEVE





# THE GATES AT MARVIN

US LAND HOLDINGS LLC - UNION COUNTY - NORTH CAROLINA

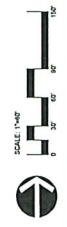
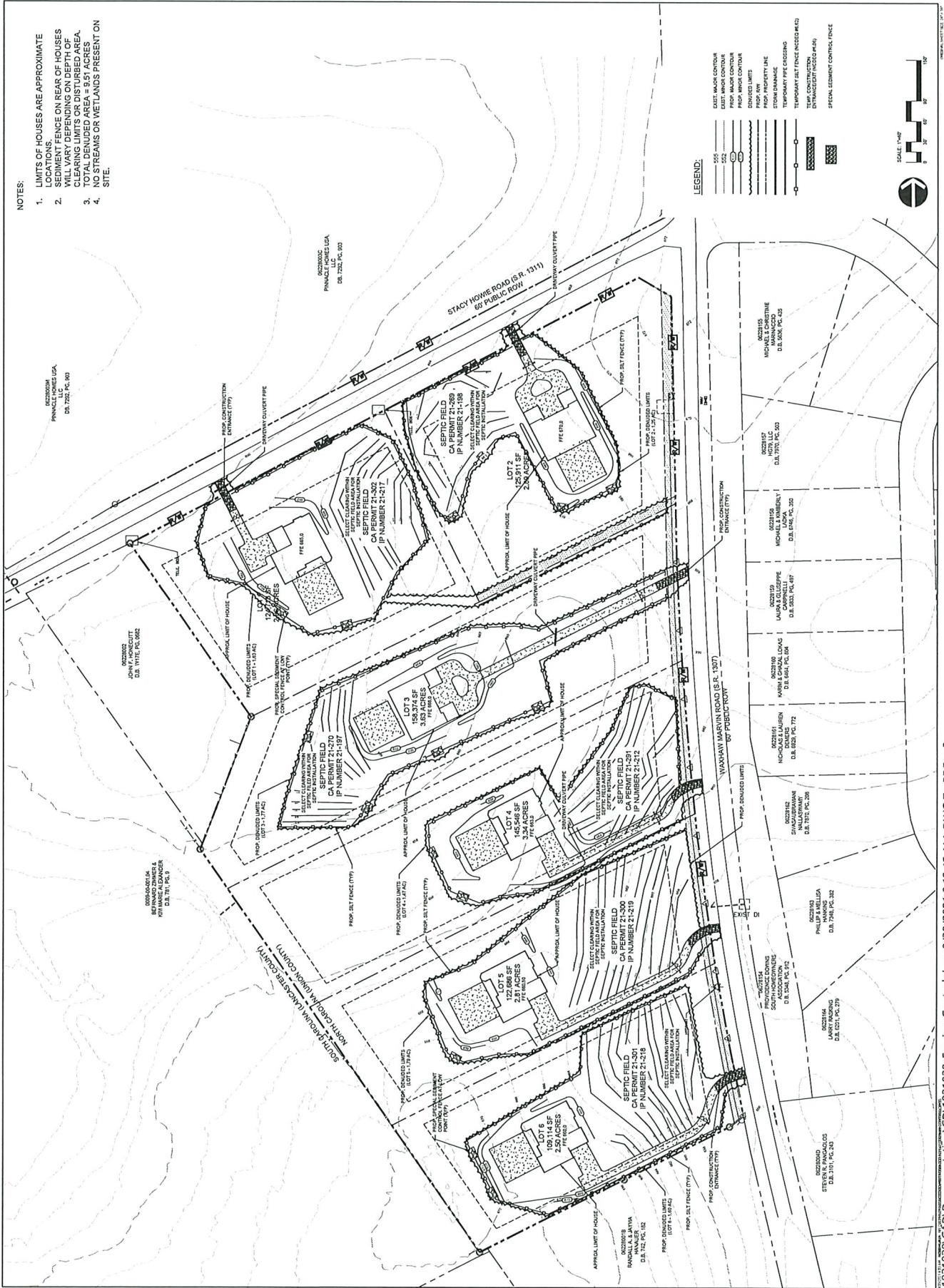
REVISION / ISSUANCE		DATE
NO.	DESCRIPTION	DATE
1.	ISSUED FOR PERMIT	8-23-2021
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3.	ISSUED FOR PERMIT	8-23-2021
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DESIGNED BY: R.A.K.  
CHECKED BY: R.A.K.  
DATE: 8-23-2021

EROSION CONTROL PLAN

C1.06

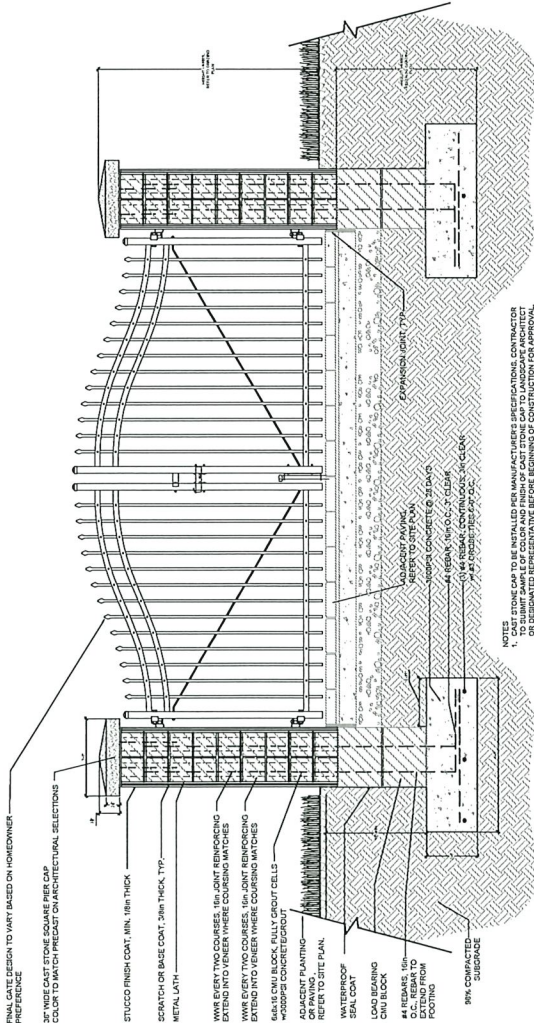
- NOTES:
1. LIMITS OF HOUSES ARE APPROXIMATE
  2. LOCATIONS.
  3. SEDIMENT FENCE ON REAR OF HOUSES WILL VARY DEPENDING ON DEPTH OF CUT AND SLOPE OF SUBSIDIARY AREA.
  4. TOTAL DENISER ARE 8.91 ACRES.
  5. NO STREAMS OR WETLANDS PRESENT ON SITE.



- LEGEND:
- EXIST. MAJOR CONTOUR
  - EXIST. MINOR CONTOUR
  - PROP. MAJOR CONTOUR
  - PROP. MINOR CONTOUR
  - PROP. PROPERTY LINE
  - PROP. EASEMENT
  - STORM DRAINAGE
  - TEMPORARY SEDIMENT FENCE
  - PERMANENT SEDIMENT FENCE
  - SPECIAL SEDIMENT CONTROL FENCE







- NOTES
1. GATE STONE CAP TO BE INSTALLED PER MANUFACTURERS SPECIFICATIONS. CONTRACTOR TO BE RESPONSIBLE FOR OBTAINING APPROVAL FROM MANUFACTURER FOR APPROVAL OF DISSEMINATED REPRESENTATIVE BEFORE BEGINNING OF CONSTRUCTION FOR APPROVAL. APPROVAL MUST BE OBTAINED FROM MANUFACTURER BEFORE BEGINNING OF CONSTRUCTION.
  2. APPROVAL FROM TO CONSTRUCTION.
  3. ALL WALL HEIGHTS OVER 10' TO BE REVIEWED AND SEALED BY STRUCTURAL ENGINEER.



## § 150.048 PROCEDURE FOR SECURING APPROVAL FOR RURAL SUBDIVISIONS.

(A) *Pre-application meeting; site walk.* A pre-application meeting is encouraged between the applicant and the Zoning Administrator for all major subdivisions to introduce the applicant to the village's zoning and subdivision regulations and procedures, to discuss the applicant's objectives, to make preliminary comment on the proposed subdivision and how it meets the village's regulations, and to discuss site inspections and plan submissions requirements. The applicant shall also schedule a site walk with the Zoning Administrator in order to familiarize the village with the property and to provide comment and insight on the potential subdivision.

(B) *Sketch plan.*

(1) *Application; number of copies and content.* The subdivider shall submit three copies of the sketch plan to the Zoning Administrator. This submission shall be prepared in accordance with the provisions of this chapter and shall contain or be accompanied by all the information outlined in Appendix 1 (with the exception of § 150.101(B)(6)). A sketch plan shall not be deemed complete unless accompanied by a fee, in accordance with the fee schedule adopted by the Village Council. In addition, the village shall be reimbursed by the subdivider for all costs associated with the village's engineering and/or consulting services with respect to review of the sketch plan prior to approval.

(2) *Zoning Administrator review and recommendation.* The Zoning Administrator shall, within 30 days of receipt of the sketch plan, review the sketch plan for general compliance with the requirements of this chapter and Chapter 151. The Zoning Administrator shall advise the subdivider or his authorized agent of the regulations pertaining to the proposed subdivision and the procedures to be followed in the preparation and submission of the preliminary and final plats. One copy of the sketch plan shall be retained as a part of the record of the Zoning Administrator, with another copy being returned to the subdivider or his authorized agent along with any comments made by the Zoning Administrator.

(3) Under this chapter, an administrative approval by the Zoning Administrator shall not constitute approval by the village for common law vested rights. Sketch plan approval is merely a precursor to the submission of a preliminary plat requiring Village Council approval. Hence, sketch plan approval is subject to be changed or modified and is not intended to provide a basis for common law vested rights claims.

(4) *Approval valid for one year.* The approval of the sketch plan shall become null and void within one year unless the subdivider or his or her representative shall have prepared and submitted for approval the preliminary plat/construction plan as required by this chapter or shall have applied for and received an extension of time from the Village Council.

(C) *Preliminary plat/construction plan submittal.* The approval of the sketch plan by the Zoning Administrator shall be a prerequisite to the submittal of a preliminary plat/construction plan.

(1) *Application; number of copies and contents.* The subdivider shall submit three copies of the preliminary plat/construction plans for required street and community utility improvements to the Zoning Administrator. This submission shall be prepared in accordance with the provisions of this chapter and shall contain or be accompanied by all the information outlined in Appendix 1. Any preliminary plat/construction plan submitted shall not be deemed complete unless accompanied by a fee, in accordance with the fee schedule adopted by the Village Council. In addition, the village shall be reimbursed by the subdivider for all costs associated with the village's engineering and/or consulting services with respect to review of the preliminary plat/construction plan prior to preliminary plat/construction plan approval.

(2) *Zoning Administrator review and recommendation.* A preliminary plat/construction plan shall be in conformity with an approved sketch plan. The Zoning Administrator shall have up to 30 days review and provide comments on the preliminary plat/construction plan. All comments made by the Zoning Administrator shall be communicated to the applicant. The Zoning Administrator shall, where applicable, request review of the preliminary plat/construction plan by those state and county agencies that have a jurisdiction in the area being developed. All revisions and corrections required by the village, other county or state agencies or



revisions proposed by the developer shall be clearly identified on the plans and resubmitted to the Zoning Administrator for review.

(3) *Planning Board review and recommendation.* The Zoning Administrator shall submit the preliminary plat/construction plan to the Planning Board at least 15 days prior to the next meeting for its review and recommendation. The Planning Board shall be required to make a recommendation on the preliminary plat/construction plan within 30 days after the date at which the Planning Board first met to review the plat. If the Planning Board fails to make a recommendation within this time period, the subdivider may seek approval of the preliminary plat/construction plan at the next regularly scheduled Village Council meeting without a recommendation from the Planning Board.

(4) *Village Council action.*

(a) The Village Council shall hold a hearing to review whether the preliminary plat/construction plan complies with the requirements of the ordinance codified herein. This hearing shall be held in an administrative proceeding and may be conducted in accordance with rules of procedure adopted by the Village Council as the same may be changed from time to time. The Council action may be approval (if the preliminary plat/construction plan complies with all ordinance requirements), approval with conditions (if the ordinance requires such), or denial of the preliminary plat/construction plan (if ordinance requirements are not satisfied).

(b) If the Village Council disapproves the preliminary plat/construction plan, the reasons for such actions shall be stated in the minutes of the Village Council and reference shall be made to the specific section(s) of the chapter with which the preliminary plat/construction plan does not comply.

(c) The Village Council may approve a preliminary plat/construction plan upon the condition that other applicable governmental agencies' requirements or permits are obtained and other reasonable conditions. If satisfaction of such conditions results in a change to the preliminary plat/construction plan, then an amended preliminary plat/construction plan must be submitted and approved by the Village Council. All such changes shall be considered an amendment to the preliminary plat/construction plan which requires a new approval by Village Council after Planning Board review and recommendation.

(d) Action of the Village Council shall be affixed to the preliminary plat/construction plan as shown in Appendix 1. Two prints shall be retained by and become a permanent record of the village, one for the Village Clerk, one for the Zoning Administrator.

(5) *Approval valid for one year.* The approval of the preliminary plat/construction plan shall become null and void within one year unless the subdivider or his or her representative shall have prepared and submitted for approval the final plat as required by this chapter or shall have applied for and received an extension of time from the Village Council.

(D) *Land development permit; authorization to install improvements.* Approval of the preliminary plat/construction plan by the Village Council shall be a prerequisite to the land development permit for the developer to install the required improvement in the proposed subdivision as required by the Village Council.

(1) No clearing, land disturbing activity, or improvement of any kind shall commence until the preliminary plat/construction plan has been approved and village staff has approved and issued a land development permit. The land development permit shall not be issued until all conditions, if any, on the approved preliminary plat/construction plan, are satisfied. The subdivider, developer or applicant must submit, to the Zoning Administrator, documentation which makes clear that all conditions, placed upon it by the Village Council, have been satisfied.

(2) The land development permit shall authorize the commencement of clearing and land disturbing activities, as well as commencement, installation and construction of improvements in accordance with the approved preliminary plat/construction plan.

(E) *Final plat submittal.*



(1) *Application; number of copies and contents.* The subdivider shall submit three copies of the final plat to the Zoning Administrator. This submission shall be prepared in accordance with the provisions of this chapter and shall contain or be accompanied by all the information outlined in Appendix 1. In addition, the plat shall state that "any additional subdivision of parcels identified on this plat shall be undertaken using the major subdivision process outlined in the Village of Marvin Subdivision Ordinance." No final plat shall be deemed complete unless accompanied by a fee, in accordance with the fee schedule adopted by the Village Council. In addition, the village shall be reimbursed by the subdivider for all costs associated with the village's engineering and/or consulting services with respect to review of the final plat prior to final plat approval.

(2) *Zoning Administrator review and recommendation.* A final plat shall be in conformity with an approved sketch plan and preliminary plat/construction plan. The Zoning Administrator shall have up to 30 days to review and provide comments on the final plat. All comments made by the Zoning Administrator shall be communicated to the applicant. The Zoning Administrator shall, where applicable, request review of the final plat by those state and county agencies that have a jurisdiction in the area being developed. All revisions and corrections required by the village, other county or state agencies or revisions proposed by the developer shall be clearly identified on the plans and resubmitted to the Zoning Administrator for review.

(3) *Village Council action; post approval administrative matters.*

(a) Approval of the final plat shall be obtained from the Village Council. If approved, action by the Village Council shall be noted on three prints of the final plat. It shall be noted on the final plat that "Any additional subdivision of parcels identified on this plat shall be undertaken using the major subdivision process." One print shall be returned to the subdivider. Two prints shall be retained by and become a permanent record of the village, one for the Village Clerk, one for the Zoning Administrator.

(b) The developer/owner shall submit to the Zoning Administrator mylars of the final plat within ten days of said approval. The Zoning Administrator will have 15 days thereafter to review the mylars to be signed by the Mayor and recorded at the County Register of Deeds.

(c) A pdf or other mutually acceptable electronic copy of the final plat shall be submitted to the village prior to the signing of the Mylars in a format compatible to the Union County/Village of Marvin GIS system.

(d) No final plat shall be approved until all improvements are installed or their execution guaranteed as set forth in this chapter and all certificates required on final plats by this chapter have been properly completed and signed.

(Ord. OR-2016-02-01, passed 2-9-2016)

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Public Hearing

**Agenda Item:** Public Hearing AND Approval

**Action Requested:** Approve

### Agenda Item to be Considered

**Presenter:** Hunter Nestor

**Subject:** Public Hearing, Discussion and Consideration for the Zoning Designation for Newly-Annexed Parcel 06210007A, 8802 Bonds Grove Church Road

**Supporting Documentation:** Staff Memo and Property Overview

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Open the Public Hearing for the Zoning Designation for Newly-Annexed Parcel 06210007A, 8802 Bonds Grove Church Road

- a. Public Comments
- b. Discussion and Consideration



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

**DATE:** September 8, 2021

**TO:** Village Council

**FROM:** Hunter Nestor, Planner and Zoning Administrator

**SUBJECT:** Public Hearing for the Zoning Designation for Newly-Annexed Parcel 06210007A, 8802 Bonds Grove Church Road

## Background

8802 Bonds Grove Church Road (Parcel Number 06210007A). This property recently voluntarily annexed into the Village of Marvin (Approved by the Village Council on 7/13/2021). Per North Carolina General Statute the Village must rezone the property to one of our Zoning Designations/Districts.

## Overview

### LOCATION:

8802 BONDS GROVE CHURCH ROAD (Parcel Number 06-210007A) (4.57 ACRES)

### PROPERTY OWNERS:

CHRISTIAN P CUNNINGHAM  
POLLYANNA CUNNINGHAM

### LAND USE AND ZONING:

The property is currently zoned Union County Residential-40 (R-40), and the current use of the property is residential.

### Surrounding Zoning:

North: R-Marvin Residential  
South: Union County R-40  
East: Union County R-40  
West: R-Marvin Residential

### Surrounding Land Use:

North: Residential – Beachwood Subdivision  
South: Residential  
East: Residential/Vacant  
West: Residential – Beechwood Subdivision



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## Review/Discussion

This property is surrounded by R-Marvin Residential District and Union County R-40. Designating this property to R-Marvin Residential District will create no non-conformities with our ordinances as the property is compliant with our current R-Marvin Residential District with the use and structures on the parcel.

All adjoining property owners were notified by mail on 8/26/2021, a Public Hearing notice was published in the Enquirer Journal on Saturday, September 4, 2021 & Saturday, September 11, 2021 and a notice of Public Hearing was posted at 8802 Bonds Grove Church Road on 8/30/2021.

## Staff Recommendation

Staff recommends the Village Council designate the newly annexed property R-Marvin Residential District. Staff finds the proposed zoning designations for the newly annexed property is consistent with the recommendations of the Comprehensive Land Use Plan. The current surrounding uses and zoning are consistent with the proposed zoning designation.

## Planning Board Recommendation

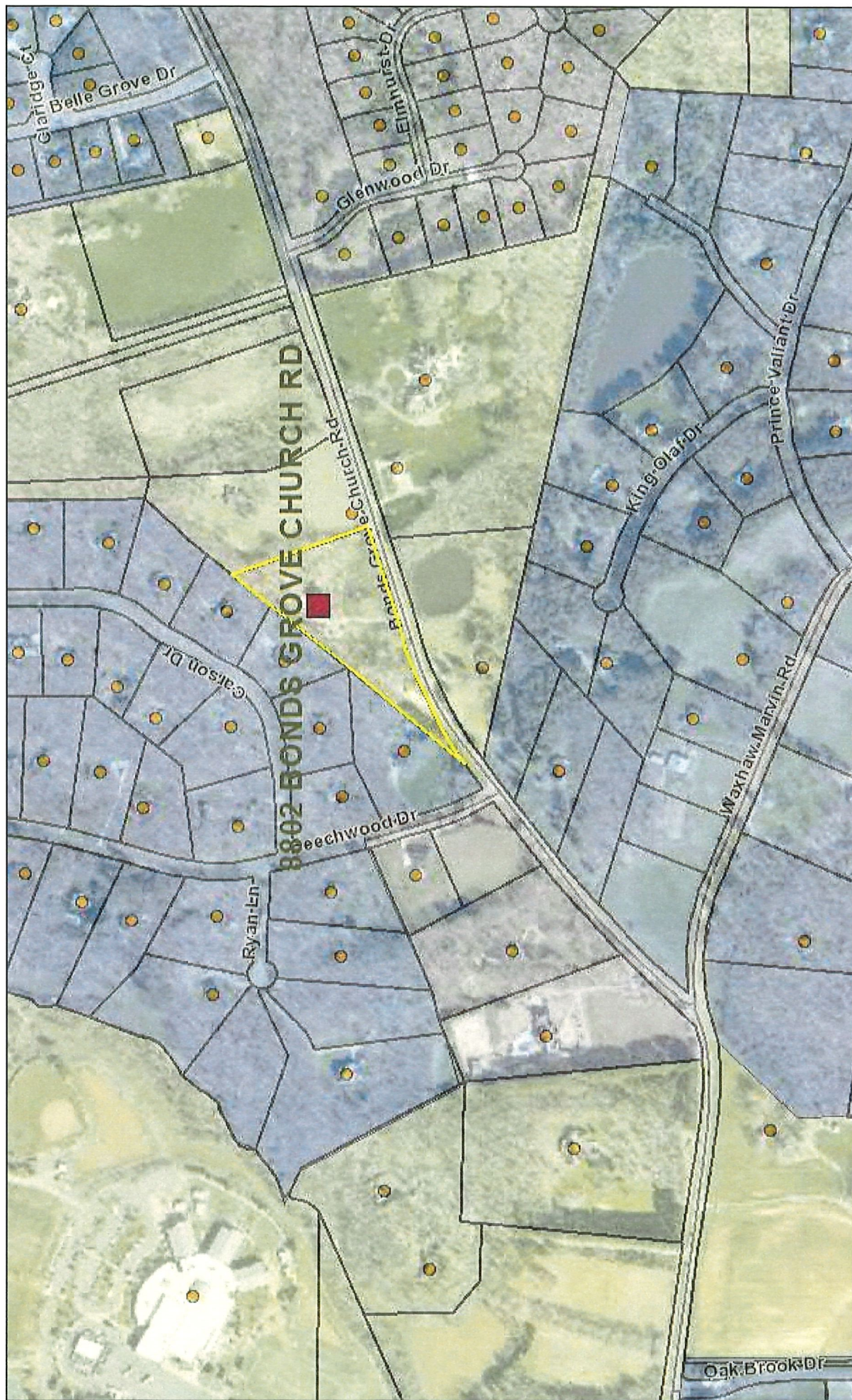
The Planning Board reviewed and discussed a Zoning Designation for Newly-Annexed Parcel 06210007A, 8802 Bonds Grove Church Road during their regular scheduled Planning Board meeting on August 17, 2021. The Planning Board unanimously voted to recommend designating newly annexed parcel 06210007A as R-Marvin Residential.

## Recommended Motion

“I, \_\_\_\_\_, make the motion to rezone the property located at 8802 BONDS GROVE CHURCH ROAD to R-Marvin Residential District and find that the proposed zoning map amendment is consistent with the Village of Marvin 2020 Land Use Plan and other officially adopted Village plans and is reasonable and in the public interest and are consistent with surrounding uses and zoning.”



# GoMaps



September 8, 2021

- Address Points
- Parcel Hooks
- Parcel Encumbrances
- Lot Dimensions
- Parcels
- Subdivisions
- Roads

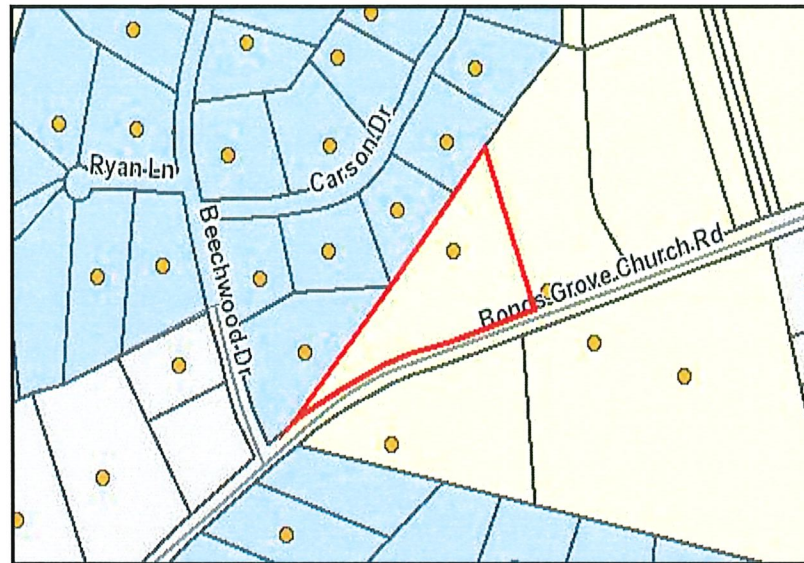
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Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



**Parcel Number**

06210007A

**Owner**CUNNINGHAM CUNNINGHAM  
CHRISTIAN P POLLYANNA**Mailing Address**8802 BONDS GROVE CHURCH RD  
WAXHAW  
NC , 28173**Account Information**

Land Value	\$228,300.00	Description	6704-413
Building Value	\$886,400.00	Situs Address	8802 BONDS GROVE CH RD
Total Value	\$1,114,700.00	Property Class	RESIDENTIAL
Acreage	4.5700		

**Sales Information**

Sale Date	Sale Amount	Book & Page	Grantor
06/22/2016	\$1,750,000.00	6704 413	ASBURY SAMUEL J
09/13/2013	\$0.00	6096 433	KOWITT KENNETH & MANUELA
08/28/2009	\$850,000.00	5203 117	BANK OF AMERICA

**Location Information**

Municipal Administration	Union County	12 Mile Service Area	Yes
County Zoning Code	R-40	School	<a href="#">School Assignment Information</a>
Zoning Administration	Union County	Census Tract Number	210.08
ETJ		FEMA Panel	4464
Fire District	Wesley Chapel	FEMA Zone	
Soils	TaB		

**Building Information** [View Real Property Site](#)

Total Living Area	6545	Improvement Type	Single Family Dwelling
Year Build	2003		

**District Voting Assignments (Jurisdictions)**

Polling Place	Sandy Ridge Elementary School	School District	6	Congressional District	9
Precinct District	#28A	State House	68	Senate District	35

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Public Hearing

**Agenda Item:** Public Hearing AND Approval

**Action Requested:** Approve

### Agenda Item to be Considered

**Presenter:** Hunter Nestor

**Subject:** Public Hearing for the Zoning Designation for Newly-Annexed Parcel 06207005C, Marvin Efird Park

**Supporting Documentation:** Staff Memo and Property Overview

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Open the Public Hearing for the Zoning Designation for Newly-Annexed Parcel 06207005C, Marvin Efird Park

- a. Public Comments
- b. Discussion and Consideration



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

**DATE:** September 8, 2021

**TO:** Village Council

**FROM:** Hunter Nestor, Planner and Zoning Administrator

**SUBJECT:** Public Hearing for the Zoning Designation for Newly-Annexed Parcel 06207005C, Marvin Efird Park

## Background

The property owned by the Village of Marvin adjoining Marvin Efird Park, T Parcel 06207005C. This property was recently annexed into the Village of Marvin (Approved by the Village Council on 7/13/2021). Per North Carolina General Statute the Village must rezone the property to one of our Zoning Designations/Districts.

## Overview

### LOCATION:

PARCEL 06207005C, MARVIN EFIRD PARK (1.659 ACRES)

### PROPERTY OWNER:

Village of Marvin

### LAND USE AND ZONING:

The property is currently zoned Union County Residential-40 (R-40), and the current use of the property is Recreation/Open Space.

### Surrounding Zoning:

North: Union County R-40

South: Union County R-40

East: Union County R-40

West: R-Marvin Residential

### Surrounding Land Use:

North: Residential – Walden Pond Subdivision

South: Residential/Pond – Walden Pond Subdivision

East: Residential - Walden Pond Subdivision

West: Residential – Marvin Efird Park



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## Review/Discussion

This property is surrounded by R-Marvin Residential District and Union County R-40. Designating this property to R-Marvin Residential District will create no non-conformities with our ordinances as the property is compliant with our current R-Marvin Residential District with the use on the parcel.

All adjoining property owners were notified by mail on 8/26/2021, a Public Hearing notice was published in the Enquirer Journal on Saturday, September 4, 2021 & Saturday, September 11, 2021 and a notice of Public Hearing was posted at Marvin Efird Park on 8/30/2021.

## Staff Recommendation

Staff recommends the Village Council designate the newly annexed property R-Marvin Residential District. Staff finds the proposed zoning designations for the newly annexed property is consistent with the recommendations of the Comprehensive Land Use Plan. The current surrounding uses and zoning are consistent with the proposed zoning designation.

## Planning Board Recommendation

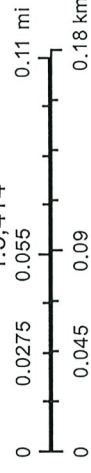
The Planning Board reviewed and discussed a Zoning Designation for Newly-Annexed 06207005C, Marvin Efird Park, during their regular scheduled Planning Board meeting on August 17, 2021. The Planning Board unanimously voted to recommend designating newly annexed parcel 06207005C, as R-Marvin Residential.

## Recommended Motion

“I, \_\_\_\_\_, make the motion to rezone the parcel located at Marvin Efird Park and further identified as Parcel 06-207005C to R-Marvin Residential District and find that the proposed zoning map amendment is consistent with the Village of Marvin 2020 Land Use Plan and other officially adopted Village plans and is reasonable and in the public interest and are consistent with surrounding uses and zoning.”



1:3,414

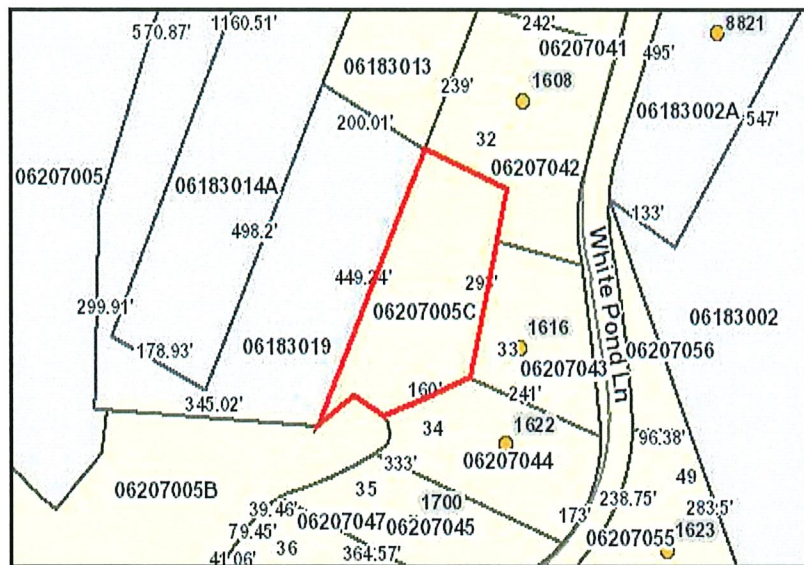


Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



**Parcel Number**

06207005C

**Owner**VILLAGE OF  
MARVIN**Mailing Address**10004 NEW TOWN RD  
MARVIN  
NC , 28173**Account Information**

Land Value \$199,000.00

Building Value \$0.00

Total Value \$199,000.00

Acreage 1.6590

**Description**

EFIRD NEW TOWN RD

**Situs Address**

0 NEW TOWN RD

**Property Class**

GOVERNMENT/SCHOOL/CHURCH

**Sales Information****Sale Date**

02/09/2011

**Sale Amount**

\$0.00

**Book & Page**

5490 876

**Grantor**FIRST UNION NATIONAL  
BANK &**Location Information****Municipal Administration** Union County**County Zoning Code** R-40**Zoning Administration** Union County**ETJ****Fire District** Wesley Chapel**Soils** W,CeB2**12 Mile Service Area** No**School** [School Assignment Information](#)**Census Tract Number** 210.08**FEMA Panel** 4465**FEMA Zone****Building Information** [View Real Property Site](#)**Total Living Area** 0**Improvement Type****Year Build** 0**District Voting Assignments (Jurisdictions)****Polling Place** Sandy Ridge  
Elementary School**School District** 6**Congressional District** 9**Precinct District** #28A**State House** 68**Senate District** 35

# **Village of Marvin**

## **Council Agenda**



# **Village Hall**

**Village of Marvin**

**Council Agenda**



# **Unfinished Business**

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Unfinished Business

**Agenda Item:** Consensus

**Action Requested:** Give Consensus

### Agenda Item to be Considered

**Presenter:** Mayor Pro Tem Vandenberg

**Subject:** National Night Out 2021

**Supporting Documentation:**

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discussion of National Night Out 2021



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** Unfinished Business

**Agenda Item:** Consensus

**Action Requested:** Give Consensus

### Agenda Item to be Considered

**Presenter:** Village Council

**Subject:** 2022 Marvin Day Celebration

**Supporting Documentation:**

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discussion of 2022 Marvin Day Celebration

## Village of Marvin

### Council Agenda



# New Business

# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** New Business

**Agenda Item:** Proposal

**Action Requested:** Approve Proposal

### Agenda Item to be Considered

**Presenter:** Derek Durst

**Subject:** Roundabout Plantings

**Supporting Documentation:** Planting Quotes

**Budgetary Impact:** Budgetary Action Required

**Agenda Item Title:** Discussion and Consideration of Additional Roundabout Plantings



# VILLAGE OF MARVIN

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10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

**TO:** Village Council  
**FROM:** Derek Durst, Public Facilities Manager  
**SUBJECT:** Additional Roundabout Plantings  
**DATE:** September 14, 2021

## **Background**

In July and August of 2021, the Parks Recreation and Greenways advisory board began discussion of adding additional plants to the roundabouts, specifically boxwoods along the front of each mulch quadrant, to eventually form a hedge around the front and provide more greenery in the winter months.

## **Current**

At the request of the Parks Recreation and Greenways Advisory Board, staff has worked with the current contracted landscaper to get a quote for the additional plantings.

## **Suggested Motion**

Discussion and Consideration of additional plantings for the roundabouts, specifically Wintergreen Boxwoods along the front of each quadrant, nine in each for a total of 72.



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** New Business

**Agenda Item:** Consensus

**Action Requested:** Give Consensus

### Agenda Item to be Considered

**Presenter:** Austin W. Yow

**Subject:** Coffee with Council Dates (October – December)

**Supporting Documentation:** Calendars

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discussion of Dates for Coffee with Council Events (October-December)

# October

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 10-11am	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26 6-7pm	27	28	29	30
31						

# November

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 PR&G Board Meeting, 9am	3	4 10-11am MHD SP Meeting, 6:30pm	5	6
7	8	9 Village Council Regular Meeting, 6pm	10	11	12	13
14	15	16 Planning Board Meeting, 6:30pm	17	18	19	20
21	22	23 6-7pm	24	25 CLOSED	26 CLOSED	27
28	29	30 PR&G Board Work Session, 9am				



# December

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 10-11am	3	4
				MHD SP Meeting, 6:30pm		
5	6	7 PR&G Board Meeting, 9am	8	9	10	11
12	13	14 Village Council Meeting, 6pm	15	16	17	18
19	20	21 Planning Board Meeting, 6:30pm	22	23 CLOSED	24 CLOSED	25 CLOSED
26 CLOSED	27 CLOSED	28 6-7pm	29	30	31	



# Village of Marvin

## Council Agenda



**Meeting Date: Tuesday, September 14, 2021**

**Agenda Section:** New Business

**Agenda Item:** Consensus

**Action Requested:** Give Consensus

### Agenda Item to be Considered

**Presenter:** Mayor Pro Tem Vandenberg

**Subject:** Spring 2022 Town Hall Meeting

**Supporting Documentation:**

**Budgetary Impact:** No Budgetary Action Required

**Agenda Item Title:** Discussion of Spring 2022 Town Hall Meeting

## Village of Marvin

### Council Agenda



# Open Topics

**Village of Marvin**

**Council Agenda**



# **Agenda Items**

- 1. Review of Action Items**
- 2. Review of Ongoing Action Item List**
- 3. Council Comments**

VOM ACTION ITEM LIST				
Meeting Date	Item	Action Needed	Person Responsible	Status
2020				
2/27/2020	Tree Planting List	Revise Text Amendment - Prepare an RFQ	Christina & Hunter	In Progress
2/27/2020	Dwellings Ordinance Revision	Send back to Planning Board for review and then to Council - Ongoing Ordinance Review	Hunter	In Progress
7/1/2020	Roundabout Lighting	Telecom wires need to be adjusted for light installation to be compliant with electrical safety code. Union Power needs encroachment agreements. Work on getting lights on the plans for the roundabout at Marvin Road and New Town Road.	Hunter/Christina	In Progress
7/30/2020	PB & PRG Photos for Email	Get photos of PRG and PB members for email communications.	Austin	On Hold
9/24/2020	Signs	Discuss assessing Village signs with Engineer Mike Walden.	Christina/Hunter	In Progress
11/10/2020	Solid Waste & Recycling	Continue to pursue establishing solid waste and recycling as a municipal service.	Christina	In Progress
12/8/2020	Agenda	Provide an update on the Roundabout Lighting, Street Light Policy, Motor Vehicle Penalty Ordinance, and Median Ordinance.	Hunter	In Progress
12/8/2020	Sign Auction	Coordinate an auction to dispose of the old street signs.	Christina	In Progress
2021				
1/28/2021	Streetlights	Research street light ownership with Union Power.	Hunter	In Progress
2/9/2021	Planning Assistant	Advertise for a planning assistant in the fall.	Christina	On Hold
2/25/2021	Contract	Move forward with the Spatz contract.	Derek	In Progress
3/25/2021	American Rescue Fund	Get more information on the American Rescue Fund and report back at a future meeting.	Christina	In Progress
5/11/2021	Trail Easement	Secure the trail easement for the Innisbrook-Preserve Trail connection.	Hunter & Chaplin	In Progress
5/27/2021	Belle Grove - Streetlights	Investigate getting streetlights installed in the Belle Grove subdivision.	Hunter	In Progress
7/29/2021	MHD Conditional Zoning	Move forward on the conditional zoning for the Marvin Heritage District and work on MHD Zoning Plans	Hunter & Tom	In Progress
7/29/2021	Belle Grove Greenway	Work on alternative solutions for the planned Belle Grove Greenway and will not dispose of the trail easement.	Hunter	In Progress
7/29/2021	Fall Town Hall Meeting	Prepare for the Fall Town Hall Meeting.	Staff	In Progress
8/10/2021	Traffic Radars	Move forward with encroachment agreements with NCDOT for the new traffic radars.	Christina	Complete
8/10/2021	Chimneys HOA	Reach out to the Chimneys at Marvin HOA about the proposed RV and Boat Parking Lot being proposed to Union County located adjacent to the subdivision.	Hunter	In Progress
8/26/2021	Berwick Roads	Give an update on the Berwick issue at the September 14 regular meeting and will give AMT a deadline of September 30 to complete the work.	Christina	In Progress
8/26/2021	MEP Oak Trees	Get additional quotes for preserving the heritage oaks at Marvin Ebird Park.	Derek	In Progress



## **Village of Marvin**

### **Council Agenda**



# **Closed Session**